



**ANNUAL WORK PLAN DIRECTIVES  
PROPOSED  
FY 1996**

**AND**

**REVIEW FINAL FUND CODING HANDBOOK**

**SEPTEMBER 12, 1996**

**U. S. BUREAU OF LAND MANAGEMENT  
WASHINGTON, D.C.**



## United States Department of the Interior

BUREAU OF LAND MANAGEMENT  
Budget and Finance Team (WO-880)  
WASHINGTON, D.C. 20240



IN REPLY REFER TO:

October 27, 1995

### Memorandum

To: ADs; SDs; TCD, Center Directors

From: Acting Budget Officer

Subject: 1996 PAWP Cost Targets

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This memorandum transmits cost targets and changes to the earlier guidance on preparation of the 1996 PAWP.

*Spending at Continuing Resolution levels:* Notwithstanding the attached preliminary cost targets, we continue to be subject to the spending limitations of the Continuing Resolution as described in previous guidance. At this time, an extension of the Continuing Resolution to the end of November is quite likely. Therefore, all parts of the organization should continue to manage their resources conservatively.

*Budget and appropriations outlook:* As you know, there continues to be considerable uncertainty about the outcome of congressional action on our appropriations and on the overall government-wide budget bill. As of this writing, the status is as follows:

*FY 1996 appropriations:* We expect that a House / Senate conference will convene on Tuesday, and will address only mining law, California Desert, and Tongass Forest issues. We do *not* anticipate changes in BLM funding levels from the earlier conference levels.

*Budget reconciliation bill:* The budget reconciliation bill, which includes tax provisions and, Medicare and other entitlement program changes, also includes a number of major policy shifts and proposals that directly affect the Bureau. These include proposed changes to the mining law, grazing fees and regulations, and others. The House passed its version of the bill yesterday, and the Senate is expected to pass its version today. According to newspaper reports, the House / Senate conference will begin on Monday evening. Given the sheer size of the bill and the number of issues involved, the conference will take some days to complete.

Both the appropriations bill and the budget reconciliation bill face threatened vetoes by the President, which would then force additional negotiations of uncertain length and outcome. Should that occur, other issues such as the Columbia Basin project would likely be taken up again.



managing your final allocations, and so that the Washington Office to focus its attention on critical FY 1997 budget presentation. The schedule for major milestones in the process, then, is as follows:

- |              |  |
|--------------|--|
| October 27   | PAWP cost targets issued by Washington Office (with this memorandum);  |
| November 28  | State / Office PAWP submissions due to the Budget and Finance Team (WO 880). <i>Each State / Office will also provide a copy of its submission to each of the other states / offices.</i>  |
| December 6-7 | <i>Tentative.</i> Field Committee and Assistant Directors meet to discuss major AWP issues and strategies for maximizing the available resources. The final dates and location for this meeting will be finalized as soon as possible. |
| December 18  | Corporate Team completes final review of AWP cost targets and directives.  |
| December 20  | Final directives and cost targets issued to all offices.   |

In addition to the initial cost targets, attached are changes that supersede the earlier directives.

Questions on this memorandum may be addressed to me or Steve Ellis at 202-452-7700 or to the Budget team member who handles your state or office.

*Robert D. Long*

## ATTACHMENT 1

### *Distribution of Certain Bureauwide Initiatives Funding:*

- The funds that were previously held under the "Noxious Weeds Demonstration Projects Bureauwide Initiative" have been distributed as shown in the following table.

Project Identification		Funding Source (\$000s)					
STATE	PROJECT	1020	1030	1060	1110	1310	TOTAL
ID	Tri-State	65	0	0	20	0	85
MT	Blackfoot	50	15	0	20	35	120
OR	Tri-State	10	0	0	0	0	10
	Bridge Crk.	25	35	35	35	35	165
UT	Sq. Rose	50	0	15	25	30	120
TOTAL		200	50	50	100	100	500

### *Clarification of Language*

General Directives (pages 24-25): States are *not* required to establish a new position to coordinate either environmental educator nor volunteers. States are only asked to assign these duties (as collateral duties) to an existing position.

1000	<b>Land Resources</b>
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### State Specific (Multiple 1000 Subactivities)

NV- funds transferred from WO-160 to NV base to cover salary of Bob Stewart;  
1040=4wm; 1050=4wm; 1060=2wm

### Soil, Water, and Air Management (1010)

Office	Soil, Water, and Air Management Specific Instruction
CO	\$5,000 for RAWS/REMS data collection added to allocation.
ID	\$4,000 for RAWS/REMS data collection added to allocation.

Office	Soil, Water, and Air Management Specific Instruction
MT	\$2,000 for RAWS/REMS data collection added to allocation.
UT	\$5,000 for RAWS/REMS data collection added to allocation.

### Rangeland Management (1020)

Change PAWP Directives in Rangeland Management from:

"Each State develop a weed management plan which is integrated with interdisciplinary land use planning."

To: "At least one field office in each state develop a weed management plan for an area."

Office	Rangeland Management Specific Instruction
AZ	\$2,000 for RAWS/REMS data collection added to allocation.
CO	\$2,000 for RAWS/REMS data collection added to allocation.
ID	\$85,000 for Tri-state Weed Demonstration Project. \$4,000 for RAWS/REMS data collection added to allocation.
MT	\$120,000 for Blackfoot Weed Demonstration Project. \$100,000 for funding ARS biological control is included in base funding.
OR	\$175,000 for weed demonstration projects. (\$165,000 for Bridge Creek Weed Demonstration Project and \$10,000 for WA/OR share for Tri-state Weed Demonstration Project) Cost target includes \$80,000 for the proposed Desert Research Institute study of standards and guidelines associated with implementing healthy rangelands (Hugh Barret's Group).
UT	\$120,000 for Square Rose Demonstration Project. \$5,000 for RAWS/REMS data collection added to allocation.
SC	Cost target includes \$4,000 for publication of "Range Ecology and Management Implication: by Steve Leonard and \$35,000 for Tech. Transfer Group, Healthy Rangeland Target Team.

### Riparian Management (1040)

Office	Riparian Management Specific Instruction
CO	\$2,000 for RAWS/REMS data collection added to allocation.
ID	\$4,000 for RAWS/REMS data collection added to allocation.

Office	Riparian Management Specific Instruction
UT	\$5,000 for RAWS/REMS data collection added to allocation.

## Cultural Resources (1050)

Note clarification/correction in the definition for performance indicator.  
Number of acres instead of number of inventories.

Cultural Resource Management	Cultural Resources Inventories	Acres of inventories conducted at the Class III level and/or adequate to be considered complete coverage for purposes of §106.	(acres)
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## Wild Horse and Burro Management (1060)

Note changes in minimum performance levels

## Wild Horses and Burro Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Wild Horses and Burros Removed (number)	0	300	450	350	0	125	50	3400	0	350	380	1300	0	0	0	6705
Animals Adopted, (number)	0	150	500	300	3200	150	200	700	750	350	300	300	0	0	0	6900
Compliance Checks (number)	0	10	35	25	180	15	25	15	60	20	20	50	0	0	0	455

\* 500 of NV's adoptions will take place at Elm Creek, NE within the administrative jurisdiction of WY.

1100	Wildlife and Fisheries Management
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## Wildlife Management (1110)

Office	State Specific Directives: 1110 Wildlife Management
CA	\$2,000 for RAWS/REMS data collection added to allocation.

Office	State Specific Directives: 1110 Wildlife Management
CO	\$2,000 for RAWS/REMS data collection added to allocation.
ID	\$4,000 for RAWS/REMS data collection added to allocation.
MT	\$2,300 for RAWS/REMS data collection added to allocation.
UT	\$5,000 for RAWS/REMS data collection added to allocation.

<b>1200</b>	<b>Recreation Management</b>
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**General:**

Coordinate with and support the Weeds Initiative through your environmental education and interpretative services efforts. Explore possibilities of incorporating Tread Lightly and Leave No Trace principles into local weed prevention and control efforts. Ensure that recreation permits and other recreation management activities do not further the spread of noxious weeds.

**State Specific**

NTC- Delete reference that NTC is holding Recreation funds for travel. Reassignments have been covered by adjustments as follows:  
 1120= \$10,000; 1160= \$5,000 [1000= \$15,000]; 1110= \$20,000; 1120= \$5,000 [1100= \$25,000]; 1150= \$10,000; 1820= \$50,000.

<b>1300</b>	<b>Energy and Minerals Management</b>
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Insert under General Items

- Ensure that all Energy and Minerals Management actions provide full consideration for prevention and control of noxious weeds. Use the WEED project code to identify all costs associated with noxious weed control.

<b>1400</b>	<b>Realty and Ownership Management</b>
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Insert under General Items:

- Increase efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.

### *Right-of-Way*

- Reduce the right-of-way case backlog by 30% and maintain case processing on an average 60 day turnaround.
- All states will supply support to finalize changes to 43 CFR 2803 - Administration of Rights Granted regulations and prepare and implement a plan to accurately bill and collect communication site rental payments for calendar year 1997.
- All states will supply support to complete development and implement the Automated Lease Management System (ALMS) in FY 96 giving the field offices responsibility and capability for issuing right-of-way bills and making collections.
- All states will continue to support and assist the REGO II Reengineering teams evaluating barriers to timely processing of right-of-way authorizations and initiate changes that will reduce costs and delays.
- All states will supply support to assess feedback from right-of-way holders regarding application processing, cost recovery, and monitoring and initiate changes in policy or other actions to expedite the approval process.

### National Spatial Data Infrastructure/Federal Geographic Data Committee

- Support the direction provided in Executive Order 12906 by contributing to the National Spatial Data Infrastructure, participating in framework data pilots, and testing, supporting, and collecting data and metadata to Federal Geographic Data Committee promulgated standards.

### Mapping Sciences

- The BLM does not plan to support the National Aerial Photography Program during FY 1996 and beyond.

### State Specific:

OR	Omit -Provide Senior Technical Expertise in support of Advance Technologies such as Government Applications Task Force, Redsky projects.
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WY	Insert- Provide Senior Technical Expertise in support of Advance Technologies such as Government Applications Task Force, Redsky and Wetlands projects.
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1800	<b>Workforce and Organizational Support</b>
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The following table was developed in order to furnish each office a composite of how their 1800 cost target was developed in the FY 96 Directives. It is for informational purposes only:

	1810 - Info Svcs	1820 - EEO	1820 - Admin	1820 - Aviation	1830 - FBF	1830 - Fix Costs	1800 - Total
AK	761	160	1809	125	3955		6,810
AZ	366	83	1264	90	3115		4,918
CA	455	103	1711	50	4714		7,099
CO	368	73	1995	55	2136		4,180
DW	3773	0	0	0			3,773
ES	344	74	1424	5	1351		3,198
ID	387	85	1399	75	1996		3,942
MT	413	90	1332	75	1597		3,481
NM	429	103	1528	50	3088		5,198
NV	427	83	1889	90	1943		4,033
OR	337	123	1909	90	5405		7,890
RP(FA)	264	90	237	292			886
SC	1020	150	6158	5			7,328
TC	142	85	321	0			476
UT	370	83	1364	50	2336		4,203
WY	363	83	1359	50	2523		4,378

	1810 - Info Sves	1820 - EEO	1820 - Admin	1820 - Aviation	1830 - FBF	1830 - Fix Costs	1800 - Total
WO	2,257	1,059	9,310	44	7250		19,920
BW	1,703	416	7,802	198		14757	24,876
Init	0	29	410	14			443
Und	290	59	823	28			1,200
Tot	14,500	2,936	43,173	1,391	41,409	14,757	118,166

### Information Systems Operations (1810)

Because of the number of additions and deletions the entire 1810 is rewritten. Please note that the detailed attachment will be distributed with the 4550 detailed attachment under separate cover.

- Cost targets do not include funding for systems development and support, and support of server capability for state unique administrative and resource applications. For support and server capabilities other than those administrative systems scheduled for re-hosting under the ALMRS/Modernization project, the system sponsor or owner will furnish funding.
- States/Centers are to decommission their DPS-6's at the earliest possible date and include the steps to achieve that date in their ALMRS/IRM Transition Plan.
- Offices should avoid maintaining dual MS-DOS and UNIX systems at a single site, whenever possible, to generate savings. Purchase of MS-DOS application systems development, enhancements, or software is discouraged.
- We have received clearance from the Department (DOI) to delay our wide-band radio replacement for one year to allow us the opportunity to take advantage of emerging new technology and to develop a comprehensive replacement plan. We anticipate that we can save up to 25 percent of the original.
- The AZ, CA, CO, ID, MT, NM, WY offices will provide assistance to develop and write an effective Telecommunications Plan during two weeks in Denver CO in early FY 96. States will cover their own travel costs.
- States are to defer purchases of regularly scheduled replacement radios in FY 96. Replacement radios that cannot be deferred and are purchased in support of existing systems must be modifiable or switchable to narrow-band operation.



- Radio replacement is funded by benefitting subactivities, NOT by 1800.
- Two radio system contracts will be developed by Office of IRM/Modernization (IRM/M) for management of radio frequency authorization and requirements for communication site management plans.
- The IRM/M will fund the National Help Desk that serves all IRM help functions. Individual offices must fund and staff their own help desks.
- To support the Bureau's transition to GIS on the Modernization platform, offices are encouraged to obtain modernization equipment and convert their spatial data to the new platform. Technical guidance must come from the NARSC and other BLM offices that have experience with GIS in the UNIX environment. Conversion to the Modernization Platform will permit decommissioning the Prime Computers and saving their maintenance costs. Configuration management support will be provided by DW.

Office	Information Systems Operations Specific Instruction
ES	Included in your cost target is funding to complete the AIX cost calculations and lead the overall cost recovery review effort.
MT	Your connection to DOINET will be upgraded to T-1 and funded by a Departmental working capital fund.
NV	Complete a study of existing bureau-wide telecommunications costs, including voice, data, LAN/WAN, and radio as requested by the Field Committee.
UT	Your connection to DOINET will be upgraded to T-1 and funded by Departmental working capital fund.
NTC	Develop and pilot test a training course for electronic record keeping, and to perform course evaluations for both the Records Management and Records Administration courses.
DW	In consultation with the IRMAC, develop a final decommissioning schedule for the state DPS-6's.

### Administrative Support (1820) Change 1

Office	Administrative Support Specific Instruction
AZ	Your cost target includes \$50,000 to support those states using the download monitoring system in FFS.
SC	Your cost target reflects a transfer of \$343,000 to the Washington Office for personnel reorganization.
WO	Your cost target reflects a transfer of \$343,000 from the Service Center for personnel reorganization.

### Fixed Costs (1830) Change 1

See Informational Table on 1800 Breakdown for funds allocation.

4550	AUTOMATED LAND AND MINERAL RECORDS SYSTEM
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*Note:* Due to the extensive changes in this section, the following highlights the changes to the 4550 narrative. **A detailed discussion can be found for all ALMRS PAWP changes in a future Information Bulletin.**

### Congressional Priorities

#### CONFERENCE COMMITTEE REPORT ON H.R. 1977

- "The net decreases below the House consists of decreases of.....\$4,000,000 for ALMRS....." The House appropriated \$55,000,000 minus the \$4,000,000 results in \$51,000,000.

#### SPECIAL NOTES:

- These Directives assumes the funding from the Conference Appropriation Committees "mark" of \$51 million (a reduction of \$18 million from the Presidents Request) plus \$6.8 million dollars in traditional funding from non-4550 funds, would give the Office of IRM/Modernization a "funding level" of \$57.8 million . This reduction equates to about a 32% reduction from the FY1995 allocations.

### General Items

#### Telecommunications (Data Communications)

Complete the transition from dedicated transmission and packet switched service to frame relay service in all States except AK. Complete DGINET connections at all State Offices. States are to buy NO replacement radios in FY 96 in support of the narrow-

band transition effort. Replacement radios that are purchased in support of existing systems must be modifiable or switchable to narrow-band operation. Specific Telecommunications assistance will be requested from AZ, CA, CO, ID, MT, NM, WY, and NIFC in early FY 96. Two weeks of work in Denver are planned and the States should cover their own travel costs. A DOI Radio Workshop will be held in Denver in late March or early April 1996. The agenda will be made available at the earliest possible date.

### **ALMRS Data Management: GCDB**

State	In-House (\$,000)	Collection (Townships)	Inspect - Attribute (Townships)
Eastern States	\$150	90	90

### **GCDB Data Conversion**

Develop and implement GCDB data conversion software ensuring compatibility with ALMRS/IOC. Provide direction, guidance, and technical support to the New Mexico pilot sites for GCDB data conversion. State GCDB Staffs shall concentrate on inspection and completion of Q/Link activities.

## **Operation & Maintenance:**

### **Configuration Management**

Train all state IRM specialist on the Policies and Procedures of Configuration Management. Conduct Functional and Physical Configuration Audits on all hardware and COTS packages and Bureau wide software.

### **IRM Audits**

An audit will be conducted during the 1st quarter on MT, NM, NV. All remaining States/Centers will be audited during the 2nd through 4th quarters. An Instruction Memo will be issued in the first quarter explaining the audit process and schedule.

### **Training and Certification**

NTC has the lead for ALMRS/Modernization training. The use of 4550 funds will be used primarily for IOC training for Systems Administration, Network Administration, Security Officers, and Database Administration personnel.

### **State Specific:**

**For AZ, CA, CO, ES, ID, MT, NV, OR, UT**

**Support of GCDB** First priority is attribution, 2nd priority is inspection, 3rd priority is computation.

**NTC** Implement IRM Training and Certification.

9220	<b>US Forest Service Wild Horse and Burro Management</b>
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### **US Forest Service Wild Horse and Burro Management**

Change the "Minimum Levels of Performance" to reflect 75 captures and 75 adoptions.

9420	<b>Federal Lands Highway Program (ISTEA)</b>
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### **Information Item**

To date, the Federal Highway Administration (FHWA) has transferred \$75,000 to BLM, in both Budget Authority and Contract Authority for 1996. We anticipate receiving between \$500,000 and \$550,000 in Budget Authority in total for FY 1996. Once we receive our funding allocation from FHWA, WO-880 in coordination with NARSC will issue cost targets to the states.

# 13611425

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## United States Department of the Interior

BUREAU OF LAND MANAGEMENT  
WASHINGTON, D.C. 20240

SEP 12 1995



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## Memorandum

To: AD's, SD's, Director-NTC, Director-NIFC

From: Director *Emmerson*

Subject: FY 1996 Proposed Annual Work Plan Directives and Review Final of Fund Coding Handbook

Attached are Proposed Annual Work Plan Directives for FY 1996. These Directives supersede advance information provided to your offices earlier.

Due to greater-than-usual uncertainty about the final outcome of appropriations action on the President's FY 1996 Budget request, the Corporate Team has decided to delay issuance of cost targets until after conference action is complete. The conference could be held as early as mid-September. In the interim, these Directives will enable your budget teams and budget staffs to begin to plan for your submission, and to begin to assemble the information that will be required in the process.

*The advance cost targets issued earlier should be disregarded.* New cost targets will be issued as a change to this memorandum, along with information on the final outcome of appropriations. We expect the new cost targets and accompanying information to be issued in early October.

*In any event, we expect final appropriations for the Bureau to be very constraining by any measure. Therefore, you should continue to manage your funds (both 1995 and 1996) prudently and conservatively to assure that the impacts of lower appropriations levels are minimized.* Because of our concern that Annual Work Plan decisions be made as early in the year as practicable, you should expect that we will allow a maximum of four weeks—after issuance of the cost targets in early October—for completion and submission of your proposed work plans. Although we do not yet know the outcome of congressional action on our appropriations, several things are clear:

- Although reductions in our main operating account (the "Management of Lands and Resources" (MLR) appropriation) are in the neighborhood of 5 percent in House and Senate action to date, the reductions are not evenly spread across the board. Therefore, the amounts available to our offices will vary because deeper cuts were made for certain activities, and where individual states/offices have large programs in the reduced funding activities, there will

naturally be a greater impact. At the same time, the Corporate Team will work with the affected states/offices to transition to smaller organizations in as smooth a manner as practicable.

- Unlike previous years, Congress has not included any increases for pay raises nor for inflation. In other words, your labor and operations dollars simply won't go as far. As a result, your reduction in funds and capability will likely exceed 5 percent in the MLR account.
- We have attempted to mitigate program impacts of budget reductions by continuing to reduce Headquarters, the national centers, and the National Training Center. However, there are not enough potential savings in those organizations to begin to approach the reduction amount.
- These funding levels clearly will not support the level of FTE that we have had in the past. In general, however, we should be able to manage FTE reductions without the need for a general RIF. FTE ceilings will be issued with the Approved Annual Work Plan in late November. *All offices should manage positions in light of reduced funding levels and the need to maintain an appropriate balance of salary and operations costs.*

In each Activity Directive, we have shown both the House and Senate language as it pertains to that activity (or subactivity) in order to provide you with information about congressional priorities and guidance. In those cases that both sides of the Hill are in agreement, then you can assume, for planning purposes, that the language as shown will be in effect for 1996. *In those cases where the two sides are in disagreement or have different language covering the same issue, we must await the results of the conference and action by the President.* At this point, the language is purely informational in nature. We will provide conference language with the cost targets in early October or as it becomes available.

Management of reduced funding levels will not be easy. Important work will not be accomplished. We will not be able to deliver the same level of services in some programs that we have provided in the past. We will have to prioritize carefully using Congressional and Secretarial directives, and our resources must be placed in those areas for which Congress appropriates the funds.

We have also included a copy of the *Review Final 1996 Fund Coding Handbook*. We have tried to be as responsive as possible to the comments provided earlier in the process. Many of them were included. We also plan to include an object class table which will be in the final version. Your comments are welcome on the Review Final and should be received by Peter Ertman by September 25, 1995. Please note that due to a new appropriations structure that the Fire Accounts have changed from a 1500 code to a 2800 code.

Thank you for your flexibility and understanding during this process. If you have any questions, don't hesitate to contact Peter Ertman (email PERTMAN) or telephone at 202-452-7706.



# **1996 PAWP Directives**

Bureau of Land Management  
September 12, 1995

## FY 1996 Pre-Annual Work Plan Instructions

The PAWP for 1996 follows the same basic process as in 1995. However, there are some changes that have been incorporated into the process due to:

- ① the need for increased accountability in the area of performance (*i.e.* what is one to do with the funds provided and what have we done with them?);
- ② the move towards performance based budgeting as required by the *Government Performance and Results Act*;
- ③ the need for focusing limited budgetary resources to those functions that are vital to BLM in our long-term strategy;
- ④ the need to continue to focus on general themes versus individual programs.

In general, the changes are as follows:

- the use of "performance indicators;"
- the setting of minimum levels of performance to be achieved;
- the use of the "Product/Process Matrix;" and,
- the distribution *for informational purposes only* the subactivity (individual program) planning targets that were used to derive the activity planning cost target.

This Direction is to be followed by all BLM organizations in the development of their budget for 1996. A copy of the Instruction Memorandum and this Direction should be distributed to all offices and managers because they contain direction applicable to all programs and functions.

This Direction includes:

- The "Product and Process Matrix"
- General Directives
- Activity Directives
  - Subactivity Directives
  - Minimum Levels of Performance Using Performance Indicators
  - State Specific Direction
- Cost Target Allocation Tables; and,
- PAWP Schedule

Any questions regarding this direction should be addressed to the Budget and Finance Team analyst (WO-880) assigned as the contact person for your State or Office. General or policy questions should be addressed to Steve Ellis (202.452.7722). The PAWP coordinator for this year is Peter Ertman (202.452.7706).

### ◆ Congressional Appropriations Schedule ◆

The House and Senate have both completed floor action on the Interior Appropriations Bill. They are currently on recess until after the Labor Day holiday. Conference will occur when they return. The final feedback to the field will reflect the results of the enacted appropriations.



## ◆BLM Products and Services◆

The BLM, as required by *Government Performance and Results Act (GPRA)*, is in the midst of developing a strategic plan. We are re-engineering the way BLM does business. This includes identifying core processes in the context of customer service. The results of this effort will be process improvements in providing products and services to BLM customers.

The strategic plan will:

- ① Identify BLM strategic goals;
- ② Identify what we should be accomplishing this year to meet the strategic goals
  - What products and services do our customers want?
  - What results do customers value highly?
  - What do our stakeholders want us to accomplish?
- ③ Focus on the valued products and services
  - What are we going to stop doing?
  - How are we going to do things better and more efficiently?
- ④ Designate who will be accountable for making this happen

The GPRA requires that beginning in FY 1999, the annual budget of the United States Government shall include a performance plan. Each agency will be required to prepare an agency plan which includes a set of performance goals for the agency's program activities along with a summary of the necessary resources, the performance indicators that will be used to measure performance, and an identification of how the measured values will be verified. "Performance Goals" are the major means for gauging progress toward accomplishment of the longer-term corporate results. "Performance Indicators" are reference markers used to measure whether a goal is being achieved. In other words, these are a specific value or characteristic used to measure output or outcome.

BLM has a project underway to develop corporate-level performance measures. These measures focus on the progress in meeting core BLM strategic objectives. The performance indicators discussed in the following sections are transitional indicators that will form the lowest-level building blocks that will feed data to determine whether our corporate performance goals are being met. We would like to emphasize that these are draft and are soliciting your input on this first draft. Our objective is to refine this list of indicators and submit them to the Hill for approval for use in the preparation of the FY 1997 *Justifications*.

The BLM uses processes to provide products and services. The core processes and products have been endorsed by the ELT. These processes should be viewed generically across programs and made more efficient by elimination of steps that are unnecessary, don't add value, or are duplicative. The move towards viewing BLM programs as processes and product providers was initiated in the FY 1997 *Strategic Budget Plan* and is a major objective in 1996 for BLM to prepare to move into more of a performance-based budgeting process as required by GPRA in 1997 and beyond. We are incorporating these concepts so that over the next year, employees will become more familiar with these terms and the transition will be made easier and more efficient.

To assist in moving into performance-based budgeting, the *Product/Process Matrix* has been developed. This matrix lists the generic processes on the leftmost column and the strategic objectives on the topmost row. We have filled in the matrix with the draft applicable performance indicators. Your office will be required to feedback your performance in two ways with two different objectives: the first is the 'traditional' way of feedback by subactivity (which will focus on your ability to meet the minimum levels of performance); and, the second is to complete a narrative using a format based on the concepts illustrated in the following matrix (to display your performance in a more unified manner).

Products & Services Lines/ Core Process	Healthy, Productive Lands	Opportunities for a Wide Variety of Commercial Activities	Opportunities for Recreation and Leisure Activities	Preservation of Significant Cultural and Natural Features	Land Resource and Title Information	Public Health, Safety & Resource Protection	Land Exchanges	Technical & Economic Assistance	Internal Support
Assess & Monitor Conditions									
Plan Land Use & Resolve Problems									
Authorize Use									
Ensure Compliance									
Provide Visitor Services									
Restore Areas & Construct Facilities									
Create & Maintain Land Records Spatial Data									
Respond to Emergencies									
Provide Assistance									
Adjust Land Tenure									
Conduct Business Processes									

*Note: Table for illustrative purposes only. Not to be completed.*

The full *Relationship of Performance Indicators to Budget Structure, Products and Services, and Core Processes* table is found at the end of this section.

### ◆ Minimum Levels of Performance ◆

With this Direction, we are instituting a "minimum level of performance" concept. The basic objective of this concept is to assure that the Bureau meets the commitments we have made to the Congress in our Budget Justifications, and that we are responsive to specific direction from the Congress as well as address the priorities of the ELT, Corporate Team, the Secretary, and the President.

This Direction includes assignment of minimum levels of performance where (and only where):

- ① we have identified specific accomplishments in the Budget Justifications for which the Congress expects us to carry through;
- ② specific direction provided in committee reports or as a result of floor action on our appropriations; or
- ③ priority objectives of the ELT, Corporate Team, the Secretary, or the President.

We have included direct quotes from House and Senate committee reports where they are useful in indicating congressional expectations of performance that are tied to the Hill's appropriation of funds to BLM. Particular attention should be paid in the development of your PAWP that the expectations of the Congress are addressed. State/Office submissions should include discussion of these items, *especially if funding or other constraints preclude their accomplishment.*

## ◆◆Accuracy in Cost Coding◆◆

It is critical that all offices assure the accurate coding of costs. In development and implementation of the PAWP, all offices are responsible for making certain that costs are properly accounted for and that their plan is realistic, consistent with available funding, and follows Congressional intent. This includes:

- Identification, in each State/Office PAWP, of any significant differences in the allocations from anticipated needs to address the minimum levels of performance, and recommending appropriate *shifts* to address the problem; and
- Close monitoring of actual cost coding throughout the year and providing early alerts to the Budget and Finance Team if shifts appear to be necessary.

However, funds for 1996 are more constrained than 1995. The minimum level of performance concept is used in 1996 to help assure accountability in meeting BLM's commitments to Congress as reflected in 1996 *Justifications*. In addition, use of minimum levels of performance will illustrate those areas of greater or lesser emphasis.

## ◆◆Use of Benefitting Activity/Subactivity Concept◆◆

As in the past, the concept of benefiting activity/subactivity applies to the coding of costs. Again, for 1996, use of the benefiting activity/subactivity concept is crucial to BLM's performance in meeting Congressional intent. Funding reductions have occurred with the specific objective of targeting certain functions. All managers are responsible for assuring that funds are expended in accordance with the instructions in this section.

Work is grouped into categories that identify the whole job rather than parts of a job. The benefiting activity/subactivity is the one where the workload was identified in the budget process, or which caused the work to be performed or the expenditure to be made. For example, when processing an application for a permit to drill an oil and gas well, the threatened and endangered species clearance, cultural clearance (*including any section 106 consultations*), environmental assessment, and typing of documents, reports, etc., are all parts of the total job that should be charged to the benefiting subactivity of 1310 (Energy and Minerals Management/Oil and Gas) along with the appropriate program element code.

Also included are certain direct services when the service benefits the activity/subactivity or responds to a program need arising in that activity/subactivity, such as public information or public involvement work; development of program policy; development of budget plans and packages; collection and accounting for specific program-related receipts; project material management and warehousing services for a program; coordination with legislative, congressional, or State government officials; safety management; training development and presentation; records and directives management; automated data processing services; radio, telecommunication and data communication costs; and program-specific evaluation and analysis work.

## ◆◆Cost Target Allocations◆◆

The initial cost target allocations are based on House and Senate action to date. Where both sides of the Hill agreed, we used those numbers. Where the House and Senate have different recommendations, we have used our judgement. There will be adjustments so you should remain flexible and responsive in developing your PAWP.

In calculating your cost targets two items have *not* been taken into account:

- ① any carryover in your state; and,
- ② the Federal Building Fund.

In the case of carryover, we will develop a table showing carryover and distribute it with the approved AWP. In no case (in MLR, O&C, Fire), was carryover considered in any planning target allocation. Carryover *will* be

available to the States/Offices that generate it, and it should be used to further our on-the-ground mission. In the case of the Federal Building Fund, a decision was made to distribute the fund amounts in the approved AWP (not in the PAWP). This will allow you to focus solely on the impacts of the planning targets on your management.

Most program specific funding has been distributed in the PAWP, with some exceptions. These preliminary allocations have been approved by the Corporate Board and made with the objective of getting a higher degree of the BLM's fiscal resources to the lowest level. In line with this objective, the WO, SC, and NTC have been reduced by 5.4 percent (the percentage reduction of the MLR appropriation) to make more funds available to the field offices.

Among the discretionary funds being held in reserve in the Washington Office for specific purposes are:

1996 Bureauwide Costs Dollars 000s	1996 Proposed
Fish and Wildlife Foundation	1,000
Mining Law Personnel (Non-BLM)	2,500
O&G NPR Lab	300
EMAP	500
National Spatial Data Initiative	510
Noxious Weeds Demonstration Areas	500
Seeking Common Ground	100
HRM Initiatives (HBCU, HACU, RAPS, Hispanic Coalition, Native Americans)	1,523
PROClass Implementation	100
Public Lands Appreciation Day	100
Student Career Experience Program	72
Improving Way We Do Business (including Internal and External Regulation Review)	930
ALMRS O&M	12,986
ALMRS Advanced Training	3,530
BLM 50th Anniversary Celebration	125

We anticipate that some of the funds identified in the table above will be re-allocated to the field. The activity specific directives will provide further guidance. Each of these costs have been approved by the Corporate Team using the criteria of furthering BLM objectives of getting things done on the ground and implementing ALMRS.

- A 2 percent reserve in MLR—\$9,172,000—is being held by WO-880 to provide some flexibility to meet minor adjustments or correct errors or omissions related to high priority workloads.

*Congress explicitly denied additional funding for uncontrollable costs. No funds are being held for funding these additional costs.*

You may have to adjust the number of workmonths funded and/or program accomplishments in order to cover the increased AWMC. Explain your assumptions in your narrative.

### ◆Submission Date◆

PAWP submissions are to be received by the Director (WO-880) no later than COB September 29, 1995. Submissions are to be transmitted via disk or Groupwise (to PERTMAN) in WP5.1. No hard copies should be provided.

#### ● Contents of State/Office PAWP Submissions

Each state/office PAWP should contain the following items in the order listed below. More specific guidance on the content and/or format of the first 6 items follows the list.

1. Cover Memorandum (all offices)
2. State Overview of Product/Process (all offices)
3. FTE Worksheet (all offices)
4. Activity narratives with workload accomplishment tables (all offices)
5. Additional funding items - up to three, in priority order, by project
6. Office cost target allocation table
7. Information on program support costs (all offices)
8. Potential agenda items for the AWP Decision Meeting (all offices)

Bureau offices are reminded to focus their submissions on meeting major Presidential/Secretarial priority initiatives, Congressional Directives, the Bureau's Corporate Agenda, and activity priorities. This is to be done within the assigned cost targets and without identifying additional funding needs for lower priority work. Lower priority items may be funded only after all higher priority workload accomplishments are addressed within cost targets.

1. The cover memorandum should include a brief description of the major areas of emphasis for the office during FY 1996 and how those major areas support the Corporate Agenda, Congressional direction, and/or Presidential/Secretarial Initiatives and any major areas of concern. *You must also discuss how you plan to "push resources" from the State Office to District/Resource Areas.*
2. State Overview of Product/Process  
  
See attached format.
3. FTE Worksheet

Tentative FTE ceilings are contained on the table in the general direction section. Final FTE ceilings will be provided in the AWP and will be discussed at the PAWP decision meeting in Phoenix. The final ceilings will take into account the Field Organization Strategy, Headquarters Organization Strategy, any necessary adjustments resulting from final appropriations action, and adjustments to address highest-priority objectives. Managers are reminded that they are responsible for staying within the assigned FTE ceiling.

In preparing the FTE worksheet (see General Directives), offices are to review the FY 1995 FTE ceiling and use. Indicate adjustments that are needed to support the field organization strategy, Presidential/Secretarial

- Land Acquisition -- The Conference Committee has made its recommendations on land acquisition (3110) and acquisition management (3130) funding. However, funds will not be allocated until after final Congressional action. When the extent of carryover funds are determined, they will become a part of the Cost Target and communicated to the field.

### ◆◆Federal Financial System (FFS)◆◆

FY 1996 financial system tables are being updated and will be available for use approximately October x, 1995. At that time, state cost targets will be entered into FFS and field offices may use the system to reallocate cost targets to State Office divisions, district offices, or other approved office levels. The operating budget screens (BEOB) will also be available for preliminary planning of cost targets. Offices are also reminded to use the Bureau level cost target screen (CTBW) to identify requested funding adjustments. All PAWP office allocations, operating budgets, and requested adjustments must be entered into the FFS system by October x, 1995.

*It is not mandatory to plan the operating budget (BEOB) using all of the five major object class groups. At a minimum, however, labor costs must be separately identified. Offices are encouraged to take advantage of this simplification if they find it helpful.*

### ◆◆FY 1996 AWP Decision Meeting◆◆

The 1996 decision meeting is being planned for the 2 days of xx/xx& xx/xx, 1995 in XXXXXXXX, XXXXXXXX. Associate State Directors and State Office Budget Chiefs should plan to attend this meeting. A block of 35 rooms is being held at Hotel XXXXXXXXXX for participants. Reservations should be made before xx/xx.

We are requesting each office to provide possible agenda items that should be covered at the meeting.

### ◆◆State Supplemental Guidance◆◆

All supplemental direction issued by SOs or subordinate offices must be consistent with this Bureauwide budget direction. Note that one copy of SO Supplemental budget direction (memorandum and attachments) must be sent to WO-880, MS-1025, LS, when issued.

Consistent with the objective of simplifying the process and eliminating unnecessary workload, offices are encouraged to *keep supplemental directives to a minimum*. In particular, offices should carefully scrutinize "subactivity" guidance to assure it does not unnecessarily constrain field managers in managing the on-the-ground resources.

*Subactivity planning targets are only provided for informational purposes to the field. Many questions arose last year concerning how the activity numbers were derived. In response to that need, we are providing information as to how the activity numbers were developed. If offices develop estimates by subactivity for the purpose of developing their PAWP, care should be taken that those breakdowns are neither characterized nor interpreted as "cost targets."*

### ◆◆Labor Cost Estimates◆◆

The use of realistic estimates for labor costs continues to be important in preparing a viable PAWP. Each State/Office is responsible for establishing its own average workmonth cost (AWMC) and labor cost estimates based on the latest FFS reports.

It is recommended that you plan for a three-fourths of a 2.4 percent increase in AWMC to be covered within the cost target allocations given to you. At this time, it appears that the January 1996 pay raise will include a 2.4% general increase. When the final result is known, that information will be shared with all offices.



initiatives, and the Bureau's corporate agenda. The FTE analysis is to be based on actual programmatic changes in allocations (also taking into account the effect of absorbing uncontrollable costs) and must reflect all efficiencies and redistributions possible before requesting a ceiling adjustment. Be advised that the trend in FTE for the Bureau is down and management decisions concerning positions should be made accordingly.

#### 4. Activity Section Format

The objective of this section has changed from last year's process. The major change involves the setting of minimum levels of performance. It should be noted that the levels simply represent a disaggregation of the workload measures discussed in the 1996 *Justifications* as modified by Congressional action on funding. This completes this phase of the budget cycle and affords accountability to both Congress and external groups in the area of performance.

This section allows you an opportunity to state whether you will meet the minimum levels of performance. If the minimum level of performance cannot be met, an opportunity is provided for a explanation. A general feedback narrative is also provided for States to feedback any special request information and/or information felt to be necessary for Headquarters to use in preparation of the final AWP.

New formats using WordPerfect tables have been developed for your PAWP. All offices are required to use the revised feedback format shown in each activity section and to complete all applicable sections.

All offices are required to respond to the request for information on performance indicators which are described in the activity guidance. These indicators were originally based on those workload measures identified to Congress in the FY 1996 *Budget Justifications*. States/Offices need to provide the most current information that is available.

#### 5. Identification of Overtarget Funding Need.

The emphasis in the 1996 PAWP should be on describing what will be accomplished within the assigned cost target and how these accomplishments tie to the Congressional Direction, Products and Services, and Presidential/Secretarial Initiatives.

We anticipate that the majority of the two percent reserve will be used to address problems in meeting the minimum levels of performance. You should identify these problems before considering any specific overtarget request. Each office must limit their overtarget funding requests to three project-oriented items. No one item is to exceed \$500,000 or be less than \$25,000. Overtarget funding requests must be identified in priority order and linked to the ties described above. Use the following table.

*Additional funding is to be requested only as needed to either meet the minimum levels of performance or high priority project needs which cannot be accomplished within the allocated cost targets.*

FY 1996 PAWP  
Over Target Requests

\_\_\_\_\_ Office

ADDITIONAL NEEDS			
Title and Subactivity (In Priority Order)	Funding Already Within Base (\$)	Additional Needs (\$25K Minimum)	Justification

6. Cost Target Allocation Table

In order to facilitate the analysis of data, each office is requested to complete a one page spreadsheet on the following page (it is a WordPerfect Table). You must complete column 4 (1996 PAWP Cost Target, *subactivity only*) and column 5 (Requested Change +/-), column 6 will automatically calculate, when the math function in WordPerfect Tables is used. In addition, automatic calculation will occur at the activity level (*i.e.* where there is a 0 already).

FY 1996 PAWP  
\_\_\_\_\_ Office  
Office Cost Target Allocation Table

Activity	Activity Name	Subactivity	FY 1996 PAWP Cost Target	Requested Change (+/-)	Total 1996 PAWP Request
1000 Land Resources		Subtotal	0	0	0
		1010			0
		1020			0
		1040			0
		1040			0
		1050			0
		1060			0
1100 Wildlife and Fisheries		Subtotal	0	0	0
		1110			
		1120			
1150	T & E	Subtotal			0
1200 Recreation		Subtotal	0	0	0
		1210			
		1220			
		1230			
		1230			
1300 Energy & Minerals		Subtotal	0	0	0
		1310			
		1320			
		1330			
1400 Realty & Ownership		Subtotal	0	0	0



Activity	Activity Name	Subactivity	FY 1996 PAWP Cost Target	Requested Change (+/-)	Total 1996 PAWP Request
		1810			
		1420			
		1810			
1500 Fire Use/Preparedness		Subtotal	0	0	0
		1810			
		1520			
1600 Resource Protection		Subtotal	0	0	0
		1610			
		1620			
		1650			
		1640			
1780	Emergency Damage	Subtotal			0
1790	Grasshopper & Mormon Cricket	Subtotal			0
1800 Workforce and Org. Support		Subtotal	0	0	0
		1810			
		1920			
1990	Mining Law	Subtotal			0
0140	Construction				0
2300	Access				0
3110	Acquisition				0
3130	Acquisition Mgt.				0
1990	ALMRS				0
5900	Forest Ecosystem				0
6110	O&C Construction				0
6140	O&C Acquisition				0
6210	O&C Maint.				0
6230	O&C Transp. Syst.				0
6310	Timber Mgmt.				0
6320	Forest Dev.				0
6330	Other Forest				0
6550	Planning				0
6420	Data Systems O&M				0
6430	Res. Data Acq.				0
8100	Range Improve (PD)				0
8200	Range Improve (LU)				0
9220	FS W/H&B				0
9420	ISTEA				0
Total			0	0	0

RELATIONSHIP OF PERFORMANCE INDICATORS TO BUDGET STRUCTURE, PRODUCTS AND SERVICES, AND CORE PROCESSES

I. MANAGEMENT OF LANDS AND RESOURCES APPROPRIATION

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
COMMERCIAL ACTIVITIES	Allotments Monitored (number)	Number of land units monitored to provide decision data or assess trend of land management decisions	Rangeland Management (1020)
	Allotments Evaluated (number)	Allotments formally evaluated to evaluate the effectiveness of management practices and monitoring methodology in achieving and or measuring movement toward Land Use Objectives	
	Rangeland Improvement Projects Developed (number)	Number of projects completed & reported in RIPS as part of an allotment management plan that improves range management	
	Non-Salvage Sale Volume Offered (MMBF)	Value of non-salvage sawtimber offered for sale.	Forestry Management (1030)
	Salvage Volume Offered (MMBF)	Volume of salvage sawtimber offered for sale.	
	Reforestation (acres)	Number of acres reforested (actually planted with seedlings).	
	Forest Stand Treatments (acres)	Number of acres of stand treatment, including: thinning, hazard reduction and fertilization. Do <i>not</i> report reforestation, site preparation, prescribed fire or pest control under this indicator.	
	Sale of Vegetative Products (number permits)	Report each transaction of the sale of vegetative (minor forest) products. Includes firewood, Christmas trees, posts, poles, etc.	
	Noncompetitive Lease Applications (number processed)	Number of lease applications processed.	Oil and Gas Management (1310)
	Competitive Lease Parcels (number offered)	Number of lease parcels offered.	
	APDs Processed (number)	Number of Applications for Permit to Drill processed.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Unitization and Communitization (number agreements approved)	Number of agreements approved. This is a change from previous reporting systems.	
	Drainage Protection (number cases retired)	A new measure. Note it is the number of cases retired.	
	Inspection and Enforcement (number of inspections)	Report the number of inspections. The measure has changed in reporting from number of items inspected to actual number of inspections.	
	Competitive Leases (number issued)	Number of leases issued.	Coal Management (1320)
	Inspection and Enforcement (number of inspections)	Report the number of inspections. The measure has changed in reporting from number of items inspected to actual number of inspections.	
	Non-competitive Lease Applications, Geothermal (number issued)	Number of non-competitive Geothermal leases issued.	Other Minerals Management (1330)
	Competitive Leases, Geothermal (number issued)	Number of competitive Geothermal leases issued.	
	Inspection and Enforcement, Geothermal (number of inspections)	Number of geothermal inspections conducted.	
	Non-energy, Prelease notices/prospecting permits (number Issued)	Number of prelease notices/prospecting permits issued.	
	Competitive Leases, non-energy (number issued)	Number of competitive non-energy leases issued.	
	Inspection and Enforcement, Non-energy (number of inspections)	Number of non-energy inspections conducted.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Mineral Materials Sales/Free Use Permits (number issued)	Number of sales contracts or free use permits issued.	
	Mineral Materials non-exclusive site designations (number completed)	Number of non-exclusive site designations completed.	
	Mineral Materials Trespass (number closed)	Number of mineral materials trespass cases closed.	
	Inspection and Enforcement, Mineral Materials (number conducted)	Number of mineral materials inspections conducted.	
	Mineral Patents Processed (number)	Number of cases processed. This is a change from previous years reporting.	Mining Law Administration (1990)
	Non-Patent Validity Examinations (number claims examined)	Number of claims examined.	
	Surface Management (number of Plans approved)	Number of plans of operations approved.	
	Surface Management (number of Notices accepted)	Number of notices accepted.	
	New Mining Claims Recorded (number)	Number of new mining claims recorded in any one fiscal year.	
	Annual Filings (number processed)	Number of annual filings processed.	
	Claim rentals (number processed)	Number of claim rentals processed.	
	Small Miner Waivers (number processed)	Number of small miner waivers processed.	
	Inspection (number of inspections)	Number of inspections conducted.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Enforcement (number of decisions issued)	Number of decisions issued.	Lands and Realty Management (1430)
	Public Land sales (acres)	Number of acres of public lands sold under authority of Section 203 of FLPMA.	
	R/W Grants (number)	Number of rights-of-way/temporary use permit documents issued and reported in ALMRS.	
	Number of Fee Sites (number)	The number of sites where BLM collects a use fee.	Recreation Operations (1230)
	Number of leases & Concessions issued /fees collected (number/dollars)	The number of Long Term Visitor Areas managed and the amount of receipts collected annually.	
	Number of Recreation Use Permits (RUPs) issued and fees collected (number/dollars)	The number of campgrounds, day use areas, etc. where BLM charges a use fee and the amount of money collected at those use areas.	
	Number of Special Recreation Permits (SRPs) issued and fees collected (number/dollars)	The number of special recreation permits (events, commercial, competitive, large groups, etc.) approved and the amount of receipts collected annually.	
PRESERVE SIGNIFICANT CULTURAL AND NATURAL FEATURES	Conservation Agreements (number completed)	Conservation agreements are formal written documents agreed to by FWS or NMFS and the BLM that are designed to achieve conservation of candidate species through voluntary cooperation. Specific actions and responsibilities of each signatory are included in a Conservation Agreement. Conservation agreements usually are developed subsequent to completion of a conservation assessment and strategy.	Threatened and Endangered Species (1150)
	Designated Wilderness Areas (number / 000s acres)	Condition is the degree of naturalness, and opportunity for solitude and primitive recreation at the time the number of areas and acres (000s) were designated as wilderness.	Wilderness Management (1210)

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Wild & Scenic Rivers Designated (number/miles)	The number of Wild & Scenic River segments officially designated by Congress and successfully managed by BLM, record number of segments and miles of river.	Recreation Resource Management (1220)
	National Trails (number/ miles)	The number of National Historic, Scenic, & Recreational Trails managed by BLM, number & miles of trails.	
	National Areas Designated (number /000s acres)	The number of Nationally designated areas, such as National Conservation Areas, National Recreation Areas, National Natural Landmarks, and National Historic Landmarks managed by BLM, number & acres (000s) managed.	
	Cultural Resources Inventories (number completed)	Number of inventories conducted at the class III level and/or adequate to be considered complete coverage for purposes of section 106.	Cultural Resource Management (1050)
	Cultural Sites Managed for Public Use (number of sites)	Public use means completing actions during the fiscal year to enhance or otherwise manage a cultural property or paleontological locality for public visitation, including recreational, educational or traditional uses. Uses might include interpreting sites, using sites for field schools, and facilitating use of cultural properties by Native Americans for religious and traditional purposes.	
	Cultural Sites Managed for Conservation Use (number of sites)	Conservation counts each property for which protection measures have been implemented to maintain the property in its present condition until such time as it can be scientifically studied or used by the public. Protection measures include fencing, signing, stabilization, special designation (e.g. ACEC), OHV closures, minerals withdrawals, etc. Each cultural property or paleontological locality is counted only once during a fiscal year regardless of the number of protection measures taken to conserve it.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Cultural Sites Managed for Scientific Use (number of sites)	Scientific use means the completion of a formal investigation of a cultural property or paleontological locality during the fiscal year, either through independent research, data recovery, or other forms of investigation. Such studies must include the curation of artifacts and records to preserve the information for the future.	
	T/E Habitat Assessment (acres)	Acres or miles of designated critical habitat or other habitat occupied by federally listed, proposed, candidate or BLM sensitive species of plants and animals that were surveyed or inventoried using an approval, systematic method or technique of data collection that documents distribution, abundance, condition, and/or trend of habitat or populations. Monitoring is the systematic collection and analysis of data using an approved method or technique designed to evaluate progress in meeting intended conservation objectives that are outlined in land use or activity plans, Recovery Plans, Conservation Strategies or agreements, cooperative agreements or mitigation plans.	Threatened and Endangered Species (1150)
	T/E Habitat Achieving Intended Objectives (acres)	Acres or miles of designated critical habitat or other habitats occupied by a federally listed, proposed, candidate species or BLM Sensitive, where new management actions have been implemented to achieve conservation recommendations or objectives that have been established in a formal biological opinion, informal consultation or conference, Recovery Plan or a Conservation Strategy or Agreement.	Threatened and Endangered Species (1150)
PROTECT PUBLIC HEALTH, SAFETY AND PROPERTY	Buildings Maintained (number)	Includes the following types of buildings: administrative, houses, industrial, office, research, recreation, service, storage and others; total numbers of each individual type of building.	Facilities Maintenance (1620)
	Recreation Sites Maintained (number)	A recreation site is a parcel of land and associated facilities for recreational purposes which has a real property number. Includes developed and semi-developed recreation sites	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Roads Maintained (miles)	A road is normally open to highway vehicles. A road is improved, is maintained by mechanical means, and receives regular or continuous use. Includes miles of roads maintained on BLM's transportation system. This includes collector, local and resource roads.	
	Part I Felonies (number)	Part I Felonies include criminal homicide-murder and non-negligent manslaughter, criminal homicide-manslaughter by negligence, forcible rape, robbery, assault, burglary-breaking and entering, larceny theft, motor vehicle theft, and arson.	
	Part II Felonies and Misdemeanors (number)	Part II Felonies and Misdemeanors would include assaults or attempts without weapons, forgery and counterfeiting, fraud, embezzlement, stolen property (buying, selling, possessing), fraud, embezzlement, stolen property (buying, selling, possessing), vandalism, weapons, prostitution and commercial vice, sex offenses except forcible rape, drug abuse, gambling, driving under the influence, drunkenness, and disorderly conduct.	Law Enforcement (1630)
	Natural Resource Violations (number)	All resource related violations which are not classified as Part I or II.	
	Wild Horse and Burro Act Violations, (number)	All criminal violations relating to Wild and Free Roaming Horse and Burro Act.	
	Timber Theft Violations (number)	All theft of commercial quantities of merchantable timber or saw logs including fuel wood theft for commercial purposes.	
	Wildland Arson Violations (number)	All fires that burn Bureau lands that are wilfully and maliciously set (even if the point of origin was not on Bureau land).	
	Antiquities Theft and Destruction Violations (number)	All criminal violations of the Archeological Resource Protection Act and Antiquities Act and related criminal statutes.	



PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Minerals Theft and Fraud Violations, (number)	All criminal offenses related to coal, oil, gas, and other minerals including mineral materials. This includes larceny-theft, fraud, and permit/authorized use violations related to fluid, solid minerals and minerals materials (sand and gravel).	
	Recreation Site Violations (number)	All criminal violations related to the use of recreation sites or activities occurring on Bureau lands.	
	Occupancy Trespass Violations (number)	All criminal occupancy trespass offenses, even if they were eventually adjudicated administratively.	
	Drug Violations (number)	All drug violations that occur on Bureau lands	
	Cleanups Accomplished (Emergency Responses) (number of sites)	Includes emergency site closures, clean ups and controls to manage imminent hazards, by site, by state.	Hazardous Materials Management (1640)
	Cost Recovery/Avoidance as a Percentage of Total BLM remedial costs (percent)	Includes remedial costs covered by, contributed by, or recovered from Potentially Responsible Parties, or others, under any authority, expressed as a percentage of total BLM costs for all site remediation, by district, by state.	
	Site Cleanups Accomplished Through Partnerships (Remediation) (number of sites)	Includes number of site remediations performed by, through or with local, county, state or other Federal agency partners, as well as those performed by, through or with private or non-profit entity partners, by site, by state.	
	Pollution Prevention Investment (number of investments)	Includes conducting BLM facilities environmental compliance assessments, and corrections of non-compliance, as well as purchases or contracts to reduce the volume or toxicity of BLM generated wastes, through reuse, recycling or substitution, etc., by district, by state.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Preliminary Natural Resource Damage Screen (number accomplished)	Includes number of full screening procedures conducted to evaluate the need for a natural resource damage assessment at a CERCLA remedial site, by state.	
HEALTHY LANDS      PRODUCTIVE	Watershed Improvement Projects Developed (number)	Number of projects completed & reported in RIPS as part of an interdisciplinary activity plan that improves watershed condition.	Soil, Water and Air Management (1010)
	Watershed Improvement Projects Maintained (number)	Number of BLM maintained projects that are integral to maintaining or improving watershed condition.	
	Water Rights Documented (number)	Number of applications submitted.	
	Allotments Monitored (number)	Number of land units monitored to provide decision data or assess trend of land management decisions.	Rangeland Management (1020)
	Allotments Evaluated (number)	Allotments formally evaluated by an interdisciplinary team to evaluate the effectiveness of management practices and monitoring methodology in achieving and or measuring movement toward Land Use Objectives	
	Rangeland Improvement Projects Developed (number)	Number of projects completed & reported in RIPS as part of an interdisciplinary activity plan that improves rangeland condition	
	Wild Horses and Burros Removed (number)	Number of animals gathered from public lands to meet appropriate management levels (AML)	
	Weed Treatments (acres)	Number of acres treated with chemical or biological control agents.	Rangeland Improvement (8100/8200)
	Upland Habitat Assessment (000s acres)	Inventory and monitoring conducted to assess whether or not management or land use objectives pertaining to upland wildlife habitat are being met.	Wildlife Management (1110)

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Upland Habitat Achieving Objectives (000s acres)	Acres of upland habitat achieving wildlife habitat objects described in activity plans.	
	Aquatic Habitat Assessed (acres/miles)	Inventory and monitoring conducted to assess whether or not management or land use objectives pertaining to the maintenance and/or improvement of aquatic habitat are being met.	Fisheries Management (1120)
	Aquatic Habitat Achieving Objectives (acre/miles)	Miles/acres of aquatic habitat achieving aquatic habitat objects described in activity plans.	
	Projects Developed / Maintained (number /number)	Number of projects completed (or maintained) & reported in RIPS as part of an interdisciplinary activity plan that improves wildlife habitat condition	Wildlife Management (1110) Fisheries Management (1120)
	Riparian Assessment (miles / acres)	Riparian systems Lotic (stream) systems are reported in miles and lentic (associated with non-moving water) riparian systems in acres only.	Riparian Management (1040)
	Riparian Areas Achieving Intended Objectives (miles / acres)	Report riparian areas achieving intended objectives as the number of acres (lentic) or miles (lotic) that will meet proper functioning condition.	Riparian Management (1040)

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Intensive Management Applied (miles / acres)	Units should be reported when <u>new</u> management actions intended to meet planning objectives and improve functioning and ecological conditions are implemented. Report the estimated miles or acres that are placed under new and more intensive management. If new management is going to be applied in stages report the relative proportion of acres or miles that will eventually meet the objectives with this year's action. For example, if an allotment is going to be fenced this year to improve 5 miles of riparian area and this is one fifth of the work necessary to eventually meet the desired objectives, then report 1 mile. If the area is going to be fenced and management action implemented this year and no additional action is planned to eventually meet objectives, then report 5 miles.	Riparian Management (1040)  Wildlife Management (1110)  Fisheries Management (1120)
	Resource Management Plans Completed (number)	Number of Resource Management Plans completed.	Planning (1610)
	Resource Management Plans in Progress (number)	Number of Resource Management Plans actively being worked on.	
PROVIDE LAND RESOURCE AND TITLE INFORMATION	State Indemnity Selections (acres)	Number of acres transferred to the State.	Lands and Realty Management (1430)
	Lands Acquired by Exchange- (fee only/acres)	Number of fee acres acquired through exchange.	
	Exchange transactions (number cases completed )	Number of exchange cases completed and reported on ALMRS.	
	Leases, easements & permits (number cases processed)	Number of lease, easement, or permit cases completed and reported on ALMRS	
	Withdrawal Processing (number of cases)	Number of cases completed and reported in ALMRS due to new withdrawals and revocations, modifications and extensions not resulting from the FLPMA 204(L) review process.	

PRODUCT/SERVICE	PERFORMANCE INDICATOR	PERFORMANCE INDICATOR DEFINITION	SUBACTIVITY
	Realty Trespass (# cases closed)	Unauthorized realty action cases that have been closed and reported in ALMRS.	
PROVIDE RECREATION AND OTHER LEISURE USES	Non-fee sites managed (number)	The number of recreation sites that qualify for fee collection but do not collect a fee plus the number of recreation sites that do not qualify for fee collection.	Recreation Resources Management (1220)
	Wildlife Projects Completed/Maintained (number/number)	Number of projects completed (or maintained) & reported in RIPS as part of an interdisciplinary activity plan that improves game species habitat condition	Wildlife Management (1110)
	Interim Management (number / 000s acres)	The number of areas and acres (000s) of wilderness study areas where factors effecting the wilderness condition such as naturalness, solitude and primitive recreation opportunities continue to retain characteristics that do not constrain Congressional designation decisions.	Wilderness Management (1210)
	Fisheries Projects Completed/Maintained (number/number)	Number of projects completed (or maintained) & reported in RIPS as part of an interdisciplinary activity plan that improves recreational fisheries habitat condition	Fisheries Management (1120)
	Wild & Scenic River Protective Management (number / miles)	The number of eligible segments of Wild & Scenic River managed by BLM, number & number of miles managed	Recreation Resource Management (1220)
	Wild & Scenic River studies (number/ miles)	The number of suitable segments of Wild & Scenic River managed, number & number of miles managed	
	Project lists/dollars expended	The construction projects identified in the Appropriations Act for a fiscal year; number and funding for each specific project. Includes costs associated with the actual construction, including A & E, supervision and inspection of the construction site.	Construction and Access (2100)

## FY 1996 Pre-Annual Work Plan

### General Directives

Human Resources
Objectives
<ul style="list-style-type: none"><li>• Develop initiatives for BLM's human resources program and place priority on creating and maintaining a diverse workforce of well qualified personnel.</li></ul>

#### General Items

- Provide effective leadership and direction to focus on efforts to provide training and development programs to further workforce diversity goals.
- Establish clear performance goals for all personnel, delegate work and decision making authority, promote cooperation among employees, and recognize individual levels of competence.
- Promote the effective sharing of human, information, and program resources both vertically within the immediate organization and horizontally across Bureau and Office lines.
- In support of the corporate agenda, an Employee Development Board has been established to guide future training in human and natural resources management and, under the Board, a core curriculum has been developed. All offices should review their training priorities and align those priorities with the corporate agenda. States should also determine if other training is needed to supplement the core curriculum.
- Be involved actively in hosted-workers programs, i.e., Student Conservation Association (SCA), Environmental Careers Organization (EOC), Joint Apprenticeship Training Program (JATP), and the Resource Apprenticeship Program for Students (RAPS).
- Promote relationships and projects with Historically Black Colleges and Universities (HBCUs), Hispanic Association of Colleges and Universities (HACU's) and Native American Colleges and Universities (NACUs) and other organizations seeking diversity of natural resource management disciplines.
- Allow for opportunities for students and faculty to participate in BLM work.
- Involve managers and supervisors in the process of identifying and selecting qualified Bureau personnel for IPA assignments with Minority Education Institutions.
- Plan and implement a program aiming at recruitment, cooperation and/or interchange with one or more HACU and NACU institutions.
- Monitor expenditures in support of HBCU, HACU and NACU activities.
- Develop relationships with colleges and universities with significant enrollment of women, Native Americans and Asians.
- Emphasis should be given in all university programs to institutions with integrated interdisciplinary approaches.

## FY 1996 Pre-Annual Work Plan

### General Directives

#### Construction of Facilities

#### Objectives

- To provide a clearer focus on National construction priorities and the outyear effects on base funding from building large new facilities

#### General Items

The funding and staff support for building large new facilities is placing a significant burden on our National base funding. Due to the present and anticipated future funding restrictions, the Washington Office is placing a greater focus on National priorities and the fiscal affects of those decisions.

Therefore, all new facilities that require BLM to request funding of more than \$1 million to construct or cost more than \$100,000 to either operate or maintain annually, must be approved by the Corporate Team prior to any Federally appropriated funds being spent for survey and design. Projects with cost share partners that have clear focused scope and magnitude defined by visitor needs will be given high priority.

In addition, all new Visitor/Interpretative/Education Centers should have a minimum of 50% cost share (Federal or non-Federal) partner for both construction and operations & maintenance (O&M) in order to have a chance of being approved for funding. Centers that have 75% or greater non-BLM O&M funding will be a priority.

For those facilities requiring Headquarters approval the State Director and a member of the Washington Office Budget and Finance Team must present a briefing to the Corporate Team that covers at least the National significance of the proposal and to lay out the project and the long term funding impacts for both construction and O&M. All projects that approach the (\$1 million construction or \$100,000 O&M) funding threshold should be coordinated with the Visitor Services subteam of the Biotic and Landscape Resources team and the Special Areas/Land Tenure team at the earliest possible stage. This coordination will help provide feedback on scope and magnitude, National perspectives, and possibly save false starts.



## FY 1996 Pre-Annual Work Plan

### General Directives

National Training Center
Objectives
<ul style="list-style-type: none"><li>• Support efforts to enhance the Bureau's ability to manage human and other resources in such a manner that the NTC assists in meeting the Corporate Agenda by helping prepare a well trained, productive workforce to meet the challenges of the future.</li><li>• Provide dynamic, innovative training and necessary services to effectively manage public lands and natural resources.</li></ul>

#### General Items

- To support the BLM's commitment to Congress concerning accelerating patent application processing, your cost target includes \$500,000 for additional training for geologists/mining engineers to become certified mineral examiners.
- Travel and tuition for the Recreation Activity training courses are being held in the NTC. Details for nominating and approving employees will be issued from the NTC.
- Modernization will receive significantly increased emphasis over courses provided in FY 1995 as reflected in the one-time add-on of \$3.0 million from the ALMRS activity.
- Training Center efforts fall primarily in two Corporate Agenda points, *IMPROVING THE WAY WE DO BUSINESS*, and *DIVERSIFYING OUR WORKFORCE*.
- It is anticipated that some alterations to the curriculum will occur. Changes should be accommodated within the cost target. An information copy of the new curriculum should be provided to State training officers with a courtesy copy to WO-880.

## FY 1996 Pre-Annual Work Plan

### General Directives

Integrated Management Systems (Including National Performance Review and GPRA)
Objectives
<ul style="list-style-type: none"><li>● Improve management systems within the Bureau by integrating customer requirements, strategic planning, financial management, performance measurement, and evaluation</li><li>● Implement the Customer Service Plan</li><li>● Develop reliable, systematic information about customer requirements, which results in management action</li></ul>

#### General Items

The Management Improvement and Evaluations Team is working to integrate various initiatives, including customer requirements, strategic planning, performance measures, financial management, and continuous improvement (including evaluation and reengineering) into an integrated management system. These directives are intended to assist you in planning for participation by describing our plans for FY96 as they will impact field offices. At this point, little state-specific guidance can be provided; and for this reason, we have held funds in the WO until specific state needs are known.

Orientation to integrated management system: each state should allocate resources for a State Management Team workshop (1-2 days), including Area Managers, for a comprehensive orientation to components of the integrated management system in the first half of FY96.

*"Pilot" field office locations/organizations:* Based on the above workshops, states recommend location/organization to demonstrate full integration of components of the management system. (Anticipate selection of up to 1 "pilot" per state). States allocate work months for pilot design and implementation.

*"Pilot" coordination meeting:* Each state plan to send 2 representatives to session at central location to address pilot design/implementation and obtain training/guidance. (1 week; travel funds for participants held in WO).

*Strategic planning:* States allocate workmonths to participate in/coordinate regional strategic planning and performance measures sessions (estimate 2 days) with external interest groups and publics during first half of FY96. (Meeting costs held in WO; no attendee travel costs anticipated.)

*Customer Service:* In accordance with Executive Order 12862, FY95 activities included identification of BLM's customers; survey of approximately 8000 external customers in nine customer segments to determine the kind and quality of services they want; survey of approximately 2500 front-line BLM employees on barriers to and ideas for matching the best in the business; and publication/posting of service standards and measurement of results against the standards.

*FY96 activities:* States should plan for the following items which build upon customer service activities conducted in FY95. Approximately the same time/travel commitment for State Customer Service representatives as in FY95 is anticipated in FY96.

Each State should plan and allocate resources in first half of FY96 to develop action plan(s) based upon the BLM customer survey results (due in late August). All sites for which results are available are expected to form action planning teams to plan management actions to address customer feedback. Follow-up survey activities are planned for the initial nine customer segments from the FY95 effort; and an additional four customer segments are planned for initial baseline surveying in FY96: state and local governments, oil and gas operators, stakeholder/partners, and wild horse and burros adopters. (Contractor costs held in the WO). Approximately two intra-state Customer Service Team meeting should be anticipated in FY96.

*Reengineering:* Allocate 4 WM's per state for participation on reengineering teams addressing BLM work processes. Travel and training costs held in the WO.

*Regulation initiatives:* Provide assistance to work on developing either internal or external regulations, or both, according to the BLM's core processes as shown on page 3 of the Instructions. This effort could take 30 to 50 percent of an employee's time plus travel (one-two trips) for team meetings on this effort. In early October you will be contacted regarding team membership nominations.

#### State Specific Directives

- |     |   |
|-----|---|
| ES  | Plan and coordinate in concert with the Washington Office, wildhorse and burro adopters and oil and gas operators customer focus group for 1st quarter of FY96. |
| WAY | Plan and coordinate oil and gas operator customer focus group for 1st quarter of FY96.  |
| NV  | Plan and coordinate wildhorse and burro adopters focus group for the 1st quarter of FY96.   |

#### Feedback Requirements

For planning purposes, provide approximate date(s) of:

- (1) proposed State Management Team meeting targeted for orientation to management system workshop briefing;
- (2) proposed focus groups specified in State Specific Directives; and,
- (3) complete the form entitled "Relationship of State/office Performance to Budget Structure, Products and Services, and Core Processes" (attached following)

RELATIONSHIP OF STATE/OFFICE PERFORMANCE TO BUDGET STRUCTURE, PRODUCTS AND SERVICES, AND CORE PROCESSES

I. MANAGEMENT OF LANDS AND RESOURCES APPROPRIATION

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
COMMERCIAL ACTIVITIES	Allotments Monitored (number)		Rangeland Management (1020)
	Allotments Evaluated (number)		
	Rangeland Improvement Projects Developed (number)		
	Non-Salvage Sale Volume Offered (MMBF)		Forestry Management (1030)
	Salvage Volume Offered (MMBF)		
	Reforestation (acres)		
	Forest Stand Treatments (acres)		
	Sale of Vegetative Products (number permits)		
	Noncompetitive Lease Applications (number processed)		Oil and Gas Management (1310)
	Competitive Lease Parcels (number offered)		
	APDs Processed (number)		
	Unitization and Communitization (number agreements approved)		

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Drainage Protection (number cases retired)		Coal Management (1320)
	Inspection and Enforcement (number of inspections)		
	Competitive Leases (number issued)		
	Inspection and Enforcement (number of inspections)		
	Non-competitive Lease Applications, Geothermal (number issued)		Other Minerals Management (1330)
	Competitive Leases, Geothermal (number issued)		
	Inspection and Enforcement, Geothermal (number of inspections)		
	Non-energy, Prelease notices/prospecting permits (number Issued)		
	Competitive Leases, non-energy (number issued)		
	Inspection and Enforcement, Non-energy (number of inspections)		
	Mineral Materials Sales/Free Use Permits (number issued)		
	Mineral Materials non-exclusive site designations (number completed)		

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Mineral Materials Trespass (number closed)		
	Inspection and Enforcement, Mineral Materials (number conducted)		
	Mineral Patents Processed (number)		
	Non-Patent Validity Examinations (number claims examined)		
	Surface Management (number of Plans approved)		
	Surface Management (number of Notices accepted)		
	New Mining Claims Recorded (number)		
	Annual Filings (number processed)		
	Claim rentals (number processed)		
	Small Miner Waivers (number processed)		
	Inspection (number of inspections)		
	Enforcement (number of decisions issued)		
	Public Land sales (acres)		
	R/W Grants (number)		

Mining Law  
Administration (1990)

Lands and Realty  
Management  
(1430)

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Number of Fee Sites (number)		Recreation Operations (1230)
	Number of leases & Concessions issued /fees collected (number/dollars)		
	Number of Recreation Use Permits (RUPs) issued and fees collected (number/dollars)		
	Number of Special Recreation Permits (SRPs) issued and fees collected (number/dollars)		
PRESERVE SIGNIFICANT CULTURAL AND NATURAL FEATURES	Conservation Agreements (number completed)		Threatened and Endangered Species (1150)
	Designated Wilderness Areas (number / 000s acres)		Wilderness Management (1210)
	Wild & Scenic Rivers Designated ( number/miles)		Recreation Resource Management (1220)
	National Trails (number/ miles)		
	National Areas Designated (number /000s acres)		
	Cultural Resources Inventories (number completed)		Cultural Resource Management (1050)
	Cultural Sites Managed for Public Use (number of sites)		
	Cultural Sites Managed for Conservation Use (number of sites)		



PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Cultural Sites Managed for Scientific Use (number of sites)		
	T/E Habitat Assessment (acres)		Threatened and Endangered Species (1150)
	T/E Habitat Achieving Intended Objectives (acres)		Threatened and Endangered Species (1150)
PROTECT PUBLIC HEALTH, SAFETY AND PROPERTY	Buildings Maintained (number)		Facilities Maintenance (1620)
	Recreation Sites Maintained (number)		
	Roads Maintained (miles)		
	Part I Felonies (number)		Law Enforcement (1630)
	Part II Felonies and Misdemeanors (number)		
	Natural Resource Violations (number)		
	Wild Horse and Burro Act Violations, (number)		
	Timber Theft Violations (number)		
	Wildland Arson Violations (number)		

PRODUCT\SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Antiquities Theft and Destruction Violations (number)		
	Minerals Theft and Fraud Violations, (number)		
	Recreation Site Violations (number)		
	Occupancy Trespass Violations (number)		
	Drug Violations (number)		
	Cleanups Accomplished (Emergency Responses) (number of sites)		Hazardous Materials Management (1640)
	Cost Recovery/Avoidance as a Percentage of Total BLM remedial costs (percent)		
	Site Cleanups Accomplished Through Partnerships (Remediation) (number of sites)		
	Pollution Prevention Investment (number of investments)		
	Preliminary Natural Resource Damage Screen (number accomplished)		
HEALTHY LANDS      PRODUCTIVE	Watershed Improvement Projects Developed (number)		Soil, Water and Air Management (1010)

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Watershed Improvement Projects Maintained (number)		
	Water Rights Documented (number)		
	Allotments Monitored (number)		Rangeland Management (1020)
	Allotments Evaluated (number)		
	Rangeland Improvement Projects Developed (number)		
	Wild Horses and Burros Removed (number)		Wild Horse and Burro Management (1060)
	Weed Treatments (acres)		Rangeland Improvement (8100/8200)
	Upland Habitat Assessment (000s acres)		Wildlife Management (1110)
	Upland Habitat Achieving Objectives (000s acres)		
	Aquatic Habitat Assessed (acres/miles)		Fisheries Management (1120)
	Aquatic Habitat Achieving Objectives (acre/miles)		

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Projects Developed / Maintained (number /number)		Wildlife Management (1110)  Fisheries Management (1120)
	Riparian Assessment (miles / acres)		Riparian Management (1040)
	Riparian Areas Achieving Intended Objectives (miles / acres)		Riparian Management (1040)
	Intensive Management Applied (miles / acres)		Riparian Management (1040)  Wildlife Management (1110)  Fisheries Management (1120)
	Resource Management Plans Completed (number)		Planning (1610)
	Resource Management Plans in Progress (number)		
PROVIDE LAND RESOURCE AND TITLE INFORMATION	State Indemnity Selections (acres)		Lands and Realty Management (1430)
	Lands Acquired by Exchange- (fee only/acres)		
	Exchange transactions (number cases completed )		
	Leases, easements & permits (number cases processed)		

PRODUCT/SERVICE	PERFORMANCE INDICATOR	STATE/OFFICE LEVEL OF PERFORMANCE	SUBACTIVITY
	Withdrawal Processing (number of cases)		
	Realty Trespass (# cases closed)		
PROVIDE RECREATION AND OTHER LEISURE USES	Non-fee sites managed (number)		Recreation Resources Management (1220)
	Wildlife Projects Completed/Maintained (number/number)		Wildlife Management (1110)
	Interim Management (number / 000s acres)		Wilderness Management (1210)
	Fisheries Projects Completed/Maintained (number/number)		Fisheries Management (1120)
	Wild & Scenic River Protective Management (number / miles)		Recreation Resource Management (1220)
	Wild & Scenic River studies (number/ miles)		
	Project lists/dollars expended		Construction and Access (2100)

## FY 1996 Pre-Annual Work Plan

### General Directives

#### Occupational Health and Safety

##### General Items

- All BLM States and activities are responsible for providing safety and health funding to control or eliminate job hazards, provide safety training, and maintain safety and health standards at all facilities and sites.
- Implement the BLM Safety and Health Strategic Plan (See IM No. 94-149, as amended, for details of the strategic plan and implementation schedule).
- Pursuant to new policy, all future full-time safety and health professionals must qualify under the GS-0018 OPM standard.
- All offices shall participate in an inventory and needs analysis of field voice communications needs.
- Comply with the Hazard Communication Standard (29 CFR 1910.1200) by updating chemical inventories and MSDS files.
- Support members of the Safety and Health Management Team, the Safety Strategic Team, and Ad Hoc Safety and Health Task Groups with travel and time resources, as necessary.

## FY 1996 Pre-Annual Work Plan

### General Directives

Miscellaneous Administrative Items
Objectives
• Develop and implement streamlined processes and achieve efficiencies.

### Congressional Priorities

#### • House Report:

"The Committee's recommendations for fiscal year 1996, in most cases, assume that fixed cost increases will be absorbed by agencies. The Committee expects each agency to reduce levels of review and management in order to cover the costs associated with pay raises and inflation. In particular, the Committee directs each agency to assure that administrative practices that consume a large amount of staff time are eliminated or greatly reduced and the resulting savings are reflected in the reduction of staff and in budget reductions. For example, chain of review, concurrence and "sign-offs" for correspondence and for programmatic documents should be limited to no more than four reviewers except in rare cases involving a major policy issue, a complex legal situation or an agency-wide directive. For routine correspondence there should not be more than one level of review. The Committee expects that, as levels of review are reduced and employees are empowered to do their jobs, many positions will be eliminated. These positions should not be converted in additional programs staff but should truly result in a reduction of FTEs.

...In addition, each of the four agencies is in the process of identifying the functions and programs it could terminate, privatize, or transfer to state or local governments. The Committee believes that a thorough sorting out of the functions and programs that are not essential to the agencies' stewardship missions could significantly reduce costs and increase efficiency."

### General Items

#### • Program Support Cost Allocations (0777)

• The Program Support Costs process will be similar to FY95, except that PCS moves can be funded through P. The Program Support Costs should be allocated in the same manner as last year, namely percentages should be based on workmonth use by subactivity. Using the same format as last year, please provide the National Business Center (previously SC-610) the percentages you wish to use in FY96. Please provide these to Eva Thomas of the NBC by September 27, 1995. Also, if you wish to change your "shadow office" code, provide that information to her at the same time.

• This activity includes the cost of those items that support multiple programs or sub-units of an office but which cannot be readily identified with and assigned to a specific program, and specified items of general benefit which can be purchased more economically or efficiently through centralization at the State Office level. 0777 should include *only* those items specifically identified for funding in this subactivity at the beginning of each fiscal year.

#### • Reimbursable Work for Other Federal Agencies

In FY 1995, many offices requested a waiver in the 18 percent overhead cost for reimbursable work with other Federal agencies. You should be aware that part of the 1820 cost target is derived from the collections made from these costs. While most of the waiver requests serve to further our Federal coordination, approval of these waivers



then reduce the amount of Workforce and Organizational Support funds available to BLM. Historically, we have provided cost targets in 1820 greater than the actual appropriated amount. This is due to the additional amount of the collections derived from the administrative assessment on reimbursable and Trust Funds.

The Budget and Finance Team has projected a collection of \$2 million from this type of external work in FY 1996. This projection will be on the high side if complete waivers continue to be requested and granted, and/or if the amount of work being requested is significantly reduced based on budget reductions. This means that the total available 1820 funds decrease for each waiver granted.

Even on pass-through work, you should consider requesting a reduced level of administrative overhead instead of requesting a complete waiver of the 18% overhead, since there are administrative costs involved in processing in type of work.

It is also very important for each State to insure that some kind of a written interagency agreement is in place prior to the work starting. This is important because agency Budget Officers cannot pay a bill without an agreement authorizing the payment. These interagency agreements can be short and brief—just enough to describe the work to be accomplished.

#### • Negotiation of Self-Governance Contracts and Compacts with Tribal Governments

The Secretary considers conducting negotiations with Self-Governance tribes a high priority and is committed that agencies must be prepared to commit the resources necessary to complete negotiations in a timely fashion. Departmental policies and guidelines have been issued to establish government-to-government relationships with the tribes and Alaska Native organizations, and support their efforts to sustain their goals and enhance Self-Governance. It is anticipated that the Secretary will certify up to 20 more tribes per year to participate under the Self-Determination amendments. As more tribes and Alaska Native organizations elect to participate under the Self-Determination amendments, BLM will be establishing an increasing number of relationships as well as managing the existing agreements. At present, we estimate initiating four to six compacts and approximately the same number of Self-Determination contracts in FY 1996. Please contact your State Office Native American Coordinator and provide in your feedback a list of anticipated compacts and contracts in your state and estimates of anticipated costs.

The New Mexico State Office, in support of the Native American Program Office (NAPO-WO-104) will receive \$50,000 for support and administrative costs associated with NAPO goals and objectives.

#### • Other Items of Significance

- State Offices should plan on awarding procurements not exceeding \$50,000 in FY 96 in accordance with the Federal Acquisition Streamlining Act delegation issued in August 1995.
- Radio replacement schedule and cost information is in the Workforce and Organizational Support directive under subactivity 1810.
- Fixed Ownership Rates for both GSA and Bureau-owned vehicles has been increased for FY 96.

## FY 1996 Pre-Annual Work Plan

### General Directives

#### International/Intergovernmental Affairs

##### Objectives

- Raise the level of knowledge of the similarity of ecosystems throughout the world and the advantage of international cooperation to address similar environmental concerns.
- Share information developed from these efforts with other countries to further the goals of sustainable development.
- Raise the overall level of knowledge on the causes and effects of desertification.
- Improve BLM's ability to learn from the work of others.
- Maintain quality government to government relationships when developing land use planning decisions, including BLM's relationships with Native Americans.

#### Congressional Priorities

- The Senate Subcommittee Report states under MLR Land Resources Activity, "Funding is not included for activities associated with implementing the North American Free Trade Act." This makes the funding for NAFTA a Conference item. All funding allocations below relating to NAFTA are subject to the results of the Appropriations process; if the Senate language stands, the amounts planned for NAFTA will be reallocated.
- The Administration's initiatives on biodiversity, global climate change, desertification, and sustainable development provide BLM an opportunity to demonstrate sustainable development of arid and semi-arid ecosystems. BLM is looking at the development of Ecosystem comparison initiatives in the Eurasian Steppe, Southern Africa, and Latin America. Areas will be identified in these locations and paired with like ecosystems in the US. These efforts should focus on interagency teamwork and cooperation, and involvement of nongovernment organizations.
- Implementation of the Tribal Self-Governance Act of 1994 (PL 103-413) involves drafting regulations through a negotiated rule making process and negotiating annual funding agreements. This is a Departmental Initiative.

##### General Items

- Provide a tentative schedule of planned foreign travel, destination, purpose, and estimated costs (by subactivity) in your feedback response.
- If BLM is hosting a foreign delegation or visiting scholar, provide the particulars of the visit and any support needs for completing the final preparations. If special funding provisions need to be made, it should be mentioned in your feedback information.
- Identify funding requirements associated with the development and assessment of training and technical assistance proposals.
- Transboundary issues continue to gain in importance because of increased development along the Mexican border, the emphasis on management of ecosystems and the North American Free Trade Agreement (NAFTA) with Canada and Mexico. Improved relations with Russia also provide opportunities for additional cooperative

relations with Russia. In planning for 1996, offices with potential transboundary activities need to identify these opportunities.

- North American Free Trade Agreement (NAFTA) (\$258,000) NAFTA provides the opportunity for the United States and Mexico to improve cooperative efforts to enhance natural resource conditions on adjacent lands. The Department has added funding for 4 cooperative efforts with other Department of the Interior bureaus. These projects are as follows:

*U.S.-Mexico Environmental Education* (BLM funding \$78,000, Other Bureau Funding \$772,000). This effort is designed to develop international forums, workshops, environmental education, outreach programs, and specialized training courses on ecosystem management, protected area management, resource protection, and planning of protected areas in the United States and Mexico.

*Research and Management of Shared Water Resources* - (BLM funding \$65,000, Other Bureau Funding - \$235,000). This component will provide a compilation of essential program information and earth science data to ensure that the Secretary of the Interior can carry out Congressionally mandated land management and trustee responsibilities in regard to environmental and water resource issues along the United States/Mexico border.

*San Pedro River* - (BLM funding \$85,000, Other Bureau Funding \$215,000). This project will focus on management of the San Pedro watershed, a priority watershed along the United States/Mexico border. An interagency team should conduct a basin-wide scientific assessment of hydrological, geological, biophysical, social, and economic systems and their interrelationships within the San Pedro River basin. The team will gather information and prepare a report that: 1) describes the current status and availability of data, 2) identifies environmental problems and future concerns, and 3) recommends options for future cooperative research and management.

*U.S.-Mexico "Sister" Areas* - (BLM funding \$30,000, Other Bureau Funding \$280,000). This project will concentrate on the design and management of areas along the United States and Mexico border, including the western Sonoran Desert, that will protect unique natural and cultural resources, including neotropical birds.

- There has been an increasing interest from organizations such as US Agency of International Development and World Bank in BLM providing training and technical assistance to other countries. These projects are reimbursed but do have an effect on work force availability.
- There will likely be two cadastral/concessions/lands records projects, one project related to the development of environmental protection systems for energy and minerals, and one related to desertification. If there is interest in participating in these efforts consider this in your feedback.
- Explanatory Narrative/Other Policy International Affairs

Office	International Affairs Specific Instruction
AZ	<ul style="list-style-type: none"> <li>• <i>\$133,000 in Land Resource should be directed towards NAFTA as follows:</i></li> <li>• Coordinate with U.S./Mexico Border Field Coordinating Committee.</li> <li>• In coordination with NPS, establish and administer a grant program to assist in the development of public administration, resource management, science and technology, and environmental education conferences with Mexico.</li> <li>• Coordinate with USGS in providing technical input on water-related issues along the 2000 mile international border, including the Lower Colorado, and San Pedro.</li> <li>• Compile a list of groups, committees, and studies focused on the Upper San Pedro. Share information with Mexico.</li> <li>• Implement at least one on-the-ground project in the Upper San Pedro.</li> <li>• Hold one binational forum with Mexico.</li> <li>• Support efforts by the International Sonoran Desert Alliance</li> <li>• Assist the BIA, NPS, and the USF&amp;WS to train and establish a Ranger Program for the Tohono O'odham Nation.</li> </ul>
CA	<ul style="list-style-type: none"> <li>• <i>\$10,000 in Land Resource should be directed towards NAFTA as follows:</i></li> <li>• Coordinate with U.S./Mexico Border Field Coordinating Committee.</li> <li>• Provide technical input on water-related issues.</li> </ul>
NM	<ul style="list-style-type: none"> <li>• <i>\$10,000 in Land Resource should be directed towards NAFTA as follows:</i></li> <li>• Coordinate with U.S./Mexico Border Field Coordinating Committee.</li> <li>• Provide technical input on water-related issues.</li> </ul>
SC	<ul style="list-style-type: none"> <li>• <i>\$60,000 in Land Resource should be directed towards NAFTA as follows:</i></li> <li>• Provide support writing on the status of water resources shared with Mexico along the border.</li> <li>• Inventory Upper San Pedro River Basin issues from the Department of the Interior and individual bureau's perspectives.</li> <li>• Design a system to allow stakeholder concerns to be tracked.</li> <li>• Write Upper San Pedro River Basin report that describes: 1) the current status and availability of data, 2) identifies environmental problems and future concerns, 3) recommends options for future cooperative research and management, and 4) summarizes the results of task undertaken.</li> </ul>
NTC	<ul style="list-style-type: none"> <li>• <i>\$45,000 in Land Resource should be directed towards NAFTA as follows:</i></li> <li>• Identify a staff contact for coordinating with U.S.-Mexico environmental education activities with other Bureaus and Mexico counterparts.</li> <li>• Form a U.S.-Mexico environmental education association to support Information dissemination.</li> <li>• Develop a DOI Self-Development workshop. This is to be a product-driven workshop to develop strategies for ensuring that environmental education projects are sustainable.</li> </ul>

#### Feedback Concerning Minimum Performance or Other Requested Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (International Affairs)	96 SO Planned	Change from Minimum +/-	Explanation of Change

Performance Indicator (International Affairs)	96 SO Planned	Change from Minimum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

## FY 1996 Pre-Annual Work Plan

### General Directives

Public Affairs
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Objectives
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| <ul style="list-style-type: none"><li>• Foster broader public understanding of the mission of the Bureau of Land Management.</li><li>• Utilize internal and external communication to advance the Corporate Agenda and the directives of the Department of the Interior, BLM and the Director.</li></ul> |
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### Congressional Priorities

- House Report

"The Committee also expects that administrative positions; especially those involving Congressional and public affairs work, will be reduced."

### General Items

- Support Blueprint for Change and Bureau and Secretarial initiatives and plan to support these initiatives.
- Coordinate the resources of the Headquarters Office, State Offices, and field offices in defining emerging issues and developing appropriate communication strategies.
- Promote efficiency and economy through integrated, Bureau-wide communications technologies including Internet, electronic constituent data base, broadcast facsimile transmission system and other innovations.
- Provide written articles for the new Departmental newspaper.
- Promote Public Lands Appreciation Day for field offices.
- Provide photos to update and expand the Washington Office photographic library through new technology.
- Develop a viable computerized outreach system.

## FY 1996 Pre-Annual Work Plan

### General Directives

#### Legislative Affairs

#### Objectives

- To develop a legislative strategy to support the Corporate Agenda and strategic plans.
- Respond to legislative priorities of the Corporate Board.
- Develop a strategy to ensure BLM in the future has a more comprehensive and effective working relationship with Congress.

#### Congressional Priorities

- House Report

"The Committee also expects that administrative positions, especially those involving Congressional and public affairs work, will be reduced."

#### General Items

- Identify known or potential new public land legislation which is expected to have significant impact on your programs or operations..
- Identify State contacts who will be involved in providing input into the development of this legislation.



## FY 1996 Pre-Annual Work Plan

### General Directives

Environmental Education and Volunteer Programs
Objectives
<p>The major objectives of BLM Environmental Education efforts are to:</p> <ul style="list-style-type: none"><li>• Educate and motivate the public to sustain the health and productivity of ecosystems on public and private lands;</li><li>• Use the public land resources to provide opportunities to all citizens for lifelong learning;</li><li>• Strengthen communities by providing opportunities for citizens to "experience" the outdoors and invest in their surroundings; and</li><li>• Expand environmental education partnerships to increase effectiveness and maximize the use of resources.</li></ul> <p>The major objectives of BLM Volunteer initiatives are to:</p> <ul style="list-style-type: none"><li>• Enhance and expand BLM's volunteer structure to optimize the potential of volunteers to support BLM in maintaining the health and productivity of public lands and improving customer service;</li><li>• Tap the enthusiasm, expertise, and ideas of volunteers and involve them in educating and working with communities;</li><li>• Draw on the unique talents offered by volunteers with diverse cultural and academic backgrounds; and</li><li>• Work collaboratively with other agencies and organizations to maximize volunteer contributions.</li></ul>

Congressional Priorities - None

#### General Items

##### Environmental Education

- The highest priority for environmental education is ecosystem education. Strengthen and expand programs for students, teachers and members of the general public. Inform them about key ecosystem health issues and involve them in BLM efforts to maintain ecosystem health.

##### Environmental Education Coordinators

- Establish a position to coordinate environmental education activities state-wide. This position may be located at any level.

##### Environmental Education Support Centers

- Centers should develop strategies for supporting and implementing environmental programs within their designated areas.

##### Environmental Education Tool Kit

- The Washington Office Environmental Education and Volunteers Team (EE & V Team) has the lead for developing an environmental education tool kit to support field education efforts with schools and the general public. States will be asked to provide input to guide this effort.

##### Weeds

- The EE & V Team will be developing environmental education materials related to noxious weeds. Affected states should plan to provide technical assistance.

##### 50th Anniversary of the BLM

- The EE & V Team will be working closely with State environmental education coordinators to develop education materials and to conduct a contest.

##### Training

- The National Training Center will offer a course on effective partnership development. Dates will be announced at a later time.

#### Education Conferences

- The EE & V Team will coordinate BLM's participation in the National Science Teachers National Convention in St. Louis, Missouri in March 1996. The WO will be seeking field support to staff major regional conferences for educators.

#### Program Evaluation

- The EE & V Team will provide states with program evaluation guidance. States should plan to begin conducting evaluations of ongoing programs.

#### Volunteers

##### Volunteer Coordinators

- Establish a position to coordinate volunteer activities state-wide. This position may be located at any level.

##### Volunteer Adjunct Team

- A Volunteer Adjunct Team has been established to support Bureauwide volunteer efforts. The Team includes representatives from California, Wyoming, Montana, Idaho, Arizona, Utah, and Nevada. Team members will be expected to attend two meetings at Washington Office expense and contribute a portion of their time to complete bureauwide projects as outlined in the Volunteer National Strategy. Other States will be asked to provide input on a project by project basis.

##### Annual Report

- The Volunteer Annual Report will be revised substantially during the fiscal year. State coordinators will be asked to provide input on data and reporting needs.

##### Training

- The NTC will offer a course on effective partnership development. Dates will be announced at a later time.

#### • Explanatory Narrative/Other Policy Guidance—Environmental and Volunteer Programs

Office	Specific Instruction
AK	The WO will develop an article and poster on Arctic ecosystems for publication in <i>Science and Children</i> , a professional magazine for science teachers in the winter of 1996. Field staff should plan to provide technical assistance.
AZ	Arizona's representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of her time to Team projects as outlined in the Volunteer National Strategy.
CA	California's representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of his time to Team projects as outlined in the Volunteer National Strategy.
ES	Complete an environmental education outreach plan for States east of the Mississippi.
ID	Idaho's representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of her time to Team projects as outlined in the Volunteer National Strategy.
MT	<ul style="list-style-type: none"> <li>• The WO will develop an article and poster on High Plains ecosystems for publication in <i>Science and Children</i>, a professional magazine for science teachers in the spring of 1996. Field staff should plan to provide technical assistance.</li> <li>• Montana's representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of her time to Team projects as outlined in the Volunteer National Strategy.</li> </ul>

Office	Specific Instruction
NV	Montana's volunteer representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of his time to Team projects as outlined in the Volunteer National Strategy.
OR	Complete work on the interactive computer program on ecosystems for elementary students (John Craig). Assist the WO in customizing the bureauwide exhibit on ecosystems for the National Science Teachers Convention in St. Louis in March (Gary Haase).
UT	Wyoming's volunteer representative on Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of his time to Team projects as outlined in the Volunteer National Strategy.
WY	<ul style="list-style-type: none"> <li>• The WO will develop an article on High Plains ecosystems for publication in <i>Science and Children</i>, a professional magazine for science teachers in the spring of 1996. Field staff should plan to provide technical assistance.</li> <li>• Wyoming's representative on the Volunteer Adjunct Team should plan to attend two meetings at Washington Office expense and contribute a portion of her time to Team projects as outlined in the Volunteer National Strategy.</li> </ul>
SC	Provide graphics and printing support to the WO EE & V Team for educational materials associated with the BLM 50th anniversary, weeds, Public Lands Appreciation Day and Volunteer Annual Report.
NTC	<p>As outlined in the Volunteer and Environmental Education National Strategies - develop and offer</p> <ul style="list-style-type: none"> <li>• a course for BLM supervisors on the use of long-term volunteers and volunteers as leaders and projects managers;</li> <li>• a training module for long-term volunteers and volunteers serving as leaders and supervisors;</li> <li>• a training module on effective partnership development.</li> </ul>

## FY 1996 Pre-Annual Work Plan

### General Directives

Research and Development
Objectives
<ul style="list-style-type: none"><li>• Develop and apply scientific principles to public lands management.</li><li>• Develop and implement Best Management Practices for public lands</li></ul>

#### Congressional Priorities - None

#### General Items

- National Biological Service (NBS) (or its successor) will continue to fund and conduct ongoing research transferred from BLM in 1994. BLM will continue the National level cost reimbursable account for FY 1996 projects.
- Proposals for New Projects - A Information Needs Statement (INS) should be prepared for proposed new projects following BLM's established format. Priority will be given to research proposals which are directed towards improving the Health and productivity of the public lands. The INS must be sent to SC-210 no later than September 1, 1995, so that the INS can be distributed for scientific peer review and evaluation prior to consideration by the state R&D coordinators and Field Committee in the Fall, 1995. For information on INS formats contact the Research Office or see IB-95-232. Projects submitted by September 1, 1995 and approved through the BLM R&D evaluation and approval process will be recommended to the NBS or funded by the BLM when funds are available. Under the current budget process, the earliest a project submitted during this cycle can expect funding would be in FY 1997.
- The Science Management Information System is operational. Provide updated status on all funded projects regardless of whether they have been approved by the Field Committee.
- Identify any additional on-going Research and Development efforts that are not documented or mentioned in this document.
- A meeting of the State R&D Coordinators will be held in Denver on Tuesday, October 24, 1995 to review Information Needs Statements submitted in preparation for the FY 1997 budget process. All State R&D Coordinators are invited. Details will be provided once arrangements are final.
- A science Workshop is being planned in coordination with the annual meeting of State R&D Coordinators. The Workshop will be held in Denver on October 25 and 26, 1995. State R&D Coordinators and BLM Scientists interested in improving BLM science and the use of science in the management of the public lands and resources are invited to attend. Further information will be provided once arrangements are completed.

- Explanatory Narrative/Other Policy Research and Development

Office	Research and Development Specific Instruction
CA	Continue to support research on Desert Tortoise in coordination with NBS.
ID	Continue to study the effects of developing strips of vegetation in arid areas which remain green well into the dry season. Continue to support the Raptor Research Technical Assistance Center in coordination with the Boise State University.
NV	Continue to support fertility control measures as a means of reducing herd reproduction rates. Research efforts should continue in conjunction with NBS to develop an effective single shot, multi-year immuno-contraceptive vaccine.
NM	Coordinate with NBS to complete research on bird mortality at Playa Lakes and PAC relationships to endangered fish.
OR	Continue work on Vegetation Diversity Program and Northwest Forest Research in coordination with NBS.
WAY	Continue the Intermountain Wilderness Area Ecosystem Monitoring Project which focuses on understanding ecological changes that occur in wilderness areas in coordination with the NBS.
SC	Produce a Science Strategy Document in coordination with WO-480.
WO	Continue to an integrated visual quality categorical data classification system through Virginia Tech.  Work with Field Committee and Service center to finalize Science Strategy Document. Work with NBS to complete and implement Information needs process and to facilitate accomplishments of BLM science needs.

#### Feedback Concerning Minimum Performance or Other Requested Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator (Research & Development)	% SO Planned	Change from Minimum +/-	Explanation of Change

• Other Concerns/Narrative You May Wish to Supply

# FY 1996 Pre-Annual Work Plan

## General Directives

PROJECT CODES
Objectives
<ul style="list-style-type: none"> <li>To obtain an accurate system of tracking all costs relating to specific priority project for sound financial management Bureauwide under the Corporate Board Agenda.</li> </ul>

Congressional Priorities - None

### General Items

The need for detailed project data is reduced with the new budget structure. Only the following project codes will be continued in FY 1996. Those in bold have been added to the original list.

AFMS	Automated Fluid Minerals Support System
AK01	Koyukuk Flood (Alaska)
AZZA	Peoria Hazardous Material Site
CAQA	Iron Mountain Mine - NRDA
CAZA	Atlas Mine Hazardous Material Site
CAZB	Stateline Dumpsite
CAZC	Riverside County Dump - Blythe
CAZD	Riverside County Landfill - Indio
CAZE	San Bernadino County Landfill - Apple Valley
CAZF	Needles Landfill - Desert District
CAZG	Mountain Pass Mine - Desert District
CAZH	Morningstar Mine - Desert District
CAZJ	Fitzgerald Ranch Dump - Bakersfield District
COQA	California Gulch / Arkansas River - NRDA
COZA	Colorado Hazardous Material
EEMP	Eastside Ecosystem Management Project
GSDF	GIS Contract Default - Oregon
HACU	Hispanic Association of Colleges and Universities
HBCU	Historically Black Colleges and Universities
HPME	Hydropower Municipal Exemption
HPML	Hydropower Municipal License
HPMO	Hydropower Municipal Other
HPMP	Hydropower Municipal Preliminary Permit
HPNE	Hydropower Non-municipal Exemption
HPNL	Hydropower Non-municipal License
HPNO	Hydropower Non-municipal Other
HPNP	Hydropower Non-municipal Preliminary Permit
IDQA	Bunker Hill - NRDA - This project can be used with other subactivities besides 9210.
IDZA	Murtaugh Landfill
IDZB	Central Cove Landfill
IDZC	Bunkerhill Superfund Site
IDZE	Triumph Mine Site, possible superfund site.
IDZF	Lower Couer d'Alene River Site
IDZG	Pine Creek Site
LREC	Employee Relations Time - Ongoing LMR Relationship



LRED	Employee Relations Time - Grievance and Appeals
LRMC	Mgmt. Rep. Time - Ongoing LMR Relationship
LRMD	Mgmt. Rep. Time - Grievances and Appeals
LSWM	LLD/Status/Withdrawals & Match Merge
MTQA	Clark Fork - NRDA
MTZA	Clark Fork Superfund Sites
MTZB	Mosby Jet Oil Refinery
NACU	Native American Colleges and Universities
NMZA	Lee Acres Site
NMZB	Flora Vista Landfill
NMZC	La Union Landfill
NMZD	Mesilla Dam Landfill
NMZE	Artesia Landfill
NMZF	Carlsbad Landfill
NMZG	I & W Hot Oil Service
NMZH	Lemitar Landfill
NMZI	Loco Hills Landfill
NMZJ	Kirtland Landfill
NVZA	Sandy Valley Landfill
NVZB	Henderson City Landfill
NVZC	Veta Grande Millsite
NVZD	Douglas County Landfill
ORZA	Oroville Hazardous Material Site
ORZB	Merlin Landfill
ORZC	Kabba Texas Hazardous Waste Site
RAPS	Resource Apprenticeship Program
SIKE	Sikes Act
SWWY	Wyoming Basin South Ecoregion Energy & Mineral Development
UCRB	Upper Columbia River Basin EIS
WEED	Noxious Weeds

Project code requests



## FY 1997 BLM Construction Projects

Priority	State	Project Name	(\$000s)
1	ID	Cottonwood Recreation Area	400
2	AZ	Lake Havasu Fisheries	300
3	MT	Upper National Wild & Scenic River Dispersed Rec. Areas	195
4	CO	Blanca Recreation Site Rehabilitation	415
5	NV	Red Rocks Canyon Rehabilitation	290
6	CA	Merced River Trail and Campground Restoration	285
7	UT	Indian Crossing Recreation Site	105
8	WY	Duck Swamp Interpretative Area	135
9	OR	Yakima River Recreation Complex	450
10	AK	Asbestos Abatement	500
11	CO	Rabbit Valley Quarry Trail-Head Restoration	41
12	MT	Log Gulch Departure Point Sanitation Replacement	195
13	NM	Wild River Byway Road Rehabilitation	545
14	UT	Negro Bill Canyon Parking Lot	251
15	ID	Empire Ranch Road Crossing	90
16	CO	Yampa Valley Alliance	228
17	WY	Outlaw Cave Road	200
18	AZ	Butterfield Stage Route Restoration	90
19	ID	Pink House Hole Recreation Site	175
20	AK	Sourdough	70
21	CA	Trinity River Bridge/Campgrounds	465
22	CA	Bizz Johnson-South Lassen Bridge	275
23	ID	Steck or Dike	450
24	MT	Devil's Elbow Recreation Site	500
25	NV	Sacramento Pass Recreation Area	300
26	OR	Deschutes River road Reconstruction	550
<b>Total</b>			<b>7,500</b>

## FY 1997 BLM Construction Projects

<i>Priority</i>	<i>State</i>	<i>Project Name</i>	<i>(\$000s)</i>
1	ID	Cottonwood Recreation Area	400
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<b>Total</b>			<b>7,500</b>

# FY 1996 Pre-Annual Work Plan

## General Directives

### FY 1996 Approved Bureauwide Meetings, Conferences, and Workshops

<i>Name/Title</i>	<i>Location</i>	<i>Dates</i>	<i>Target Group</i>	<i>Duration</i>
Fiscal Team Workshop	Denver, CO	March 1996	Staff from Business Center, Administrative, Procurement, Property & Budget & Finance	5 days
Management Improvement Workshops (12) plus SO-DO Pilot strategic initiatives/customer service/performance measurements action planning workshops	Each State Office	2nd quarter	State management teams, including AMs, Pilot strategic initiatives team, customer service action planning team	5 days each
Research & Development Coordinator Meeting	Denver, CO	October 24, 1995	State Research & Development Coordinators	1 day
BLM Science Strategy Plan Workshop	Denver, CO	October 25, 1995	BLM Science Advisors & Coordinators	2 days
Strategic Planning Workshops with constituencies (2 National and 6 regional workshops)	2 National, 6 regional	TBA	Customers and Stakeholders, principal constituency groups	1 day each
Lands Acquisition & Appraisal Management Workshop	Phoenix, AZ	November 1995	Select Agency Personnel	4 days
National Conservation Areas Workshop	Tucson, AZ	February 1996	Select Agency Personnel	4 days
Wilderness Area Monitoring Workshop	TBA	TBA	Select Agency Personnel	5 days
State Engineers Chiefs Coordination Meeting	TBA	November 1995, & May 96	State Engineers	3 days
ISTEA Coordinators Meeting	Denver, CO	October 1995, & April 1996	ISTEA Coordinators	3 days
Value Engineering Planning Meeting	TBA	November 1995, & February 1996	Ad Hoc Work Group members	2 days
Interagency Cadastral Coordination Council Executive Board	Nashville, TN	November, 1995	12 Federal agency cadastral leads	2 days

<i>Name/Title</i>	<i>Location</i>	<i>Dates</i>	<i>Target Group</i>	<i>Duration</i>
Cadastral QA/QC Meeting	Reno, NV	January 1996	Cadastral Chiefs, Field and Office Leads	4 days
Interagency Cadastral Coordination Council National Meeting	Baltimore, MD	April 96	Cadastral Chiefs, other agency cadastral leads, tribal representatives	TBA
Resource Use and Protection Conference	TBA	TBA	Select agency personnel	TBA
Use Authorization and Compliance Conference	TBA	TBA	Selected agency personnel	TBA
FIMMS Subcommittee Team Meeting	TBA	Spring 96	FIMMS Subcommittee	2 days
Trails Coordination Meeting	Washington, D.C.	March 96	Select agency personnel	1 day
Visitor Services Workshop	TBA	TBA	Managers & personnel involved with visitor services	5 days
IRMRC (Review Council)	TBA	TBA	IRMRC/Field Committee members	2 days (2 times during FY)
IRMAC (Advisory Committee)	TBA	TBA	IRMAC Members	3 days (3 times during FY)
Data/Records Modernization Deployment Preparation Workshop	TBA	TBA	Database Admin., Systems Admin., Data Admin., Records Admin.	TBA
Security Conference	TBA	February, 1996	IRM security officers, managers	5 days

**FY 1996 Pre-Annual Work Plan**  
**General Directives**  
**Non-Bureau Meetings, Conferences, and Workshops**

The following list is informational only. Staff attendance at non-Bureau meetings, conferences, and workshops is at the discretion of the State Directors and Managers. Funds for attendance must come from existing fund allocations.

Name/Title	Location	Dates	Target Group	Length
ACSM/ASPRS Fall Convention - GIS/LIS	Nashville, TN	March 13, 1996	Mapping Sci, GIS, Land Surveyors	5 days
ASPRS/ACSM Annual Convention	Baltimore, MD	April 22, 1996	Mapping Sci, GIS, Land Surveyors	5 days
Environmental Systems Research Institute Annual Users Conference	Redlands, CA	May, 1996	Mapping Sci, GIS	3 days
Urban & Regional Information Systems Association '96 Annual Conference	Salt Lake City, UT	July 27, 1996	Mapping Sci, GIS, Land Surveyors	5 days
AM/FM International Annual Conference	TBA	March, 1996	Mapping Sci, GIS, Land Surveyors	3 days
National Association of Counties	TBA	August, 1996	Mapping Sci, GIS, Land Surveyors	2 days
National States Geographic Information Council	TBA	September, 1996	Mapping Sci, GIS, Land Surveyors	2 days
Human Resource Management Professionals	TBA	July, 1996	State/Center Personnel, EEO Officers	4 days
Western History Association Meeting	Denver, CO	October 11, 1995	Select agency personnel	4 days
Land Trust Alliance	Monterey, CA	October 15, 1995	Select agency personnel	4 days
Interagency National Historic Trails Meeting	SLC, UT or Denver, CO	November 1995	Select agency personnel	3 days
Confluence 95	Reno, NV	December 2, 1995	Select agency personnel	5 days
Interagency WSR River Coordinator Council Meeting	Reno, NV	December 4, 1995	Council representatives	3 days
Interagency Wilderness Coordinating Meeting	TBA	February 1996	Select agency personnel	4 days
IWAES Conference (Intermountain Wildland Areas)	Ft. Collins, CO	March, 1996	Select agency personnel	4 days
Interagency WSR Coordinator Council Meeting	TBA	March, 1996	Council representatives	3 days
National Trails Symposium	Bethesda, MD	March 9, 1996	Managers & Trails Specialists	4 days
Ninemile Wilderness Line Officers Meeting	Missoula, MT	June 1996	Select agency personnel	4 days
Interagency WSR Coordinator Council Meeting	Columbus, OH	June 22, 1996	Council representatives	3 days
American River Management Symposium	Columbus, OH	June 20, 1996	Select agency personnel	5 days

Name/Title	Location	Dates	Target Group	Length
Interagency Wilderness Coordinating Meeting	Missoula, MT	July 1996	Select agency personnel	4 days
Oregon-California Trails Association Meeting	Elko, NV	August 5, 1996	Select agency personnel	4 days
Land Trust Alliance	Burlington, VT	September 1996	Select agency personnel	4 days
World Wilderness Conference	India	September 1996	Select agency personnel	5 days
Continental Divide National Scenic Trail Meeting	TBA	TBA	Select agency personnel	4 days
Pacific Crest National Scenic Trail Meeting	TBA	TBA	Select agency personnel	4 days
National Airspace Conference	TBA	TBA	Select agency personnel	4 days
Society of American Foresters Convention	TBA <i>Portland, OR</i>	TBA <i>Sept 25-29</i>	Select agency personnel	5 days
George Wright Society Conference on Protected Areas	TBA	TBA	Select agency personnel	5 days
Natural Areas Association Conference	TBA	TBA	Select agency personnel	5 days
Wilderness Education Association on Outdoor Leadership	TBA	TBA	Select agency personnel	5 days
National Recreation & Park Association Conference	San Antonio, TX	October 4, 1995	Select agency personnel	5 days
National Cave Management Symposium	Mitchell, IN	October 25, 1995	Select agency personnel	4 days
Sixth Rails To Trails Conference	Clearwater, FL	November 15, 1995	Select agency personnel	4 days
National Interpreters Workshop	Orlando, FL	November 27, 1995	Select agency personnel	4 days
National Park Cooperating Association Conference	St. George, UT	March 17, 1996	Select agency personnel	5 days
National Conservation Areas Workshop	Tucson, AZ	February 1996	Select agency personnel	4 days
Interagency Leave No Trace Coordinators Meeting	Salt Lake City, UT	October 10, 1995	Leave No Trace Coordinators	4 days
Western Utility Group (WUG) Annual Meeting	TBA	Summer 96	BLM, FS & industry personnel involved in permitting/managing utility systems	3 days
WUG Team Work Meeting	TBA	Spring 96, Fall 96	BLM, FS & industry personnel working on the R/W reengineering team	TBA
Western Systems Coordinating Council	Las Vegas, NV	TBA	BLM, FS & industry working on the R/W re-engineering team	4 days
International Right-of-Way Association (IRWA) Annual Meeting	TBA	Spring 96	BLM, FS & industry working on the R/W reengineering team	4 days



Name/Title	Location	Dates	Target Group	Length
IRWA Federal Agency Coordination Meeting	TBA	Winter 95	BLM, FS & industry personnel working on the R/W reengineering team	2 days
Personal Communication Industry Association Annual	TBA	Winter 95	BLM, FS & industry personnel working on the R/W reengineering team	TBA
American Association of Petroleum Geologist	TBA	TBA	Select agency personnel	TBA
American Petroleum Institute Meeting	TBA	TBA	Select agency personnel	TBA
Rocky Mountain Oil and Gas Association Meeting	TBA	TBA	Select agency personnel	TBA
Geothermal Resources Council	TBA	TBA	Select agency personnel	TBA
Grazing Lands Reform Meeting, Partnership in Conservation	Washington, D.C.	December 7 1995	Select agency personnel	TBA
Society for Range Management Annual Meeting	Wichita, KS	February 11 1996	Select agency personnel	5 days
Western Association of State Highway and Transportation Officials (WASHTO) Meeting	Albuquerque, NM	June 96	Engineers and ISTE A Coordinators	5 days
GIS-T Symposium for Transportation	Kansas City, MO	April 1996	Engineers	3 days
Coordinated Technology Improvement Program (CTIP) Interagency Meeting	TBA	Spring & Fall 1996	Engineers	1 day
American Association of State and Highway Transportation Officials (AASHTO)	Norfolk, VA	October 1995	Engineers, ISTE A coordinators	3 days
AASHTO Bridge Meeting	Philadelphia, PA	May 12 1996	Engineers	3 days
Highway Engineers Exchange Program (HEEP) Meeting	Portland, OR	Sept ember 1996	Engineers, ISTE A coordinators	3 days
Western Bridge Engineers Seminar	Sacramento, CA	October 2, 1995	Engineers	3 days
American Congress on Survey & Mapping	Denver, CO and Baltimore, MD	Nov ember 16, 1995 & April 20 1996	Land & Record, IRM, GIS, IJS Technical Personnel & Managers	3 days
IBM RISC/6000 Users Group (Common Conference)	TBA	TBA	Technical Managers, System Programmers	5 days
American Association of Petroleum Geologists	Las Vegas, NV	September 9, 1996	PE's, Geologists, Members, Minerals personnel	4 days
Rocky Mountain Mineral Law Foundation Drainage Seminar	TBA	TBA	Geologists, PE's, Minerals personnel	5 days
Geothermal Resources Council Annual Meeting	Reno, NV	October 8, 1995	Geologists, Engineers, Minerals personnel	4 days
Rocky Mountain Mineral Law Foundation 40th Annual Meeting	TBA	TBA	Geologists, PE's, Minerals personnel	4 days



Name/Title	Location	Dates	Target Group	Length
API Annual Meeting	TBA	TBA	Geologists, PE's, Minerals personnel	2 days
SPE Annual Meeting	TBA	TBA	Geologists, PE's, Minerals personnel	4 days
RMOGA Annual Meeting	TBA	TBA	Geologists, PE's, Minerals personnel	2 days
IOGCC Meetings	TBA	TBA	Geologists, PE's, Minerals personnel	TBA
National Fluids Minerals Conference	TBA	TBA	Fluids staff, technical & management; participation by USFS, MMS & BIA	5 days
American Institute of Professional Geologists Annual Meeting	Denver, CO	October 1, 1995	Geologists	5 days
National Mining Association Convention	Salt Lake City, UT	October 8, 1995	Solids staff	4 days
Geologic Society of America Annual Meeting	New Orleans, LA	November 6, 1995	Geologists	4 days
Northwest Mining Association Convention & Exposition	Spokane, WA	December 5, 1995	Solids Staff	4 days
Tailings and Mine Waste '96	Fr. Collins, CO	January 19, 1996	Selected agency staff	4 days
Livestock/Big Game Symposium	Sparks, NV	February 26, 1996	Select agency personnel	3 days
Society of Mining Engineers Annual Meeting & Exhibit	Phoenix, AZ	March 11, 1996	Minerals staff	4 days
National Stone Association Annual Convention & Exposition	Las Vegas, NV	March 20, 1996	Solids staff	5 days
MINExpo International '96	Las Vegas, NV	September 9, 1996	Solids staff	4 days
Image Conference	Seattle, WA	May 1996	Select agency personnel	TBA
USHCC (Hispanic Chamber of Commerce)	Miami, FL	October 4, 1996	Select agency personnel	4 days
National Wildland Fire Conference	Phoenix, AZ	TBA	Select agency personnel	TBA
National Fire and Aviation Management Conference	Salt Lake City, UT	TBA	Select agency personnel	TBA
Environmental Regulation and Compliance Workshop	Denver, CO	April 1996	State Office & National Center leads for CAA, CWA, CERCLA, RCRA, FIFRA, EPCRA & TOSCA	5 days
National Indian Education Convention	Tucson, AZ	November 1995	Select agency personnel	5 days
Federal Preservation Forum	Denver, CO	October 16, 1995	Select agency personnel	3 days
National Trust for Historic Preservation Meeting	Ft. Worth, TX	October 1995	Select agency personnel	TBA
NRPA Congress	TBA	TBA	BLM Board and NRPA members	4 days

Name/Title	Location	Dates	Target Group	Length
Wildland Recreation Symposium	TBA	TBA	Managers, recreation leads	4 days
International Conference on Outdoor Recreation	TBA	TBA	Managers, recreation leads	5 days
Society of American Foresters Convention	TBA	TBA	Select agency personnel	3 days
National Watchable Wildlife Conference	TBA	TBA	Select agency personnel	5 days
Long Distance Trails Conference	TBA	TBA	Select agency personnel	5 days
Interagency Symposium on Americans with Disabilities in Wilderness	TBA	TBA	Select agency personnel	3 days
Motorcycle Industry Council Conference	TBA	TBA	Select agency personnel	4 days
George Wright Society Conference on Protected Areas	TBA	TBA	Wildland leads	4 days
Trends Conference	TBA	TBA	Recreation/wild team leads	4 days
Nature Conservancy Conference on Natural Areas	TBA	TBA	Select agency personnel	3 days
International Tourism Conference	TBA	TBA	Select agency personnel	3 days
Wilderness Education Association Conference on Outdoor Leadership	TBA	TBA	Select agency personnel	TBA
American Forestry Conference	TBA	TBA	Select agency personnel	TBA

## FY 1996 PAWP Directives

1000	Land Resources
Activity Objectives	
<ul style="list-style-type: none"> <li>• Implement management prescriptions which reflect integrated objectives of other resource values (rangeland, forestry, wildlife, soil, water, air, T&amp;E, riparian, etc).</li> <li>• Increase monitoring efforts on high priority areas to correct a material weakness and enter data into automated systems.</li> <li>• Increase efforts in riparian assessment and improvement.</li> <li>• Develop, exchange, and acquire access to the necessary scientific data (including monitoring) needed to support sound ecosystem management decisions.</li> <li>• Ensure opportunity for public participation in resource management, including special steps needed to coordinate and consult with Native Americans with respect to their cultural and religious concerns.</li> <li>• Develop and use measures or stipulations which minimize or avoid the spread of weeds by analyzing the potential for weed spread or establishment from proposed authorization or actions in NEPA documents and all new or revised planning documents.</li> </ul>	

### Congressional Priorities

#### House Report-

*"The Committee recommends \$114,328,000 for land resources, which is \$6,260,000 below the request, and \$452,000 below the 1995 funding level. The Committee recognizes rangeland and riparian management as a priority, and has provided a 4.9% increase for rangeland and a 3.5 percent increase for riparian. The Committee encourages the Bureau to use up to \$500,000 of funds within range management for the Rangelands Ecosystem Group component of the Environmental Monitoring and Assessment Program (EMAP) in cooperation with other agencies."*

*"The Committee believes that the Interior Columbia Basin Ecoregion Management Project has collected important scientific information on forest health conditions which is particularly relevant to forest management opportunities and needs. Despite this accomplishment, the Project has grown too large and too costly to sustain in a time of fiscal constraints and is drawing away personnel and funding that should be employed for on the ground management. Consequently, the section halts all funding of the Project, with one exception. It makes funds available to the Forest Service and the Bureau of Land Management to publish the data collected and the analysis accomplished by the Project. Specifically as this Project relates to forest health and management needs, prior to the date of enactment of the Act. The deadline for this publication is January 1, 1996. The section makes clear that the publications to be submitted both to peer review and public comment. The Committee expects the Forest Service to provide \$430,000 and the Bureau of Land Management to provide \$170,000 of the \$600,000 allocated for this purpose. ...."*

*"The Committee does not wish the termination of the Project to be a justification for the continued development and implementation of broadly applicable interim forest management guidelines such as the Eastside Screens, PACFISH, and INFISH."*

*"Language is included under Bureau of Land Management, Management of lands and resources, prohibiting the destruction of healthy, unadapted, wild horses and burros and providing for the operation of the Needles Resource Area for managing the East Mojave National Scenic Area."*

#### Senate Report

*The Committee recommended \$116,479,000 for land resources, which is \$4,109,000 below the budget request and \$1,700,000 above the fiscal year 1995 funding level. The net decrease below the budget request includes an increase of*

\$381,000 for forestry management, and decreases of \$1,679,000 for soil, water and air management, \$1,191,000 for riparian management. And \$1,620,000 for cultural resources management. Within the allocation for soil, water, and air management, the Committee recommends \$300,000 to continue restoration efforts on the Rio Puerco Watershed Area in New Mexico. Funding is not included for activities associated with implementing the North American Free Trade Act.

By voice vote the Committee recommended that within the base funding for cultural resources that funding for the Mesa Archaeological Site in Alaska be maintained at FY 1995 levels.

The Senate also recognized that the existing noxious weed problem plaguing Utah and directed \$261,000 of the total account to the Utah State BLM Office to combat the problem.

The Senate language directs that none of the funds made available under this or any other Act may be used to implement or enforce the final rule published by the Secretary of the Interior on February 22, 1995, to take effect August 21, 1995 until November 21, 1995.

The bill language directs that appropriations herein shall not be available for the destruction of healthy, unadopted, wild horses and burros in the care of the Bureau or its contractors.

The Senate bill language directs that from the funds appropriated to the Forest Service and Bureau of Land Management, a sum of \$4,000,000 is made available for the appropriate line officials assigned to the Walla Walla, WA and Boise office of the project to publish by April 30, 1996, an eastside final environmental impact statement, without a record of decision, for the Federal lands subject to the Project in Oregon and Washington and an Upper Columbia Basin final environmental impact statement, without a record of decision, for the Federal lands subject to the Project in Idaho and Montana and other affected States, respectively. The language further directs that no part of any appropriation contained in this or any other Act shall be obligated or expended for the operation or implementation of the Interior Columbia Basin Ecosystem Management Project (hereinafter "Project") except as provided in the appropriations bill.

The language directs the responsible line officials of the Forest Service and the Bureau of Land Management to conduct a site specific review to amend each forest plan and BLM district plan. Undertaking this review, the responsible line official is to use the scientific data and analysis included in the applicable final environmental impact statements and any broad policies (such as PACFISH, INFISH, and Eastside Screens) applicable to such plan. The Committee has included language directing the responsible line officials upon completion of the review to determine whether modifications of, or alternatives to these policies, tailored to the specific conditions of each national forest and BLM district plan, shall be adopted as amendments. The language grants the authority for the agencies to modify the policies and the FEIS's to meet the needs of individual forests or BLM districts. Any amendments are to emphasize procedures to develop site specific standards instead of imposing general standards applicable to broad areas.

When preparing the amendments the agencies are directed to consult with the Governor of the State and the county commissioners of the county in which the national forest or BLM district is located.

The amendments must be adopted on or before July 31, 1996, however, a significant amendment shall be adopted on or before December 31, 1996. None of the existing broad scale policies (such as PACFISH, INFISH, and Eastside Screens) shall remain in effect until December 31, 1996, or after an amendment is promulgated, whichever occurs first. In addition, the Committee has prohibited the application of the broad-scale policies or the FEIS's to non-Federal lands in the affected States.

## General Items

The 1996 program will focus on enhancing the health of BLM public lands and ensuring their long-term productivity and use by directing efforts toward resolving resource problems on high priority areas. Emphasis is planned for increased cooperative noxious weed control; recreational fisheries and riparian habitat improvements with a variety of partners, including private, state, and other federal agencies; reducing conflicts between big

game and livestock to help these species co-exist; training and instruction of advisory councils to optimize their ability to collaborate with BLM on various issues; support of the Rangelands Ecosystem Group component of the Environmental Monitoring and Assessment Program (EMAP); and shifting emphasis in range management and Public Domain forestry to strengthen management for diverse public uses and the production of multiple forest products.

- Provide continued support and guidance to assure successful establishment of Resource Advisory Councils (RACs).
- Train all RACs on ecosystem management principles, processes and interdisciplinary practices.
- Initiate development of regional or state standards & guidelines in cooperation and consultation with RACs, other cooperators, and interested publics.
- Meet the goal of achieving 75 percent or better proper functioning condition on riparian areas by the end of 1997 and complete the functioning condition assessment on all riparian areas consistent with this goal.
- Complete the identification of water sources on the public land and maintain documentation, quantification for ecosystem uses, and water rights filing.
- Increase efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations and include funding from all 1000 subactivities. Use the WEED project code to identify all costs associated with noxious weed control.
- Provide consolidated feedback on the performance indicators and their definition for each subactivity.

The following items were earmarked:

\$300,000- Rio Puerco Watershed Area restoration in New Mexico: 1010  
 \$500,000- EMAP: 1010=\$150,000; 1020=\$50,000; 1040=\$150,000; 1110=\$75,000; 1120=\$75,000  
 \$261,000- Noxious weed control in Utah: 1020  
 \$ 75,000- Mesa Site, Alaska: 1050

### Minimum Levels of Performance Soil, Water, and Air Management (1010)

Soil, Water, and Air Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Watershed Projects Developed (number)	2	5	10	10	0	10	10	10	5	20	10	10	0	0	0	102
Watershed Projects Maintained (number)	10	10	20	20	0	20	20	20	10	40	20	20	0	0	0	210
Water Rights Documented (number)	5	100	20	100	0	250	80	200	30	300	50	50	0	0	0	0.00

### Explanatory Narrative/Other Policy Guidance—Soil, Water, and Air Management (1010)

- Comply with legal requirements to provide water of adequate quality and quantity to meet ecosystem needs (e.g. Interstate Water Compacts, International Water Quality Treaty, and State Water Quality Plans).
- Be prepared to review and offer comments on the Watershed analysis procedures.
- Implement Colorado River Basin salinity control by reducing, quantifying and documenting point and diffused sources of salt loading at least to the level indicated in the specific State guidance and pursuant to P.L. 98-569 and P.L. 104-20.
- Emphasize instream flow assessments and water right permits to support riparian, T&E, fish and wildlife habitat restoration efforts and recreational activities.

- Support the development of Regional or State "standards and guidelines" and upland health assessment procedures to improve rangeland watersheds.
- Focus on a watershed ecosystem approach for riparian assessment resolution and improvement effort.
- Increase efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.
- Each State develop a weed management plan which is integrated with interdisciplinary land use planning.
- **Continue support to the Colorado River Salinity Control Project at last year's funding level.**
- Consideration should be given to sending trainees to both the hydrological analysis training given by the USGS and the Soils Institute Training.

Distribution of Colorado River Basin Salinity Control Project Funding

State	AZ	CO	NV	NM	UT	WY	SC	TOTAL
\$000's	60	200	30	100	180	150	80	800

Office	Soil, Water, and Air Management Specific Instruction
AZ	Begin implementation of Mt. Trumbull Forest Restoration Project Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including incorporation of salinity control in the Fort Pierce Activity Plan
CA	Complete 10,000 acres of watershed assessment
CO	Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including completion of the PSIAC evaluation procedure for statewide ranking.
ID	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures. Complete 30,000 acres of watershed assessment Continue to give priority to Snake River water rights adjudication
MT	Complete 10,000 acres of watershed assessment Funding for county cooperative weed projects to remain at previous year's level.
NV	Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including initiation of the Meadow Valley soil-vegetation remapping.
NM	Continue the Rio Puerco Watershed Restoration Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including emphasis on plugging Navajo Aquifer wells as identified in the Aneth Studies.
OR	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures. Complete 60,000 acres of watershed assessment Funding for county cooperative weed projects to remain at previous year's level.



Office	Soil, Water, and Air Management Specific Instruction
UT	Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including emphasis on controlling recreation activities and implementation of Sagers Wash Plan. Funding for county cooperative weed projects to remain at previous year's level; a total of \$261,000 has been congressionally earmarked for noxious weed control.
WY	Cost target includes funding at the FY 1995 level for the Colorado River Basin salinity control project including initiating Phase II of the control project and continuing salinity control activities in Muddy and Red Creek
SC	Continue to lead the Watershed analysis process and finalize the procedures by the end of the FY. Lead and coordinate BLM's participation in the Colorado River Basin salinity control project
NTC	Participate in the EPA, NRCS, etc. interagency Watershed Academy

### Feedback Concerning Minimum Performance or Other Requested Information (1010)

Complete the following table to accompany your submission. Different means either increased or decreased level.

Performance Indicator Soil, Water, Air Management	96 SO Planned	Change from Minimum +/-	Explanation of Change
Watershed Improvement Projects Developed (number)			
Watershed Improvement Projects Maintained (number)			
Water Rights Documented (number)			

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Rangeland Management (1020)

Rangeland Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Allotments Evaluated (number)		17	15	15		58	26	34	38	58	37	46				344
Allotments Monitored (number)		175	142	150		581	265	342	382	588	372	460				3,457
Rangeland Projects Developed (number)		15	47	38		47	7	50	274	27	11	35				551
Weed Treatment (000s of acres)			1.95	2		8.2	1.1	.35	.02	110	7.3	2.1				123,832



## Explanatory Narrative/Other Policy Guidance—Rangeland Management (1020)

- Implement new grazing administrative changes consistent with the Grazing Administration Regulations, Congressional and Judicial direction to include:
  - Support for completing action needed in preparation to implementing Healthy Rangelands
  - Support for training and facilitating the operation of Resource Advisory Councils.
- Initiate actions to develop State or Regional "standards and guidelines" for Healthy Rangeland ecosystems in consultation and cooperation with the Resource Advisory Council(s), public interest groups, and state and local governments.
- Each State re-evaluate "M-I-C" categorization to ensure that riparian values are adequately reflected in allotment priorities.
- Increase efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.
- Each State develop a weed management plan which is integrated with interdisciplinary land use planning.
- \$500,000 for four weed control pilot demonstrations will be allocated at AWP.
- Each State External Affairs Office/Public Affairs office develop and begin implementation of an Outreach/Inreach plan on the "Partners Against Weeds" action plan. The basis for State Plans may be the "National Communication Plan for Partners Against Weeds" developed by the Washington Office.
- When developed, utilize the Upland Rangeland Health Assessment procedure as needed to evaluate the functional status of upland rangeland ecosystems.
- Each State should prepare for input of data to the National Spatial Data Infrastructure program in conformance with Executive Order 12906.

Office	Rangeland Management Specific Instruction
AZ	Complete planning for the '96 Desertification Symposium
CO	Conduct technology test with "Owl Mountain" MOA. This two year project with Extension and Texas Tech was funded from the Western Rangelands Team in FY 1995. Coordinate transfer of MOA with Western Rangeland Team.
ES	Your cost target is for the storage of Range Reform EISs in 1996.
MT	Cost target reduced for range reform positions retired and Lewis transfer. The FY 96 payment for the "Owl Mountain" technology test has been placed in the Colorado SO. Coordinate the transfer of the MOA to CSO. Labor for Hank McNeel, Western Exotic/Undesirable Plant Team is in base. Funding for cooperative weed control projects with Counties to remain at previous year's level.
ID	Funding includes allocation for noxious weed control, excluding the Tri-State Weed Demonstration Project.
OR	Cost target increased for Lewis and his travel related to the range/riparian position. Labor for Jerry Asher Western Exotic/Undesirable Plant Team is in base.  Allocation includes funding for noxious weed control projects at the FY-1996 level; Tri-state and Bridge Weed Demonstration Project to be funded at AWP.
UT	Funding for the Squarrose Weed demonstration project to be allocated at AWP.  Funding for county cooperative weed projects to remain at previous year's level; a total of \$261,000 has been earmarked for noxious weed control.

Office	Rangeland Management Specific Instruction
NTC	Plan and incorporate Integrated Weed Management, as part of maintaining and restoring healthy ecosystems, into the continuous learning component of the core curriculum and into all appropriate technical training, e.g. range, wildlife, recreation, wilderness, riparian, planning, etc. Develop both a managers and specialists course on noxious weed management in cooperation with other federal/state agencies, local governments, and organizations.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator Rangeland Management	96 SO Planned	Change from Mini- mum +/-	Explanation of Change
Allotments Monitored (number)			
Allotments Evaluated (number)			
Rangeland Projects Developed (number)			
Weed Treatment (000s of acres)			

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Forestry Management (1030)

#### Forestry Management - 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	Total
Sale volume offered (MMBF)	0	0	2.5	0	0	4.0	3.0	0	0	0	0	0	9.5
Reforestation (acres)	0	0	55	120	0	150	0	0	90	490	0	0	905
Stand Treatments (acres)	0	0	869	500	0	150	625	0	80	920	0	500	3,644
Vegetative products (# of permits)	150	500	400	2,300	0	700	600	16,000	2,200	6,400	5,800	1,300	36,350

- Explanatory Narrative/Other Policy Guidance— Forestry Management, 1030.
- All offices are instructed to give priority to implementation of H.R. 1944, Title II, Emergency Salvage Timber Sale Program.<sup>1</sup> Target salvage sales volumes for each State are assigned in IM 95-132. This IM will be updated later to incorporate the new definition of "salvage timber sales" and other provisions in H.R. 1944.

- Do not double count 1030 and 5900 accomplishments. 5320 acres planted are reportable under 1030. Salvage timber sales are to be reported under 5900.
- Forest Health continues to be a major concern. Consider long-term strategies for treating the cause of poor forest health such as reduction of stocking density, lowering fuel loads, and adjustment of species composition.
- Support the sustainable management of forests in order to meet the needs of present and future generations.
- Incorporate a landscape-based approach to management of the Public Lands by providing expertise in the development of interdisciplinary plans across jurisdictional boundaries. Use the BLM planning system to determine specific forest land management objectives and uses.
- Offering of forest products and other vegetative resources and services will be provided within long term ecological limits and in response to public need, watershed restoration, and local market conditions. Receive fair market value for the sale of forest products.
- Control unauthorized use through prevention, investigation, and enforcement.
- Support the efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.

Office	Forestry Management - Specific Instruction
AZ	Begin implementation of Mt. Trumbull ecosystem restoration project.
CA	Offer 2.5 MMBF as part of the President's Forest Plan implementation. Complete 869 acres of stand treatment and 55 acres of planting.
CO	Plant 120 acres and conduct 500 acres of stand treatment.
ID	Offer 4 MMBF of commercial thinning, plant 150 acres, and complete 150 acres of site preparation.
MT	Offer 3 MMBF of timber, complete 572 acres of site preparation and 53 acres of stand maintenance.
NV	Continue active woodland management program. Conduct Aspen restoration in Elko District.
NM	Plant 90 acres and conduct 80 acres of stand treatment.
OR	Prepare TSIS for Bureau-wide application. Conduct 920 acres of stand treatments and plant 490 acres.
UT	Continue active woodland management program.
WY	Conduct 500 acres of stand treatment.
SC	Support Oregon in development of new TSIS.

#### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	% SO Planned	Change from Minimum +/-	Explanation of Change
Sale Volume Offered (MMBF)			
Reforestation (acres)			

Performance Indicator (Subjectivity Name)	96 SO Planned	Change from Minimum +/-	Explanation of Change
Forest Stand Treatment (acres)			
Sales of Vegetative Products (no. of permits)			

- Other Concerns/Narrative You May Wish to Supply

## Minimum Level of Performance—Riparian Management—1040

Riparian Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Riparian Assessment <sup>1</sup> (# miles / # acres)	15/ 20,000	100/ 5	200/ 10	500/ 8		500/ 5	500/ 100	500/ 5		500/ 10	500/ 5	500/ 5				3815/ 20,153
Intensive Management Applied <sup>2</sup> (# miles / # acres)	10/ 100	10/ 0	100/ 02	100/ 2		150/ 0	100/ 15	150/ 5	20/ 0	150/ 10	150/ 2	150/ 2				1090/ 138
Riparian Areas Achieving Intended Objectives <sup>3</sup> (# miles / acres)	132,300 mi 20,000 Ac	275 mi 10 Ac	300 mi 20 Ac	1,260 mi 10 Ac		210 mi 2 Ac	900 mi 10 Ac	200 mi 20 Ac	130 mi 20 Ac	1,550 mi 5 Ac	960 mi 30 Ac	730 mi 15 Ac				138,815 mi 20,142 Ac

- 1: Report lotic systems (streams) in miles only and lentic ("non-live" waters) riparian systems in acres only.
- 2: Intensive Management Applied: Units should be reported when new management actions intended to meet planning objectives and improve functioning and ecological conditions are implemented. Report the estimated miles or acres that are placed under new and more intensive management. If new management is going to be applied, in stages report the relative proportion of acres or miles that will eventually meet the objectives with this year's action. For example, if an allotment is going to be fenced this year to improve 5 miles of riparian area and this is one fifth of the work necessary to eventually meet the desired objectives, then report 1 mile. If the area is going to be fenced and management action implemented this year and no additional action is planned to eventually meet objectives, then report 5 miles.
- 3: Report riparian areas achieving intended objectives as the number of acres (lentic) or miles (lotic) that will meet proper functioning condition.

- Explanatory Narrative/Other Policy Guidance—Riparian Management (1040)
- Improve riparian/wetland areas and achieve the established goal of having 75% of the riparian areas in proper functioning condition by the end of 1997. Complete the assessment of the proper functioning condition on all riparian areas consistent with this goal.
- The riparian cost target includes funds for Challenge Cost Share (CCS). Table 1 in the Wildlife and Fish Management guidance lists the amount of riparian funds allocated to CCS in each state.
- Riparian areas that have potential for recreational fisheries are to be given priority in funding for riparian habitat improvements.
- Support the efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.

Office	Riparian Management Specific Instruction
ID	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or will be proportional to the earlier agreement for FY-96 expenditures.  WESTERN FISH & WILDLIFE STAFF: The Idaho target includes funding and position allocations (also refer to 1110, 1120 and 1150 subactivities). Continue to provide national and regional support on special projects or initiatives consistent with the Corporate Agenda and Bureau priorities.
NV	Your cost target includes funds to support the Western Riparian Team with leadership located in Prineville, Oregon.
OR	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or will be proportional to the earlier agreement for FY-96 expenditures.
SC	Support the Riparian-Wetland Initiative including training, technical assistance, and printing and distribution of technical documents.

### Feedback Concerning Minimum Performance or Other Requested Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator Riparian Management	96 SO Planned	Change from Minimum +/-	Explanation of Change
Riparian Assessment (# miles / # acres)			
Intensive Management Applied (# miles / # acres)			
Riparian Areas Achieving Intended Objectives (# miles / # acres)			

Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Cultural Resources (1050)

Cultural Resources Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Cultural Resource Inventories Completed (number)		2			4											6
Sites Managed for Public Use (number of sites)	1	15	57	29	5	10	4	4	7	17	9	6				164
Sites managed for Conservation Use (number of sites)	108	25	1,164	208	6	378	66	330	522	209	2,151	117				5,284



Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Sites Managed for Scientific Use <sup>4</sup> (number of sites)	1	5			6				309			250				571

**Definitions of Performance Indicators:**

- 1: Inventory counts the total acres of BLM-administered surface which were inventoried at the class III level (i.e., to standards in BLM Manual Section 8111.15 and/or adequate to be considered complete coverage for purposes of section 106).
- 2: Public use means completing actions during the fiscal year to enhance or otherwise manage a cultural property or paleontological locality for public visitation, including recreational, educational or traditional uses. Uses might include interpreting sites, using sites for field schools, and facilitating use of cultural properties by Native Americans for religious and traditional purposes.
- 3: Conservation counts each property for which protection measures have been implemented to maintain the property in its present condition until such time as it can be scientifically studied or used by the public. Protection measures include fencing, signing, stabilization, special designation (e.g., ACEC), OHV closures, minerals withdrawals, etc. Each cultural property or paleontological locality is counted only once during a fiscal year regardless of the number of protection measures taken to conserve it.
- 4: Scientific use means the completion of a formal investigation of a cultural property or paleontological locality during the fiscal year, either through independent research, data recovery, or other forms of investigation. Such studies must include the curation of artifacts and records to preserve the information for the future.
- 5: 250 pertains to paleontological localities

WHERE NUMBERS APPEAR ON THE ABOVE TABLE, THEY WERE DRAWN FROM THE FY 1994 CULTURAL RESOURCE MANAGEMENT ANNUAL REPORT. THEY HAVE NOT BEEN ADJUSTED DOWNWARD TO REFLECT THE DECREASED LEVEL OF FY 1996 FUNDING. STATES ARE EXPECTED TO ADJUST THE FIGURES ACCORDINGLY. WHERE NUMBERS DO NOT APPEAR, STATES ARE ASKED TO PROVIDE THEM.

- **Explanatory Narrative/Other Policy Guidance—Cultural Resources Mgt. (1050)**
- Apply BLM's unique archaeological, paleontological and historical information to the task of reconstructing how lands and resources were used in past centuries and millennia and how ecosystems have changed through time. Use cultural resource data to improve future management of these ecosystems.
- Coordinate and consult with Native Americans on the wide range of cultural heritage issues of concern to them, including repatriation or disposition of museum collections covered by NAGPRA, traditional uses of the public land and its resources, and areas of cultural and religious importance to Native Americans. Consult on non-cultural heritage issues affecting Native Americans only where benefitting activities pay for support of cultural specialists.
- Promote protection, preservation and study of cultural resources and paleontological localities through public awareness, interpretive, heritage education, and research programs, and encourage volunteerism and partnerships to implement these programs. Aggressively enforce resource protection laws to deter unauthorized use and vandalism.
- Manage cultural and paleontological resources for the widest range of educational, scientific, and recreational benefits.
- Respond to cultural resource and paleontology use permit applications in a timely manner and ensure the terms and conditions are complied with.
- Native American Graves Protection and Repatriation Act--The highest priority for NAGPRA compliance should be placed on coordinating and consulting with Native Americans on the repatriation or disposition of inventoried museum collections. Inventory and assessment of collections subject to NAGPRA will be an ongoing program responsibility which will likely continue into the future.
- Charging to Benefitting Subactivities--In accordance with the Bureau's Fund Coding Handbook (dated October 4, 1994), States are reminded that costs of compliance with cultural resource protection legislation (e.g., section 106 of the National Historic Preservation Act) should properly be coded to benefitting subactivities. Likewise, costs associated with Native American coordination and consultation should only be coded to the cultural heritage program where cultural is the benefitting subactivity.

- Training--The National Training Center will offer the Native American Coordination and Consultation Course for Managers and Specialists.
- Partnerships--Emphasize partnerships which support priority work and are the most cost-effective.
- Paleontology--Work with partners, including state and federal agencies and other entities, to maximize funding and use of specialized paleontological skills. Regional paleontologists should consider ways of offering cost-effective training to managers and staff within their areas of jurisdiction.
- National Historic Trails--Strengthen partnerships with National Historic Trails organizations, such as the Oregon-California Trails Association, to protect, interpret, sign and enhance public access to NHTs.

Office	Specific Instruction
AK	<p>Continue management activities on behalf of the Secretary for the Iditarod National Historic Trail. In cooperation with Colorado's Imagination Team, complete the Alaska Project Archaeology student handbook and utilize Department of Defense's Legacy grant awarded to BLM for heritage education work in Alaska to conduct teacher workshops.</p> <p>Your cost target includes funding earmarked by Congress for continued research at the Mesa Site to gather data in regard to global climate change and ecosystem alteration.</p> <p>Continue obsidian hydration project, a Bureau-approved R&amp;D project.</p> <p>Continue working with Alaska SHPO on developing a statewide Programmatic Agreement per 36CFR800.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>
AZ	<p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>
CA	<p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p> <p>Continue coordination effort on transfer of cultural resource data among Federal agencies in the California Desert.</p> <p>In cooperation with Colorado's Imagination Team, continue to work on the California Project Archaeology student handbooks.</p> <p>Continue cooperative management agreement with the Society for American Archaeology for California Archaeology Week.</p>
CO	<p>The Imagination Team will continue implementing National Heritage Education Initiative including completing Project Archaeology handbooks for Wyoming and New Mexico, supporting other BLM state heritage education programs, and completing Phase I of Department of Defense Legacy grant for Alaska and California.</p> <p>Colorado should plan to provide half-time support for the Project Archaeology coordinator in Utah as per understanding between the two States.</p> <p>Continue work with the "Dinosaur Depot" on interpretation and public awareness at Garden Park Fossil Area.</p> <p>Plan to have the State Office paleontologist participate in the interagency paleontology management workshop.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>



Office	Specific Instruction
ES	<p>Complete cultural resource inventories on public domain tracts slated for transfer, disposal, or management by non-federal partner, ensuring that costs are picked up by benefitting subactivities.</p> <p>In cooperation with Colorado's Imagination Team and other local partners, continue heritage education efforts in Wisconsin, Mississippi, Minnesota, Alabama, North Carolina and Kentucky.</p> <p>To support ecosystem management, continue cartographic records research to interpret historic and prehistoric landscapes and microenvironments, and compile paleoenvironmental data from extant archaeological and paleobotanical research.</p> <p>Complete historic structures report/historic preservation plan in cooperation with partners for Cape San Blas lighthouse, WWII barracks at Jupiter inlet, and stabilization plan for the shell midden at Juniper Inlet..</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>
ID	<p>Continue work with partners to protect Oregon Trail remnants near Boise.</p> <p>NAGPRA compliance should emphasize consultation with the Shoshone-Paiute, Shoshone-Bannock, Nez Perce, and Coeur d-Alene Native American Tribal Governments and traditional religious leaders.</p> <p>Continue activity plan implementation using partnerships and challenge cost share opportunities, with special emphasis on the Lower Salmon River, Emigrant Trails, and Birds of Prey NCA.</p>
MT	<p>Continue to support IPA curator position at the Billings Curation Center to achieve collections management objectives and compliance with NAGPRA.</p> <p>Initiate and/or continue challenge cost-share projects in Sweet Grass Hills (ethnobotanical study in cooperation with Blackfeet), with Museum of the Rockies at the Merrell Locality and at the Hadrosaur Site near Malta, with University of Colorado at Mammoth Meadow, and at the Tree Frog Site with the University of Montana.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>
NV	<p>Complete an ecosystem based ethnographic summary to support NAGPRA consultation.</p> <p>Provide assistance to the Oil and Gas subactivity by completing the Railroad Valley ecosystem predictive model to support oil &amp; gas development.</p> <p>Continue to support cooperative field schools at the Sunshine locality, Marrietta, Waring Lake, and Quinn River to gather paleoenvironmental and archaeological data to support ecosystem management.</p> <p>In cooperation with the Society for American Archaeology, complete and publish a volume on the role of cultural resources in ecosystem management.</p> <p>Elko District should assist OCTA with its 1996 annual meeting in Elko.</p> <p>In cooperation with partners, develop interpretive, management and environmental education plans for Baker Village Site, White River Narrows, and Jacob's Well Pony Express Station.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>

Office	Specific Instruction
NM	<p>Continue participation in the following outreach, education, and interpretive projects: MNM Navajo Puelitos exhibit; Camino Real Conference, heritage center, and publication; Carlsbad Potash Museum; Ft. Stanton field school; Champ Gateway; Ft. Cummings; Navajo Puelitos Byways; Boots and Saddles; and Chacoan Outliers.</p> <p>Continue to stabilize and protect key recreational cultural properties including Chacoan Outliers, Navajo Puelitos, Arroyo del Tajo and Three Rivers Petroglyph Site.</p> <p>Complete the following paleontological program priorities: implement interim site protection at Paleozoic Trackways, prepare sensitivity maps for Arizona, participate in interagency workshop, and coordinate paleontological management issues with the NM State Land Office.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections and continue to support interagency agreement with the USFS for a NAGPRA coordinator.</p>
OR	<p>Continue development of memoranda of understanding with several Indian tribes concerning consultation addressing disposition of future burial discoveries (NAGPRA), management of sacred and traditional use locations, treatment of archaeological sites, issuance of cultural resource permits, and collections management.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p> <p>Using the pilot Wyoming Programmatic Agreement (PA) as a prototype, establish statewide PA with Oregon and Washington SHPOs.</p> <p>Revise Oregon's Project Archaeology teacher's guide, provide teacher awareness and support on established teacher in-service days, and conduct 40-hour teacher training session for summer.</p> <p>Integrate cultural heritage concerns and data into regional interdisciplinary planning and plan implementation, including President's Forest Plan, Interior Columbia Basin Ecosystem Project, and Southeast Oregon RMP.</p> <p>Support planned interagency Cultural Fair to be held in Lakeview, Oregon.</p> <p>Complete historic context statement in cooperation with the Forest Service.</p>
UT	<p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p> <p>Plan to have Jeanne Moe, Utah's Project Archaeology coordinator, provide national level support for this program. Half of Jeanne's salary will be covered by the Colorado's Imagination Team budget (see Colorado state-specifics).</p>
WY	<p>Complete Phase I of historic context development to implement the BLM Pilot Project for Cultural Resource Management.</p> <p>In cooperation with Colorado's Imagination Team, complete the Wyoming Project Archaeology student handbook.</p> <p>Provide support to the Oil and Gas subactivity by completing an ethnohistoric study of southeast Wyoming and complete related Native American impact analysis associated with oil and gas development.</p> <p>Plan to have the State Office paleontologist participate in the interagency paleontology management workshop.</p> <p>Provide paleontological expertise to Northern Great Plains Ecosystem Assessment Project.</p> <p>Begin and/or continue coordination and consultation with Native Americans on already inventoried NAGPRA collections.</p>

Office	Specific Instruction
NTC	Plan to offer the "Native American Coordination and Consultation" Course for managers and specialists. Cost target includes funds for travel of instructors and arranging logistics. Costs for offering this course should be shared among the various programs that are involved in consulting and coordinating with Native Americans.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator Cultural Resources Management	96 SO Planned	Change from Minimum +/-	Explanation of Change
Cultural Resource Clearances Completed (number)			
Sites Managed for Public Use (number of sites)			
Sites managed for Conservation Use (number of sites)			
Sites Managed for Scientific Use (number of sites)			

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Wild Horses and Burro Management (1060)

Wild Horses and Burro Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Wild Horses and Burros Removed (number)	0	400	450	350	0	125	50	3,150	0	350	380	1,400	0	0	0	6,655
Animals Adopted, (number)	0	150	500	400	3,500	200	300	750 *	850	350	300	400	0	0	0	7,700
Compliance Checks (number)	0	10	35	25	180	15	25	15	60	20	20	50	0	0	0	455

\* 500 of NV's adoptions will take place at Elm Creek, NE within the administrative jurisdiction of WY.

- Explanatory Narrative/Other Policy Guidance— Wild Horse and Burro Mgt. (1060)
- Manage for self-sustaining wild horse and burro populations and ensure humane care and treatment of excess wild horses and burros.

- Remove wild horses and burros as outlined in the Strategic Plan for Management of Wild Horse and Burros in accordance with the following targets:
- Funding for removal of WH&B's for the benefit of T&E species, wildlife management, or implementation of the California Desert Protection Act, etc., should be provided by the benefitting activities.
- Other agencies for whom the BLM removes and adopts animals must compensate the BLM fully for your current cost of removing, handling, care, shipping, adopting, and titling their animals. The average cost for removing and placing other agency horses is expected to be about \$1,300 per animal in FY 1996. States sending other agency animals out of their jurisdiction must forward sufficient funds for adoption, compliance, and titling of these animals.
- Prior to any removals, coordinate the placement of animals from other agency lands with the National Wild Horse and Burro Team adoption coordinator.
- Prison programs will only be continued that involve no outlay by BLM of labor, materials, or funding.

Office	Wild Horse and Burro Management: Specific Instruction
AZ	In addition to the adoption target above, NV-960 is holding \$13,000 for marketing, adopting, inspecting, and titling 35 wild horses from the OK Sanctuary.
CA	In addition to the adoption target above, NV-960 is holding \$70,000 for marketing, adopting, inspecting, and titling 190 wild horses from the OK Sanctuary.
CO	In addition to the adoption target above, NV-960 is holding \$24,000 for marketing, adopting, inspecting, and titling 65 wild horses from the OK Sanctuary.
ES	In addition to the adoption target above, NV-960 is holding \$30,000 for marketing adopting, inspecting, and titling 80 wild horses from the OK Sanctuary.
ID	In addition to the adoption target above, NV-960 is holding \$24,000 for marketing, adopting, inspecting, and titling 65 wild horses from the OK Sanctuary.
MT	In addition to the adoption target above, NV-960 is holding \$48,000 for marketing, adopting, inspecting, and titling 130 wild horses from the OK Sanctuary.
NV	Your cost target includes \$4,216,000 to fund the national team, the statewide census and removal contracts, sanctuary contract, operate the Palomino Valley and Elm Creek facilities. Included in this target is \$501,600 for preparing and adopting the 955 OK sanctuary animals Bureau-wide. Nevada is responsible for the adoption of 35 of the OK sanctuary wild horses. Your 1920 subactivity cost target includes \$200,000 for removal of 400 head as part of the fertility control research project.
NM	In addition to the adoption target above, NV-960 is holding \$71,000 for marketing, adopting, inspecting, and titling 190 wild horses from the OK Sanctuary.
OR	In addition to the adoption target above, NV-960 is holding \$24,000 for marketing, adopting, inspecting, and titling 65 wild horses from the OK Sanctuary.
UT	In addition to the adoption target above, NV-960 is holding \$24,000 for marketing, adopting, inspecting, and titling 65 wild horses from the OK Sanctuary.
WY	In addition to the adoption target above, NV-960 is holding \$13,000 for marketing, adopting, inspecting, and titling 35 wild horses from the OK Sanctuary.
SC	To the extent programming assistance is available, complete the Disposal database and conversion of the existing program to the target platform.

Office	Wild Horse and Burro Management: Specific Instruction
NTC	Your cost target includes funding to finalize and distribute 15,000 Adopter training videos to the States

#### Explanation of the PAWP Allocations

The level of funding shown for each State is indexed to funding expenditures experienced in FY 1994. FY 1994 is the last year we had cost data on Program Management, Herd Management, Removal, and Adoption activities. Although these four categories no longer exist we have displayed them to show how the State cost targets were derived. The suggested funding for the Program Management portion of the WH&B Subactivity has been reduced from the 35% expended in FY 94 to a more reasonable level of 25% of total subactivity costs as experienced in FY 92.

The suggested funding for removals, preparation, and adoptions in each State was set at a level near the Bureau-wide average with some consideration for economies of scale, historical efficiency of State operations, and recent expenditure patterns.

#### • Feedback Concerning Minimum Performance or Other Requested Information

Performance Indicator (Subactivity Name)	96 SO Planned	Change from Mini- mum +/-	Explanation of Change
Wild Horses and Burros Re- moved (number)			
Animals Adopted (number)			
Compliance Checks (number)			

#### • Other Concerns/Narrative You May Wish to Supply



## FY 1996 PAWP Directives

1100	<b>Wildlife and Fisheries Management</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Sustain the integrity, diversity, and productivity of ecological systems while providing resource products, uses, values and services for present and future needs.</li> <li>• Restore, maintain, and enhance terrestrial and aquatic ecosystems and habitats on public lands to promote abundant, diverse fish and wildlife resources.</li> <li>• Improve the quality and quantity of recreational fisheries and wildlife resources on the Public Land in a manner consistent with conservation ethics and resource capability.</li> <li>• Conserve rare, vulnerable, and representative habitats, plant communities, and ecosystems.</li> <li>• Promote partnerships with State and local governments, individuals, and public and private groups, to share information, to accomplish work, to protect and study fish and wildlife resources, and to use these resources to support education.</li> </ul>	

### Congressional Priorities

#### House Report

*"The Committee recommends \$25,100,000 for wildlife and fisheries, which is a decrease of \$5,119,000 below the request, and \$745,000 over the 1995 funding level. The Committee supports the goals of a recreational fisheries initiative, for which \$4,000,000 was requested, but was unable to provide additional funding for this purpose due to the severe budget constraints imposed by the budget resolution."*

#### Senate Report

*"The committee recommends \$25,100,000 for wildlife and fisheries, which is \$5,119,000 below the requested level and an increase of \$745,000 above the fiscal year 1995 funding level. Decreases include \$1,073,000 for wildlife management and \$4,046,000 for fisheries management. Due to budget constraints, the Committee was unable to fund the new recreational fisheries initiative."*

### General Items

- The 1996 program will focus on enhancing the health of BLM managed public lands and ensuring their long-term productivity and use by directing efforts toward resolving resource problems on high priority areas. Emphasis is planned for increased cooperative noxious weed control; fisheries and riparian habitat improvements with a variety of partners, including private, state, and other federal agencies; studies of big game and livestock interactions to help these species co-exist.
- Wildlife and fisheries personnel are to work on an interdisciplinary basis to achieve ecosystem management by, identifying issues, providing wildlife and fisheries objectives, prescribing management actions and monitoring schemes and evaluating the results of management and performing liaison duties with other wildlife agencies and groups.
- Continuation of "Partners in Flight" initiatives
- Continuation of studies associated with the North American Waterfowl Recovery Plan
- Implement National, State and District F&W 2000 plans and the President's Executive Order on Recreational Fishing in ways compatible with ecosystem and interdisciplinary planning.
- Accelerate on-the-ground management and restoration of key streams and watersheds for fish species. Where possible, work closely with the Forest Service in developing and implementing projects.

- Emphasize restoration and management activities that benefit multiple resource objectives, groups of species and habitats (e.g., aquatic and riparian habitats that support recreational and special status fish, key migratory corridors for neotropical birds, wetland habitats, and important upland habitats.)
- Support implementation of *Rangeland Health Initiative*, including development of state or regional standards and guidelines, rangeland health assessments, watershed evaluations, and the development of appropriate terms and conditions.
- Maintain and increase partnerships and related activities (e.g., challenge cost share activities such as Bring Back The Natives & National Fishing Week). Goals include increasing efficiency in achieving wildlife and fisheries management objectives, and to leverage federal funds with in kind services or matching funds. Continue to use the Volunteer Program and cooperate with other Federal agencies, as well as emphasizing partnerships with outside organizations.
- Improve the quality and timeliness of entering data into the Wildlife and Fisheries Information System (WFIS). Your state may be asked to assist in revising and streamlining WFIS reporting.
- Provide consolidated feedback on the performance indicators and their definition for each subactivity.

#### Challenge Cost Share (CCS)

- CCS targets for each State and subactivity are listed in table 1 below. These funds are included within your overall subactivity targets for Riparian (1040), Wildlife and Fisheries (1100) and Threatened and Endangered Species (1150).
- Implement CCS projects in high priority areas. A given CCS project may be funded with CCS funds from any combination of Riparian, Wildlife, Fisheries, and Threatened and Endangered Species subactivities at the discretion of field manager. Emphasis should be given to projects that achieve multiple resource benefits and conform with overall bureau priorities such as riparian, fisheries and special status species management. These funds cannot be used for land acquisition, fixed costs or employee work month (other than those directly related to the specific project).
- CCS funds are appropriated specifically for the purposes of co-funding joint activities with the State and private sectors. Use for other purposes is not permitted.
- Be sure to also take advantage of grants available through the National Fish and Wildlife Foundation (NFWF). An additional, \$1.0 million dollars is available for BLM projects for Riparian, Wildlife, Fisheries, and Special Status Species cost share projects. Information on emphasis areas and how to apply for funds will be forthcoming.
- Please provide a list of planned CCS projects using the format in Table 2. You should anticipate providing a list of actual FY 96 accomplishments at the end of the fiscal year. Please explain any adjustments of planned expenditures that deviate from the allocations.

Challenge Cost Share Targets

Table 1

State	Riparian 1040	Wildlife & Fisheries (1100)	T&E 1150	Total Dollars (000s)
AK	20	120	65	205
AZ	30	195	100	325
CA	40	612	308	1020
CO	35	210	105	350
ES	0	20	20	40
ID	35	210	105	350
MT	40	230	120	410
NV	60	360	180	600
NM	40	240	120	400
OR	70	400	210	680
UT	40	240	120	400
WY	30	180	90	300
Totals	500	3,037	1,343	5,080

#### Feedback Requirements:



Provide your Challenge Cost Share Work for FY 1996 in the following format:

Table 2. Planned CCS Projects

Project No.	Est. \$000 BLM/ Pvt./State	Brief Project Description	BLM Funding Activity
1.	45/45/20	Ferruginous hawk survey in Big Dry R.A.	1150
2.	10/5/5	Riparian habitat restora- tion - San Juan River	1040

### Minimum Levels of Performance Wildlife Management (1110)

Wildlife (1110) 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	S C	T C	Total
Upland Habitat Assessment <sup>1</sup> (000s ac)	14613	359	760	491	0	1156	954	8112	3894	2064	9100	2993	0	0	44497
Mgmt. Applied <sup>2</sup> (000s ac)	0	86	14	38	0	275	56	3214	120	220	2500	50	0	0	6573
Upland Habitat Achieving Objec- tives <sup>3</sup> (000s ac)	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	0	0	
Projects Devel./Maint. (# / #)	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	4/	0	0	

- 1: Inventory plus monitoring
- 2: Management Applied: Units should be reported when new management actions are implemented to improve wildlife habitat and meet objectives outlined in planning documents or activity plans. Report the estimated area that will be positively affected by implementing management actions designed to meet stated resource objectives. If implementation is staggered over several years only report estimated land area affected from this year's effort.
- 3: Acres of upland habitat achieving wildlife habitat objects described in activity plans.
- 4: Please enter the numbers planned for FY 1996

### Explanatory Narrative/Other Policy Guidance—Wildlife Management (1110)

- Support the development of Regional or State "standards and guidelines" and upland health assessment procedures to improve wildlife habitat.
- Increase efforts to control noxious weeds. Emphasize early detection and aggressive treatment of new noxious weed infestations. Use the WEED project code to identify all costs associated with noxious weed control.

Office	Wildlife Management Specific Instruction
AK	Your challenge cost share target for wildlife, fisheries, T&E and riparian management is \$205,000.
AZ	Begin implementation of the Mt. Trumbull Forest Restoration Project
CA	Your challenge cost share target for wildlife, fisheries, T&E and riparian management is \$1.02 million.

Office	Wildlife Management Specific Instruction
CO	Continue implementation of the Owl Mountain Partnership, Axial Basin Seeking Common Ground Total Resource Management Plan, and the Gunnison Basin sage grouse conservation effort. Continue support of the Habitat Partnerships Program statewide. Continue implementation of the Intermountain West Joint Venture and wetland activity plans.
ES	Continue implementation of environmental education partnerships and actions consistent with the BLM national Environmental Education Strategy; emphasize implementation of actions in the Florida RMP that protect and maintain significant wildlife habitats and natural plant communities. Please plan on assisting the WO at The Wildlife Society Annual Conference and the Intl. Waterfowl Conference in FY 96.
ID	<p>Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures.</p> <p>WESTERN FISH &amp; WILDLIFE STAFF: The Idaho target includes funding and position allocations (also refer to 1040 and 1150 subactivities). Continue to provide national support for aquatic ecosystem monitoring (USU Aquatic Lab); regional coordination and development of inventory standards and protocols for anadromous fish management and PACFISH implementation. Coordinate implementation of national partnerships for fish and wildlife, provide technical assistance to field offices on wetlands conservation and restoration, nongame birds, upland game vied habitat management, and resident fish habitat management; Continue to provide national and regional support on special projects or initiatives consistent with the Corporate Agenda and Bureau priorities.</p>
MT	Continue to emphasize implementation of on-the ground projects that enhance waterfowl and other wetland dependent species within the Prairie Pothole Joint Venture and Intermountain West Joint Venture. Provide regional leadership in developing and implementing a "focus area workgroup" for the IWJV.
NV	Continue providing support through monitoring and effective participation on interdisciplinary teams, the development of multiple use decisions to effect on-the-ground actions designed to achieve healthy, proper functioning upland and riparian habitats. Continue efforts in support of Bring Back The Natives and Seeking Common Ground initiatives with USFS, NDOW, RMEF, and Partners In Flight in recovery of riparian habitats, Lahontan cutthroat recovery, candidate species enhancement and management of big game/livestock interrelations in the Quinn, Marys and Bruneau River watersheds.
NM	Continue implementation of the Sikes Act Habitat Stamp program in cooperation with the NMDG&F.
OR	Continue support of interagency efforts on neotropical migratory birds, Pacific Joint Venture, and the Blue Mountain Elk initiative.
WY	Continue implementation of the Rock Springs Pilot District as well as the Buffalo and Willow Cr. CRMP's in Casper. Pursue development of the Meadow Draw wetlands projects as funding permits.

### Feedback Concerning Minimum Performance or Other Requested Information

\* If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator	'96 SO Planned	Change from Minimum +/-	Explanation of Change
Upland Habitat Assessment (000s ac)			
Mgmt. Applied (000's ac.)			
Upland Habitat Achieving Objectives (000s ac)			
Projects Devel./Maint. (#/#)			

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Fisheries Management (1120)

Performance Indices- Fisheries Management (1120)

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	N M	OR	UT	WY	SC	T C	Total
Aquatic Habitat <sup>1</sup> Assessments (acres/miles)	8000/ 563	3000/ 0	103/ 33	213/ 181	0/ 0	719/ 479	91/ 34	80/ 711	1/ 5	1518/ 144	2300/ 92	180500/ 188	0	0	191515/ 2430
Mgmt. Applied <sup>2</sup> (miles / acres)	0/ 0	0/ 4000	38/ 100	16/ 10	0/ 200	244/ 320	9/ 50	270/ 4850	5/ 10	106/ 353	600/ 1900	10/ 0	0	0	1298/ 13593
Aquatic Habitat Achieving Intended Objectives <sup>3</sup> (miles / acres)	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	0	0	0	
Projects Developed/ Maintained (#/#)	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4	0	0	0	

- 1: Includes both monitoring and inventory
- 2: Management Applied: Units should be reported when new management actions are implemented to improve aquatic species habitat and meet objectives outlined in planning documents or activity plans. Report the estimated area that will be positively affected by implementing management actions designed to meet stated resource objectives. If implementation is staggered over several years only report estimated land area affected from this year's effort.
- 3: Miles/acres of aquatic habitat achieving aquatic habitat objects described in activity plans.
- 4: Please enter the number planned for FY 1996

### Explanatory Narrative/Other Policy Guidance—Fisheries Management (1120)

- Support the development of Regional or State "standards and guidelines" procedures to improve aquatic habitat.
- Work with states, Tribes, other federal agencies, and public service organizations to develop partnerships for improving the health of aquatic resources on BLM and adjacent lands.

Office	Fisheries Management Specific Instruction
AK	Use challenge cost share or other partnership efforts to develop recreational fishing projects to support President's Executive Order on Recreational Fishing.
AZ	Base includes funding for Fisheries Habitat improvement at Lake Havasu for both resident and recreational fishing.
CA	Implement anadromous, resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
CO	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
ES	Develop resident and recreational fishing habitat improvement projects in conjunction with partners, including, but not limited to, other federal agencies, states, or public conservation organizations.
ID	<p>Implement anadromous, resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.</p> <p>Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures.</p> <p><b>WESTERN FISH AND WILDLIFE STAFF:</b> The Idaho target includes funding and position allocations (also refer to 1040, 1110 and 1150 subactivity directives):</p> <p>Continue to implement the national anadromous fish coordination efforts. Provide technical assistance and guidance to Montana, Idaho, Oregon/Washington, California, and Alaska. Provide technical assistance and support to the WO in developing the anadromous species section of the National Fish and Wildlife Foundation Needs Assessment and the Annual Report of Accomplishments to Congress.</p> <p>Continue to implement the national resident fish coordination efforts. Provide technical assistance and guidance to states on resident and recreational species, including serving as the lead on bull trout. Provide technical review and guidance to the field on Bring Back the Natives projects.</p> <p>Provide technical assistance and support to the WO in developing the resident and recreational species portions of the National Fish and Wildlife Foundation Needs Assessment and the Annual Report of Accomplishments to Congress.</p>
MT	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
NV	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
NM	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.

Office	Fisheries Management Specific Instruction
OR	Implement anadromous, resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian, forestland, and rangeland ecosystem conditions affecting aquatic resources. Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures.
UT	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
WY	Implement resident, and recreational fishing habitat management activities, including development of standards and guidelines appropriate for enhancing riparian and rangeland ecosystem conditions affecting aquatic resources.
WG	Provide technical and administrative support to the field for anadromous, resident, and T&E aquatic species. Represent BLM at professional society meetings to exchange information and develop partnerships among other entities involved with fisheries and aquatic habitat management. Review and comment on proposed legislation as it impacts aquatic resources.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator	% SO Planned	Change from Minimum +/-	Explanation of Change
Aquatic Habitat Assessment Inventory/Monitoring (acres/miles)			
Aquatic Habitat Achieving Objectives (acres/miles)			
Mgmt. Applied (acres/miles)			
Projects Developed/Maintained (# / #)			

- Other Concerns/Narrative You May Wish to Supply



1150	<b>Threatened and Endangered Species</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Enhance the integrity, diversity, and productivity of ecological systems while providing resource products, uses, values and services on a sustainable basis.</li> <li>• Recover populations of Threatened and Endangered (T/E) plants, fish, and wildlife on Public land and restore species and populations to historic ranges consistent with BLM land use plans, after coordination with other Federal and State wildlife agencies.</li> <li>• Manage the habitat of special status plants and animals to avoid endangering the species and/or the need to list the species as T/E by either State or Federal governments.</li> <li>• Conserve rare, vulnerable, and representative habitats, plant communities, and ecosystems (i.e., unique vegetation communities, ACECs, etc.)</li> </ul>	

### Congressional Priorities

#### House Report

*The Committee recommends \$16,500,000 for threatened and endangered species, which is \$1,847,000 below the requested level and a decrease of \$1,546,000 below the fiscal year 1995 funding level.*

#### General Items

- Keep RMPs and MFPs in conformance with section 7 consultation requirements of the Endangered Species Act.
- Pursue conservation efforts involving multiple special status species.
- Initiate and support interagency, local government, and interested public working groups to coordinate and implement recovery of special status species.
- Prepare an end-of-year report of funds spent for federally listed threatened and endangered species.

### Minimum Levels of Performance—Threatened and Endangered Species (1150)

Threatened and Endangered Species (1150)- 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	T C	Total
Habitat Assessed <sup>1</sup> (000s ac/ mi)	277/ 770	141/ 260	1550/ 33	169/ 70	306/ 0	1465/ 500	458/ 210	5920/ 152	86/ 10	743/ 201	750/ 110	1900/ 32	0/ 0	0/ 0	11765/ 2413
T&E Habitat Improved <sup>2</sup> (acres/miles)															
Mgmt. Applied (000s acres/ miles)	0/ 0	1/ 6	20/ 0	5/ 40	1/ 0	847/ 10	20/ 2	1032/ 178	21/ 0	35/ 39	55/ 3	5/ 0	0/ 0	0/ 0	2042/ 276
Conservation Agreements (# completed)	69	2	11	2	0	37	0	11	0	49	2	0	0	0	183

**Table Notes:**

- 1: Includes listed, proposed, candidate, and BLM sensitive species for purposes of this exercise.
- 2: Acres or miles of designated critical habitat or other habitat occupied by federally listed, proposed, candidate or BLM sensitive species of plants and animals that were surveyed or inventoried using an approved, systematic method or technique of data collection that documents distribution, abundance, condition, and/or trend of habitat or populations. Monitoring is the systematic collection and analysis of data using an approved method or technique designed to evaluate progress in meeting intended conservation objectives that are outlined in land use or activity plans, Recovery Plans, Conservation Strategies or Agreements, cooperative agreements or mitigation plans.
- 3: Acres or miles of designated critical habitat or other habitat occupied by a federally listed, proposed, candidate species or BLM Sensitive, where objectives that have been established in a formal biological opinion, informal consultation or conference, Recovery Plan or a Conservation Strategy or Agreement have been met.
- 4: Management Applied: Units should be reported when new management actions are implemented to improve special status species habitat and meet objectives outlined in planning documents, conservation agreements, or restoration plans. Report the estimated area that will be positively affected by implementing management actions designed to meet stated resource objectives. If implementation is staggered over several years only report estimated land area affected from this year's effort.

## Explanatory Narrative/Other Guidance—Threatened and Endangered Species Mgt. (1150)

- Implement challenge cost share projects consistent with the cost targets identified in the Wildlife and Fisheries Activity section.
- Implement the January 25, 1994 Interagency MOU on Candidate Species Conservation by completing and implementing conservation strategies, assessments, and agreements to reduce/remove the need for listing. Amend land use plans and activity plans to incorporate actions identified in conservation agreements.
- Implement the May 25, 1994 MOU for Native Plant Conservation by participating in state-level or regional interagency working groups to establish common priorities and coordinate activities.
- Implement the September 27, 1994 MOU implementing the Endangered Species Act by participating on regional interagency working groups to improve coordination and communication on Sec. 7 consultation, recovery actions, and affirmative Sec. 7a(1) programs.
- Implement the counterpart regulations proposed in the August 4, 1995, Federal Register, if a final rule is published in FY 1996.
- Enter required information into the Special Status Species Tracking (SSST) database upon installation in field offices.

Office	1150 Threatened and Endangered Species Specific Instruction
AZ	Fund the Bat Conservation International cooperative agreement. Implement the Desert Tortoise Recovery Plan utilizing the Desert Tortoise Management Oversight Group to facilitate implementation. Continue with the interagency SW endangered species riparian recovery initiative.
CA	Implement the Desert Tortoise Recovery Plan utilizing the Desert Tortoise Management Oversight Group to facilitate implementation.
ID	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures. Implement efforts to recover Bull Trout.  WESTERN FISH & WILDLIFE STAFF: The Idaho target includes funding and position allocations (also refer to 1040 and 1110 subactivities) including PACFISH implementation. Continue to provide national and regional support on special projects or initiatives consistent with the Corporate Agenda and Bureau priorities.



Office	1150 Threatened and Endangered Species Specific Instruction
MT	Act as BLM lead representative for Grizzly Bear and Black-Footed ferret recovery coordination. Implement efforts to recover Bull Trout.
NV	Start Implementation of the Lahontan Cutthroat Trout Recovery Plan Implement the Desert Tortoise Recovery Plan utilizing the Desert Tortoise Management Oversight Group to facilitate implementation.
NM	Continue with the interagency SW endangered species riparian recovery initiative.
OR	Complete work on Columbia River Basin Project as directed in appropriation bill language. No funding is being held back for this project. Your contribution is as agreed to earlier or proportional to the earlier agreement for FY-96 expenditures. Implement efforts to recover Bull Trout.
UT	Implement the Desert Tortoise Recovery Plan utilizing the Desert Tortoise Management Oversight Group to facilitate implementation.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator	% SO Planned	Change from Minimum +/-	Explanation of Change
Habitat Assessed (acres/ miles)			
T&E Habitat Improved (acres/miles)			
Mgmt. Applied ( acres/ miles)			
Conservation Agreements (# completed)			

- Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

1200	<b>Recreation Management</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Manage, as a priority, all BLM administered and Congressionally designated special areas, e.g., Wilderness, Wild &amp; Scenic Rivers; National Conservation, Recreation, Scenic, &amp; Riparian Areas; National Historic, Scenic, &amp; Recreational Trails; National Historic and Natural Landmarks; National Outstanding Natural &amp; Research Areas; Areas of Critical Environmental Concern; and other similar significant national resources;</li> <li>• Protect and enhance, as appropriate, identified special areas and their associated resource values while under review or study so as not to degrade their potential for either administrative or Congressional action for designation;</li> <li>• Provide high quality public outreach and educational information and interpretive material for special areas in order to increase public understanding and awareness of these special resource values, to instill a strong outdoor ethic and natural and cultural resource respect, and to enhance public access to these areas;</li> <li>• Continue to build constituency networks and strengthen coordination, both internal and external, through partnerships to further the preservation, conservation, management and use of BLM administered special areas;</li> <li>• Provide for diverse resource-dependent recreation opportunities while sustaining healthy public land and related waters resources;</li> <li>• Provide recreational facilities as staging areas to enhance the public's opportunity to participate in and enjoy resource-dependent recreation opportunities and to protect public lands resources values;</li> <li>• Implement resource protection work necessary to conserve the resource-dependent values for the enjoyment of present and future generations;</li> <li>• Respond to special recreation permit and special use permit applications in a timely manner and ensure compliance with the terms and conditions of approved permit applications;</li> <li>• Maintain grounds and facilities in fee areas with emphasis on protecting the health and safety of the user; reducing the potential for environmental degradation, protecting the government's investment, reducing future liability, and improving visitor services; and</li> <li>• Enhance fee collection capability to support management of recreation facilities, improve services provided to the public at facilities, and improve maintenance of those facilities.</li> </ul>	

### Congressional Priorities

#### *House Mark*

The Appropriations Committee recommended bill language, "which will generate about \$2,500,000 in additional receipts to be used for recreation operations. This will provide approximately a 11% increase in funding over the 1995 level for recreation management and indicates the Committee's support for this activity in light of the increasing public demand for these services. The Committee has provided \$2,000,000 within wilderness management to support implementation of the California Desert Protection Act." "The amount provided for California Desert includes \$500,000 for the management of East Mojave National Scenic Area, which was funded in the Park Service in 1995; and there is an additional \$100,000 included in facilities maintenance that was also formerly in the Park Service. Implementation of the Act requires new activities such as survey and installation of boundary signs, preparation of wilderness maps for 69 new areas, law enforcement patrol, surveillance and resource protection of these areas including the closure of previously used access routes."

"The Committee has recommended a pilot fee program designed to improve our public lands by allowing 80 percent of fees generated to stay with the public lands where the fees are collected. The Committee has recommended language that the Bureau of Land Management establish recreational fee collections at 10 to 30 sites or projects so that the funds collected are

used directly to operate and enhance the sites where they are collected. Presently various restrictions either prevent such programs, or return most of the funds collected to the Treasury rather than to the sites where the payments are made. This is a one-year demonstration testing a variety of new user-fee collection methods which can foster incentive-based collections to enhance recreation and habitat."

#### *Senate Mark*

The Committee recommends establishing, "a recreational fee demonstration program. This 3-year program will allow fees to be collected at 10 to 50 sites with revenue returned to agencies to improve the quality of recreational experience, enhance natural resources, and to offset fee collection costs."

The reduction in the Senate Mark, from the FY 1996 President's Budget Request, is approximately \$4.6 million in Wilderness Management and \$450,000 in Recreation Management. The Recreation Operations increase, \$2.5 million, as proposed in the President's budget, is the same as in the House and Senate Mark.

### General Items

- Implement your revised Statewide Recreation 2000 Implementation Plan.
- Strengthen Visitor Services, including on-the-ground presence, public/customer service, and information/interpretation. Participate in the development and implementation of your Statewide Customer Service Plan.
- Identify land tenure conveyance actions, e.g., acquisitions, appraisals, disposals, exchanges, sales, purchases, donations, withdrawals, etc. associated with special areas (identified above) to ensure coordination with the Special Areas and Land Tenure Team (WO-420).
- Use the Recreation Management Information System (RMIS) to track and report Activity accomplishments and to distribute recreational user receipts.
- Use the Accessibility Data Management System (ADMS) to evaluate recreation facilities and programs for accessibility to people with disabilities and to develop and track accessibility management plans for corrective action where necessary.
- Emphasize maintaining and improving existing recreation sites and facilities (including retrofitting for accessibility) prior to planning or constructing new facilities. Ensure that the Facilities Inventory and Maintenance Management System (FIMMS) is kept current and accurate for all recreational facilities.
- See the General Directives for guidance on construction of new facilities.
- Leverage BLM appropriated funding by actively pursuing non-Federal, and other Federal (i.e. ISTEAs) funding and in-kind services to accomplish priority recreational management actions and facilities maintenance and operations. States are encouraged to use base MLR funding to accomplish priority challenge cost-share (CCS) projects. In addition, States should identify, by priority, up to two, unfunded CCS projects to compete for the 2% reserve being held in the Washington Office. This reserve will be spread in the AWP. All challenge cost-share partnerships should be identified and tracked in RMIS. This will allow the BLM to summarize CCS cost/benefit ratios and accomplishments for future budget documents for Congress.
- Support BLM as co-sponsor of the Olympic Torch Relay as it passes through public lands.
- Determine O&M funding for all ISTEAs projects prior to committing State resources. If O&M costs for these projects can not be covered within the existing State's base funding then the project should be managed using the guidance for construction of facilities found in the General Directives. ISTEAs and other externally funded projects *must* be State priority projects, not simply external funding opportunities.
- Continue to support staff participation on the following on-going temporary teams:
  - Accessibility Guide Team
  - Visitor Center Task Force
  - Competitive/non-competitive Special Recreation Permit Handbook Team
  - RMIS Team
  - Cave Safety Task Force
  - Interagency Wild & Scenic River Coordinating Council
  - Interagency Concessions Management Task Force
- Recommend team members for the following new temporary teams:

Cooperative Association Team  
 Transportation/Access Manual and User Guide Update Team  
 Special Recreation Fee Policy Update Team

- Additional guidance on the Recreational Fee Demonstration Pilot projects will be developed and sent out to States as it evolves through the appropriations process. Implementing cost recovery methods to improve visitor safety, improve facility maintenance and enhance visitor services continues to be a high Bureau priority.

## Minimum Levels of Performance—Wilderness Management (1210)

Wilderness Management > 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Interim Management, # of areas & # 000s of acres managed	1 & 3,680	2 & 64	79 & 1,035	59 & 720	--	66 & 1771	40 & 453	112 & 5126	52 & 926	93 & 2811	95 & 3258	42 & 578	--	--	--	1,541 & 20,422
Wilderness Mgt. # of areas & 000s acres managed	--	48 & 1,406	75 & 3,587	2 & 52	--	1 & 1	1 & 6	3 & 6	4 & 129	4 & 14	2 & 27	--	--	---	--	140 & 5,228

- **Explanatory Narrative/Other Policy Guidance—Wilderness Mgt. 1210**
- Priority should be given to on-the-ground resource management paying close attention to preserving the wilderness characteristics and resource values and actively pursue efforts to eliminate unauthorized vehicle use.
- Priority should also be given to customer services, i.e. boundary identification, maps, brochures, and boundary sign placement and maintenance.
- Maintain signing of wilderness study area boundaries, as appropriate and complete appropriate surveillance to assure interim management policy compliance
- Provide appropriate interim management training and orientation to employees in resource areas with wilderness study areas, i.e. new NTC IMP training course.
- Provide data collection support for Intermountain Wilderness Area Ecosystem Study (IWAES) sites within the State

Office	Wilderness Management Specific Instruction
AZ	Complete legislative maps and legal descriptions for each wilderness area. Submit to WO-420 for filing with Congress by end of FY 1996. Initiate remaining interdisciplinary activity management plans for all wilderness areas in order to have them completed by the end of FY 1997. Prioritize reclamation/rehabilitation projects in wilderness and complete the top 15 priorities in FY 1996.
CA	Using GIS/Cadastral survey, as appropriate, locate all wilderness boundaries by the end of FY 1996. Complete legislative maps and legal descriptions for each wilderness area. Submit to WO-420 for filing with Congress by end of FY 1996. Initiate interdisciplinary activity management plans for CDPA wilderness areas and establish a schedule for completing all plans. Prioritize reclamation/rehabilitation projects in wilderness and complete the top 20 priorities in FY 1996.

Office	Wilderness Management Specific Instruction
CO	Complete legislative maps and legal descriptions for each wilderness area. Submit to WO-420 for filing with Congress by end of FY 1996. Complete interdisciplinary activity management plans for all wilderness areas by the end of FY 1996. Prioritize reclamation/rehabilitation projects in wilderness and complete the top 3 priorities in FY 1996.
MT	Cover labor costs for BLM position at Arthur Carhart National Wilderness Training Center.
NM	Establish pilot project for using the Wilderness Education Association's "wilderness box" program. Complete legislative maps and legal descriptions for each wilderness area. Submit to WO-420 for filing with Congress by end of FY 1996. Complete interdisciplinary activity management plans for all wilderness areas by the end of FY 1996. Prioritize reclamation/rehabilitation projects in wilderness and complete the top 5 priorities in FY 1996.
OR	Complete legislative maps and legal descriptions for each wilderness area. Submit to WO-420 for filing with Congress by end of FY 1996. Prioritize reclamation/rehabilitation projects in wilderness and complete the top 2 priorities in FY 1996.

### Feedback Concerning Minimum Performance or Other Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Wilderness	96 SO Planned	Change from Minimum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance Recreation Resource Management (1220)

The table below represents performance indicators and will be used to report priority work accomplishments to Congress through the Chief Financial Officers Report. This is an evolving process that will rely on RMIS for data retrieval. Please identify any concerns you see in meeting these minimum levels of accomplishments for your state, using RMIS data. The numbers included in the table are based on Fiscal Year 1994 RMIS data. *Please complete the table below for those indicators that are blank.* The WO Visitor Services Subteam will update the table once the States have completed their FY 1995 RMIS update, (scheduled for October 15, 1995) and provide the feedback in the FY 1996 AWP.

Recreation Resource Management 1996 Minimum Level of Performance																
Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Non-fee sites managed													--	--	--	



Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
WSR Protective Mgt., # of eligible segments, # miles managed													--	--	--	
WSR Studies, # suitable segments, # miles													--	--	--	
WSR Designated segments, # & # miles	6 & 952		6 & 77				1 & 149		2 & 78	18 & 766			--	--	--	
National Trails #/# of miles managed	747	1	580	6		73	114	237	163	12	51		--	--	--	1,984
National Area Designated, #, & # of acres managed	2 & 2475	2 & 21767	11 & 83155	4 & 48272		1 & 482457	7 & 191358	2 & 90100	9 & 51286	3 & 61263			--	--	--	41 & 103207 8

### • Explanatory Narrative/Other Policy—Recreation Resource Mgt. 1220

- Each state is to identify their niche emphasis areas and actions to be accomplished according to your Statewide 1995 Recreation 2000 revision.

- RMIS should be used to track the following information for both local and Congressional use:
  - number and miles of Back Country Byways managed;
  - track National and other Trails by Historic, Scenic, & Recreational categories;
  - track National, Administrative and Other Designations by NCAs, NSAs, NRAs' NNLs' NHLs, and ACECs categories;
  - track the number of Golden Eagle, Age, and Access permits issued.
  - track the number of partnership projects completed in FY 1996;
  - track the number of caves managed.
  - identify any additional indicators that describe priority workloads that we may have omitted.

★ It is the goal of the Recreation Program to develop accurate visitor use statistics for each of the performance indicators and requested information listed above through the use of RMIS. The standard unit to track are visitor hours.

Office	Recreation Resource Management Specific Instruction
AZ	\$48,000 has been added to your cost target for data base management of the Recreation Management Information System (RMIS) for a new RMIS training/coordination position and RMIS team. Begin implementation of the Mt.Trumbull Forest Restoration Project.
CA	Support the following in your base: Cost-share Watchable Wildlife Conference (\$5,000); One Part-time OHV technical trails assistant position located in Ukiah District. Complete Special Recreation Permit Competitive/Non-Competitive Handbook
CO	Continue to support National Interpretation lead position (\$70,000). Support BLM Cooperating Associations Task Force Meetings. Provide a break down of cost for the Anasazi Heritage Center.

Office	Recreation Resource Management Specific Instruction
ES	Assist with participation in the Federal Interagency Council for Interpretation. Support 1995 National Association for Interpretation Workshop by assisting UTISO.
ID	Complete work with State and private partners for protecting threatened Oregon Trail corridor remnants, near Boise.
MT	Support National Association for Interpretation Conference planning and organization efforts for Billings workshop.
NV	Support Confluence 95 in Reno. Continue to develop the trails "staging area" concept for enhanced public access and enjoyment. Support Oregon-California Trails Association on the 1996 annual meeting, held in Elko, August 5-10, 1996.
NM	Support the National Recreation and Parks Association Conference in San Antonio. Complete Recreation 2000 Update Outreach Strategy in coordination with the Visitor Services Marketing Strategy. Included in your cost target is \$20,000 to support the National Sign Coordinator to fund production of standard signs for Bureau-wide use.
UT	Support National Park's Cooperating Associations Workshop in St. George. Support 1995 National Association for Interpretation Workshop in November. Support National Tread Lightly and Leave No Trace Lead position (\$70,000)
WY	Complete cave conservation and ethics policy and brochure.
SC	Continue with National leadership in implementing ISTEA.
RP	Complete civil and criminal regulation rulemaking effort .

#### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Recreation Management	96 SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply



## Minimum Levels of Performance—Recreations Operations (1230)

Recreation Operations 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
# of Fee sites	15	10	30	3	--	10	9	5	21	52	30	9	--	--	--	194
# of Leases & concessions issued & fees collected		83 & 197359			2			2				1	--	--	--	88 & 197
# of Recreation Use Permits issued/fees collected	111 & 70	12847 & 70236	13330 & 85268	1117 & 5267	--	1996 & 3577	111 & 63875	4249 & 21446	10413 & 50445	35128 & 65652	27078 & 136188	1540 & 7470	--	--	--	107,920 & 587285
# of SRPs issued/fee collected	107 & 33774	8042 & 215573	301 & 78509	536 & 106539	--	1213 & 73353	78 & 18968	190 & 43204	84 & 73817	450 & 111039	2614 & 425631	1222 & 29190	--	--	--	15037 & 1209597

### • Explanatory Narrative/Other Policy Recreation Operations, 1230

- State cost targets will be sent out in approved AWP, based on the FY 1995 collections as identified in RMIS. Receipt data must be added to RMIS and recordable by State by October 15th, 1995.
- Work towards cost recovery at recreation fee areas to recover the cost of operations and maintenance of the site.
- Recreation site receipts must be returned to where they were collected.
- Overhead costs may not be charged to this subactivity. All cost targets must be used for maintenance or customer services directly at the site where the fees were collected.
- Using your FY 1995 receipt data please estimate how much of your anticipated cost target will be used for labor cost so that the WO can calculate how much leave surcharge to withhold.
- Recreation Demonstration Pilots will focus on identifying sites where we have not had authority to collect fees, i.e., visitor centers and sites where we have not previously collected fees. WO will also look favorably at multi-agency proposals. The following list of sites may represent good potential candidates: Flagstaff Hill, Yaquina Head, Anasazi Heritage Center, Red Rock Canyon, Rio Grande River, Cleveland-Lloyd Dinosaur Museum, Moab Regional sites, Little Sahara Recreation Area, Burro Creek Campground, Bradford Bridge, and Deschutes River. Until the appropriation language is finalized we will not request formal nominations. If you have any questions on Demonstration Fee Site selection criteria, contact Rob Roudabush at 202.452.7716.

Office	Recreation Operations Specific Instruction
CA	Evaluate the Merced River Area, including 3 campgrounds, and the river permit fee, to determine the fair market value of the fee system. Track operations and maintenance costs for these facilities to compare against fee collections. This study will have direct relationship to several other river systems and will be used to provide fee collection in-sight Bureau-wide.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Recreation Operations	96 SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

1300	ENERGY AND MINERALS
Activity Objectives	
<ul style="list-style-type: none"><li>• Make land available for energy and mineral development by timely processing to a decision on lease or sale applications and by processing other use authorizations or operations actions (readjustments, renewals, royalty reduction applications, cancellations, relinquishments, modifications, assignments, conveyances, and suspensions) on a timely basis.</li><li>• Conduct drainage detection reviews and analyses on Federal and Indian lands to protect Federal oil and gas resources and act on potential drainage situations (which may involve requiring operators to drill protective wells and/or to pay compensatory royalty).</li><li>• Eliminate adverse environmental effects from abandoned mineral development activities, (such as abandoned oil and gas wells).</li><li>• Conduct a nationally uniform inspection and enforcement program (including production verification and establishment of lease, permit, and contract bonds) of industry operations to ensure lessee and permittee compliance with terms of the authorization and to assure that proper payments are made on Federal and Indian Lands.</li><li>• Investigate unauthorized use of all leasable and saleable mineral materials and take appropriate action when trespass occurs.</li><li>• Provide technical assistance to and act on proposals related to Indian tribes, native (Indian) allottees, and the Bureau of Indian Affairs, in the review of or action supporting Indian land mineral development responsibilities.</li></ul>	

### Congressional Priorities

At the House and Senate funding levels, the oil and gas leasing program in Alaska, Arizona, Idaho, and Oregon will be virtually eliminated. Both houses also reduced coal management from the President's Budget proposal. PAWP allocations reflect that action.

Both houses's floor action did not support the President's Budget proposal to eliminate non-energy leasing. Funding was kept virtually level with the 1995 Enacted level.

The House Report encourages the Bureau to spend up to \$100k to complete a study to resolve the controversy between the oil and gas and potash industries.

### General Items

#### ● Oil and Gas

- The oil and gas REGO II and NPR teams and laboratories will continue in FY96. Funding is being held in a special reserve (\$300k) for activities. However, we anticipate that the majority of funds will be used to pay for travel associated with tribal and state government representatives. It is assumed that BLM offices will plan for and pay the travel costs of its employees who are participating in these efforts.
- Complete inventory and review of temporarily abandoned and shut-in well status, assuring proper bonding by the end of the fiscal year. Submit a plan of implementation to WO Fluid Minerals.
- Automated Fluid Minerals Support System (AFMSS) project goals in 1996 are to implement and complete beta testing in Farmington, NM, Bakersfield, CA, Miles City, MT, and Durango, CO, and to initiate implementation in other offices.

#### ● Coal

- Pursuant to proposed LMU regulations, all LMU applications received after December 28, 1994 will be reviewed under the LMU regulations when finalized. All LMU draft final decisions are to be reviewed by WO.
- WO approval of RCT charters is no longer required.
- Coal data should be entered into the Case Recordation System.

## •Other Minerals

### Mineral Materials

- Ensure that mineral materials are not sold at less than fair market value as determined by current appraisal. Where appropriate, utilize areawide appraisals and use price indices to update appraisals as provided by Instruction Memorandum No. 94-242.
- Ensure that Federal government is adequately compensated for materials removed from public lands by conducting compliance inspections, production verification and enforcement of terms and stipulation of contracts. Follow the guidelines provided on Instruction Memorandum No. 94-242.
- Prevent loss of revenues and damage to public land resources by prevention of unauthorized use of mineral materials and speedy prosecution when trespass occurs. Procedures for trespass abatement including guidance for processing of 3809 Plan of Operations on mining claims for suspected common varieties minerals are provided on BLM Handbook H-9235-1.
- Where appropriate, prepare activity and long-term quarry plans to reduce environmental damages, to timely meet the anticipated demands and to conserve the resource.

### Nonenergy Minerals and Uranium

- The priority in efforts related to solid leasable minerals is inspection and enforcement and environmental protection.
- Ensure that all leases are covered by lease specific bonds in amounts sufficient to safeguard the public resource and ensure proper reclamation, and that the lessee pays revenues owed during period of protest and appeal in accordance with Bureau bonding procedures. Review bonds yearly and maintain casefile documentation of such review.
- Expedite the review of plans for exploration, mining, reclamation and abandonment. Process applications for lease and prospecting permits on a timely basis.
- Insure close communication and coordination with the BIA and Tribal representatives for all leasing and mine operational matters on Indian lands.
- Encourage effective compliance of NEPA requirements on Federal and Indian lands, with special emphasis on meeting the biodiversity challenges of the Bureau.

### Geothermal

- Review and revise Resource Management Plans as necessary to ensure that geothermal development is properly considered and ensure compliance with the Supplemental Program Guidance. Ensure that all leasing actions are supported by appropriate NEPA compliance.
- Process industry applications on existing leases that may directly lead to resource development.
- Offices with Geothermal Potential Drainage Situations (PDS) are to continue drainage reviews.
- Emphasize I&E function oversight activities. Ensure that periodic meter reading and comparison with production reports for reasonableness is incorporated in inspection plans.
- Review and process all Diligent Exploration Expenditure Reports in a timely manner.
- Continue to ensure that production reports are submitted to MMS in a timely manner.
- Assure in-depth analysis of geothermal resources as mandated by the Geothermal Steam Act Amendments of 1988 to protect significant thermal features in the National Park System.
- Continue to conduct reviews for declassification of KGRA lands.

## Minimum Levels of Performance—Oil and Gas (1310)

Oil and Gas (1310) 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Non-Comp Lease Applns, number	0	0	0	50	125	0	70	200	50	0	175	510				1180
Competitive Lease Parcels, number offered	0	0	150	450	550	0	250	600	425	0	600	2500				5525

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Number APDs processed	0	0	170	180	40	0	60	20	900	0	120	600				2090
Unit/Comm, number agreements approved	0	0	1	3	3	0	3	0	10	0	3	10				33
Drainage Reviews, cases retired	0	0	500	100	500	0	300	0	1000	0	20	180				2600
I&E, number of inspections	30	5	1400	1000	480	20	1200	260	6400	5	800	4400				16000

### Explanatory Narrative/Other Policy Guidance—Oil and Gas (1310)

General: States should indicate how they plan to implement AFMSS and the estimated cost associated with implementation.

Office	Oil and Gas: Specific Instruction
AK	Limit leasing activities to a minimum per FY96 Justification
AZ	Limit leasing activities to a minimum per FY96 Justification
CO	Richard Watson will support AFMSS work
ID	Limit leasing activities to a minimum per FY96 Justification
MT	Lonnie Bagley will continue to support Washington
NM	Joe Chesser will continue as AFMSS Project Manager, Paul Brown as user representative and a staff assistant will provide support. As in past year, \$600k is in cost target to fund contractors. Chesser is responsible & accountable for this funding.
OR	Limit leasing activities to a minimum per FY96 Justification
WY	Bill Gewicke, Jack Hjansen and James Gazewood will provide AFMSS support. Activities relating to the SW Wyoming FIS should continue at FY 1995 level.

### Feedback Concerning Minimum Performance or Other Requested Information (1310)

Performance Indicator (Oil and Gas)	96 SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance—Coal Management (1320)

**Coal (1320) 1996 Minimum Level of Performance**

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Compet. Leases, number issued	0	0	0	2	2	0	2	0	0	0	2	2	0	0		10
I & E, number of inspections	0	0	0	150	50	0	150	0	100	0	150	200				800

**Explanatory Narrative/Other Policy Guidance—Coal(1320)**

Office	Coal Management Specific Instruction
	None

Performance Indicator (Coal Management)	96 SO Planned	Change from Minimum +/-	Explanation of Change

• Other Concerns/Narrative You May Wish to Supply

**Minimum Levels of Performance—Other Minerals Management (1310)**

**Other Mineral Resources (1330) 1996 Minimum Level of Performance**

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Non-energy, prelease notices/prospecting permits, number issued	0	3	4	5	10	10	0	5	10	3	10	0				60
Non competitive Lease Applications, geothermal, number issued	0	0	12	0	0	0	0	12	0	11	0	0				35
Competitive Leases, geothermal, number issued	0	0	0	0	0	0	0	2	0	0	0	0				2
Competitive Leases, non-energy, number issued	0	0	0	0	0	0	0	2	0	0	0	7				9



Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Material Sales/Free Use Permits, number issued	10	60	160	150	0	160	30	600	400	120	280	130				2100
Mineral Materials Non-Exclusive Site Designation, number completed	0	7	3	3	0	4	0	11	11	7	10	4				60
Mineral Materials Trespass, number cases closed	0	3	10	6	0	2	1	20	8	3	4	3				60
Inspection and Enforcement, geothermal, number of inspections	0	0	260	0	0	0	0	120	15	40	25	0				450
Inspection and Enforcement, non-energy, number of inspections	0	90	200	50	180	110	60	20	130	30	110	180				1160
Inspection and Enforcement, mineral materials, number of inspections	10	60	220	190	0	260	50	620	550	120	450	170				2700

### Explanatory Narrative/Other Policy Guidance—Other Minerals (1330)

Office	Other Minerals Management Specific Instruction
NM	Cost target includes money for study of conflicts between potash-oil and gas as encouraged in the House report. Please identify plan specifics and associated expenditures.

### Feedback Concerning Minimum Performance or Other Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Other Minerals Mgt.)	96 SO Planned	Change from Minimum +/-	Explanation of Change



• **Other Concerns/Narrative You May Wish to Supply**

## FY 1996 PAWP Directives

1400	Realty & Ownership Management
Activity Objectives	
<ul style="list-style-type: none"> <li>• Provide public information regarding ownership and status of public lands.</li> <li>• Process authorizations for activities on public lands to meet local and national objectives. Where authorized, set and collect appropriate fees for processing land use authorizations.</li> <li>• Process land transactions, i.e., land acquisition, exchanges and disposal actions, to meet land management objectives and Congressional direction.</li> <li>• Implement Executive Order No. 12906 directing agencies jointly to develop, review, and test spatial data standards and implement a national spatial data infrastructure to improve land management.</li> <li>• Actively participate in initiatives to develop and implement data and mapping systems improving the Public Land Record System.</li> <li>• Support the land designation and conveyance provisions of the Alaska Statehood Act, ANCSA, and ANILCA.</li> <li>• Participate in at national, regional, and state conferences and councils, staying current with emerging technologies in surveying, mapping science, and geographic information systems, and provide NSDI/PLSS training as requested.</li> </ul>	

\*\* Mapping Sciences and related spatial data activity's directives are included within subactivity 1430.

### Congressional Priorities

*"The House Committee recommends \$64,940,000 for realty and ownership management which is \$4,012,000 below the request, and \$7,657,000 below the 1995 funding level."*

*"The House Committee directs the Secretary of the Interior to identify all BLM lands within the State of New Mexico which are potentially suitable for disposal through sale or exchange and to complete site specific resources evaluations, clearances and appraisals for these parcels. The Secretary is further directed to enter into negotiations with the State of New Mexico, BLM lease holders, and other private landowners for the purposed of exchange or sale of these lands. The Secretary shall set up a timetable and cost estimates for these procedures and keep the Committee apprised of any progress."*

The House directs "None of the funds appropriated or otherwise made available by this Act may be obligated or expended by the Secretary of the Interior for developing, promulgating, and thereafter implementing a rule concerning rights-of-way under section 2477 of the Revised Statutes."

*The Senate "Committee recommends \$70,198,000 for realty and ownership management, which is an increase of \$1,246,000 above the budget request and a decrease of \$2,399,000 below the fiscal year 1995 funding level. The net increase of \$1,246,000 includes an increase of \$2,500,000 for Alaska conveyance (which includes Alaska cadastral surveys) and a decrease of \$723,000 for cadastral surveys and \$531,000 for land and realty management."*

The Senate provided *"That in addition to funds otherwise available, and to remain available until expended, not to exceed \$5,000,000 from annual mining claim fees shall be credit to this account for the costs of administering the mining claim fee program, and \$2,000,000 from communication site rental fees established by the Bureau."*

The clear intent of the Senate is to fund Alaska Conveyance, while cutting Realty & Ownership Management overall. This funding will support the Presidents proposed budget in Alaska Conveyance.

## Minimum Levels of Performance—1410 Alaska Conveyance

### *Conveyance Management*

- Complete adjudication and transfer lands to qualified Alaska Native allotment applicants and the State of Alaska upon survey approval.
- Conduct land exchanges, as required by Congress in support of other agencies.
- Provide leadership and assistance to ANCSA Native corporations in matters of common interest, finalizing land entitlements, prioritizing land selections, resolving under selections, and completing the transfer of priority lands.

### *Cadastral Survey*

- Begin planning and pilot testing for transition to the Operation and Maintenance phase of GCDB with a goal of achieving a stable O&M capability by the end of the fiscal year.
- By the end of third quarter FY'96 explore state specific/regional partnership MOU's with all Interior agencies and USDA Forest Service that will allow use of personnel and resources across agency lines.
- Ensure State Office Cadastral personnel have adequate Brooks Bill (Congressional direction on contracting) contracting skills to provide continuity of Cadastral Survey services to customers in anticipation of reduced Federal employment levels.
- Work toward finalization of State and Native entitlement through two State survey projects and three PL 93-638 contracts based on the Senate budget proposal:

1. Tyee / Swan Lake 240k
2. Chugach West Part Two 820k
3. Lake Louise 110k
4. Kipnuk 880k
5. Nenana 165k

- Provide Bureau wide Cadastral Survey policy and technical guidance for conveyance issues.

## • Minimum Level of Performance—Alaska Conveyance and Lands (1410)

1410 Alaska Conveyance and Lands - 1996 Minimum Level of Performance

Performance Indicator	AK			
Native Corporation Patents (000 acres)	1000			
State Patents (Cases #)	200			
Native Allotments (parcels)	500			
Title Resolution (Cases #)	15			
Alaska Cadastral Survey Measures	1996 Planned			
	# Projects	Monuments	Miles	
Bureau of Land Management	3	600	1000	
Bureau of Indian Affairs	2	45	140	
U.S. Forest Service	3	50	140	
National Park Service	0	0	0	
Native Corporations	3	70	30	
State of Alaska	1	125	180	
Total	12	890	1490	

• Explanatory Narrative/Other Policy Guidance—1410 Alaska Conveyance and Lands

Office	1410 Specific Instruction
ES	Renew the cooperative agreement (per earlier agreement and with 1430 funding) with the University of Maine. Continue modification of GMM to (1) incorporate changes required by adoption of the Cadastral Standards by FGDC, (2) continue development of CMM-CEFB software, and (3) provide technical support to NTC/AZ for developing GMM/CMM training
NTC	Support development of training and education materials for implementation of the FGDC, Cadastral standards

Feedback Concerning Minimum Performance or Other Requested Information—1410

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator (Alaska Conveyance)	96 SO Planned	Change from Minimum +/-	Explanation of Change

• Other Concerns/Narrative You May Wish to Supply

Minimum Levels of Performance—1420 Cadastral Survey

• General Items

- Begin planning and pilot testing for transition to the Operation and Maintenance phase of GCDB with a goal of achieving a stable O&M capability by the end of the fiscal year.
- By end of third quarter FY'96 explore state specific/regional partnership MOU's with all Interior agencies and USDA Forest Service that will allow use of personnel and resources across agency lines.
- Ensure State Office Cadastral personnel have adequate Brooks Bill contracting skills to provide continuity of Cadastral Survey services to customers in anticipation of reduced Federal employment levels.

1420 Cadastral Survey 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
BLM	# Projects															120
	Miles															2000
	Monuments															3800
BIA	# Projects															48
	Miles															1055
	Monuments															1860

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
NPS	# Projects															19
	Miles															225
	Monuments															600
Navajo Hopi Indian Res.	# Projects															4
	Miles															50
	Monuments															200
U.S.F.S.	# Projects															42
	Miles															880
	Monuments															1920
BRec	# Projects															1
	Miles															10
	Monuments															25
Corps of Engi.	# Projects															10
	Miles															120
	Monuments															310
Other	# Projects															4
	Miles															40
	Monuments															0
Total	# Projects															248
	Miles															4380
	Monuments															8715

• Explanatory Narrative/Other Policy Guidance—1420 Cadastral Survey

Office	Specific Instruction
AK	-Provide Bureau wide Cadastral Survey policy and technical guidance for conveyance issues.
AZ	-Continue to coordinate Bureau wide policy and technical guidance for Cadastral Survey training with the National Training Center.
DSC	-Provide breakdown of the 1420 funding needs for FY 1996.
ES	-Renew the cooperative agreement with the University of Maine. Continue modification of GMM to (1) incorporate changes required by adoption of the Cadastral Standards by FGDC, (2) continue development of CMM-CEFB software, and (3) provide technical support to NTC/AZ for developing GMM/CMM training. -Provide Bureau wide Cadastral Survey policy and technical guidance for automation issues and Cadastral Records issues.
ID	-Provide Bureau wide Cadastral Survey policy and technical guidance for Riparian boundary issues.

Office	Specific Instruction
NV	-Provide Bureau wide Cadastral Survey policy and technical guidance for Mineral Survey issues.
NM	-Provide Bureau wide Cadastral Survey policy and technical guidance for Native American issues.
OR	-Provide Bureau wide Cadastral Survey policy and technical guidance for geodetic issues. -Develop a model and procedures for accepting private sector survey data for official BLM records.
UT	-Retain the liaison responsibilities with U.S. Forest Service and U.S. Geological Survey and provide Bureau wide Cadastral Survey policy and technical guidance for protraction.
WAY	-Provide Bureau wide Cadastral Survey policy and technical guidance for Global Positioning System issues.
NARSC	-Plan for implementation of the approved recommendations/decisions contained in the Service Center Mapping Sciences and Micrographic Review conducted during FY 1995.
NTC	-Support development of training and education materials for implementation of the ECIDC Cadastral standards.

### Minimum Levels of Performance—1430 Lands and Realty Management

#### • General Items

Due to funding reductions, withdrawals reviews, unauthorized entries and long term leases and permits actions should be delayed whenever possible to focus workloads on priorities below. Priority is on customer service driven actions.

#### Use Authorizations

- Reduce the rights-of-way case backlog by 30% and maintain case processing on an average 60 day turnaround.
- Finalize changes to 43 CFR 2803—Administration of Rights Granted regulations and prepare and implement a plan to accurately bill and collect communication site rental payments for calendar year 1997.

#### Land Ownership Adjustment

- Establish partnerships with other land managing agencies and interested parties with the goal of developing land tenure arrangements, i.e., changes in access, ownership, and/or control; with the focus on how best to protect and restore healthy ecosystems and sustain local well being.
- Assess the process for preparing lands for sale or exchange and develop procedures to shorten the period of time it takes to complete the transactions. Assist teams in developing and implementing recommendations.
- Develop supplemental ranking criteria for Land and Water Conservation Fund (LWCF) acquisition projects to 1) improve current instructions, 2) improve the quality of State Office submittals, and reflect BLM goals regarding healthy lands and ecosystem management.
- Process in a timely manner military base closure information requests, applications, and other related actions.
- Perform land pre-acquisition environmental site assessments in accordance with revised Departmental guidance—602 DM 2.
- Take actions to acquire and develop appropriate access to BLM's administrative and congressionally designated special areas.

### Minimum Levels of Performance—Lands and Realty (1430)

1430 Lands and Realty Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WAY	SC	TC	RP	Total
Public Land Sales (acres)	180	40	80	40	40	80	235	40	30	200	150	100				1215



Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WAY	SC	TC	RP	Total
State Indemnity Selections (acres)	2000	0	0	0	0	0	0	0	0	0	0	0				2000
Lands Acquired by Exchange- (fee only/acres)	0	7500	10000	2500	0	2500	1500	3000	3000	10000	4000	1000				45000
Exchange transactions (# cases completed)	0	8	16	6	0	4	2	8	6	8	2	2				62
R/W cases processed (Cases #)	20	90	160	280	3	180	70	380	800	180	180	700				3043
Leases, easements & permits (# cases processed)	15	70	250	15	0	50	10	70	20	40	100	30				670
Withdrawal Processing (# cases)	3	9	5	14	3	9	8	7	8	10	7	7				90
Realty Trespass (# cases closed)	15	30	100	30	25	50	10	30	20	50	30	10				400

• Explanatory Narrative/Other Guidance—1430 Lands & Realty Mgt.

Office	Lands and Realty Management Specific Instruction
AK	-Support a bureau wide review of the mapping sciences by providing comment review and staff support when needed .
CO	Assume responsibility for ALMRS coordination work formerly performed by Elvin Clapp
ID	Provide staff support to assume lead role in making changes in right-of-way business practices
MT	\$585,000 has been added to your cost target for the Crow Boundary settlement Act, 1994 (P.L. 103-444) to fund the exchange of public lands equal in value to 46,625 acres of Montana State lands within the Crow Reservation
NM	-Support a bureau wide review of the mapping sciences by providing comment review and staff support when needed. -Provide technical expertise in support of Advance Technologies such as Government Applications Task Force, and Redsky Projects.
OR	-Support a bureau wide review of the mapping sciences by providing comment review and staff support when needed . -Provide Senior Technical Expertise in support of Advance Technologies such as Government Applications Task Force, Redsky projects.
WAY	-Support a bureau wide review of the mapping sciences by providing comment review and staff support when needed .

Office	Lands and Realty Management Specific Instruction
SC	<ul style="list-style-type: none"> <li>-Provide breakdown of the funding needs requested in the PAWP for 1400.</li> <li>-Develop spatial data analysis systems that will allow resource data to be modeled and stored resulting in sound land use decisions.</li> <li>-Represent the Bureau, providing technical lead and representation on DOI Land Characterization initiative.</li> <li>-Plan for implementation of the approved recommendations/decisions contained in the Service Center Mapping Sciences and Micrographic Review conducted during FY 1995.</li> <li>-plan for training of at least two individuals in support of advanced software to be used on the NARSAP workstation.</li> <li>-Implementation and use of advance technologies such as the NARSAP workstation is a high priority. Begin investigating alternative data sources and efficient options for accessing and receiving various data sets that will be used on the NARSAP workstations in support of BLM functions.</li> <li>-Prepare for cooperative operations within the USGS secure facility at the Federal Center. Operations will involve sharing of hardware, software, facilities, and expertise between DOI Bureaus and others.</li> </ul>
WO	<ul style="list-style-type: none"> <li>• Complete review on 43 CFR 2920 Leases &amp; Permit Regulations pertaining to minimum inspection authorities and corresponding manual.</li> <li>• Complete development and implement the Automated Lease Management System (ALMS) in FY 96 giving the field offices responsibility and capability for issuing right-of-way bills and making collections.</li> <li>• Support and assist the REGO II Reengineering teams evaluating barriers to timely processing of right-of-way authorizations and initiate changes that will reduce costs and delays.</li> <li>• Assess feedback from right-of-way holders regarding application processing, cost recovery, and monitoring and initiate changes in policy or other actions to expedite the approval process.</li> </ul>

### Feedback Concerning Minimum Performance or Other Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator (Lands and Realty Mgt.)	96 SO Planned	Change from Minimum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

# FY 1996 PAWP Directives

1600	Resource Protection and Maintenance
Activity Objectives	
<ul style="list-style-type: none"> <li>• All land use planning efforts should:               <ul style="list-style-type: none"> <li>* Set goals and objectives for improving the health and environmental conditions of the public lands;</li> <li>* Enhance the ability of BLM managers to resolve natural resource issues and land use conflicts affecting the public lands;</li> <li>* Promote coordination and consistency with the plans of other Federal agencies and State, local, and tribal governments; and</li> <li>* Increase public understanding of BLM's responsibilities and program activities, and facilitating public participation in resource management planning and public lands management.</li> </ul> </li> <li>• Facilitate compliance with statutory mandates including FLPMA, NEPA, the Public Rangelands Improvement Act (PRIA), the Federal Coal Leasing Amendments Act (FCLAA), and the Surface Mining Control and Reclamation Act (SMCRA);</li> <li>• Upgrade and appropriately maintain facilities on the public lands for public use and enjoyment and resource protection as part of the President's Investment in America's Infrastructure initiative;</li> <li>• Provide maintenance of BLM-owned buildings, water and sewer systems, recreational facilities, and transportation systems (roads, trails, and major bridges) on the public lands (outside of western Oregon) in order to:               <ul style="list-style-type: none"> <li>* Protect resource values;</li> <li>* Provide for the safety and health of Public Land users and BLM employees;</li> <li>* Provide improved access to public lands including access for the disabled;</li> <li>* Maintain the public investment in the facilities owned by BLM and;</li> <li>* Maintain the usefulness of facilities for the purposes for which they were constructed;</li> </ul> </li> <li>• Provide any additional retrofit maintenance such as adding insulation, storm windows, utility system control units, and other cost-effective energy conservation measures if identified in technical surveys;</li> <li>• Provide project survey, design and other professional engineering/ architectural services for the development and operation of BLM physical facilities, including buildings, recreation sites, transportation facilities, and resource improvement projects.</li> <li>• Ensure compliance with all Federal laws and regulations and appropriate State and local laws governing the protection of the public lands, resources, and users as directed by FLPMA;</li> <li>• Investigate incidents of unlawful acts against public lands, resources, and users, and bring to justice those responsible through an effective law enforcement program;</li> <li>• Protect Federal natural, cultural, and historic resources from unlawful activities;</li> <li>• Reduce the manufacture and/or possession of illegal drugs on public lands;</li> <li>• Provide for public health and safety by keeping the public lands and waters free from illegal dumping, pollution and harmful effects of hazardous materials or waste;</li> <li>• Compliance with applicable Federal and State hazardous materials and related laws and regulations; and</li> <li>• Minimization of future hazardous materials-related liabilities and costs to the Federal Government.</li> </ul>	

## Congressional Priorities

The House and the Senate Committees, "expects the reduction of \$1,908,000 to hazardous materials management be applied to the lowest priority activities."

Congress continues the approval of \$100,000 for informant/evidence which is funded out of cost targets with expenditures approved through RP-110.

## General Items

• Integrate planning, facilities maintenance, law enforcement services, and hazardous materials management with state, district, and resource area management priorities for most efficient use of resources.

## Minimum Levels of Performance—Performance Resource Planning (1610)

Resource Planning 1996 Minimum Level of Performance																
Performance Indicator <sup>a</sup>	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Resource Management Plans Completed (number)	--	--	1	1	--	1	1	1	2	1	--	2	--	--	--	10
Resource Management Plans In Progress (number)	--	--	--	--	--	2	--	2	--	1	4	2	--	--	--	11

## Explanatory Narrative/Other Policy Guidance Resource Mgt. Planning 1610

- Streamline planning functions, by making them simpler, more cost-effective, flexible, and dynamic;
- Make resource decisions that promote sustainable communities and ecosystems, while adapting to economic, demographic and social changes;
- Assure that the interests and input of potentially affected racial and ethnic minority and low income communities are fully considered in BLM environmental decisions in accordance with Executive Order 12898-Environmental Justice.
- Improve the relationship BLM has with rural organizations for the benefit of sustaining the economy in their local communities.
- Increase efficiency of RMP protest resolution;
- Support the application of planning and NEPA policies to other projects and programs.
- Coordinate BLMs planning policies with other land managing agencies.
- Incorporate ecosystem management and methods for achieving healthy productive lands into the planning process and documents;
- Maintain, monitor, and implement existing RMPs and MFPs;
- Ensure environmental coordination for all land management decisions; and
- In plan preparation and implementation, focus on: ecosystem management, providing priority to designating and protecting ACECs, National Conservation Areas, significant cultural, historical, and recreational values. Be prepared to support major reforms in livestock grazing management and hardrock mining.

Office	Resource Planning Specific Instruction
CA	Complete the amendment process for the Caliente RMP/ROD
CO	Complete the amendment process for the White River RMP/ROD

Office	Resource Planning - Specific Instruction
ID	Complete the amendment process for the Bennett Hills RMP, and continue development on Owyhee and Challis RMPs and issue PRMP/FEIS.
MT	Complete the amendment process for Sweet Grass Hills and issue PRMP/FEIS/ROD.
NV	Continue amendment process on Tonopah RMP/ROD, continue to develop Stateline RMP and issue PRMP/FEIS.
NM	Complete the amendment processes for the Texas RMP and issue the RMP/ROD. For the Roswell RMP, BLM is working with the Solicitor as to whether or not we can complete this RMP due to the rescission. Take no action on that RMP until further guidance is issued.
OR	Implement 6 Western Oregon RMPs: Salem, Coos Bay, Eugene, Medford, Roseburg and Klamath Falls. Complete amendment process for the Klamath Falls RMP and issue ROD. Issue Southeastern Oregon DRMP/DEIS.
UT	Develop and issue 4 DRMP/DEISs - Kanab-Escalante, Dixie, Henry Mountain, and Eastern Utah.
WY	Complete PRMP/FEISs and issue RODs for Newcastle and Green River RMPs and continue to develop Buffalo and Grass Creek DRMP/DEISs.
SC	Please provide a break down of your land use planning proposed cost target of \$688,000 for FY 1996.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Resource Planning	96 SO Planned	Change from Minimum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance—Facilities Maintenance - 1620

Facilities Maintenance 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Buildings Maintained, #	400	30	400	50	--	100	60	60	30	200	50	40	2	--	10	1,432
Recreation Sites Maintained, #	60	30	175	50	--	170	60	30	36	150	50	40	--	--	--	851
Bridges Maintained, #	2	--	3	2	--	5	2	1	--	10	--	2	--	--	--	27



Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Trails Maintained, miles	2,000	30	250	100	--	20	150	30	170	19	200	--	--	--	--	2,969
Roads Maintained, miles	30	400	300	600	--	200	500	1,000	500	700	500	600	--	--	--	5,330

## • Explanatory Narrative/Other Policy Guidance—Facilities Maintenance

- Support the President's *Natural Resource Protection and Environmental Infrastructure* initiative by conducting scheduled and corrective maintenance. Priorities are:

- to foster a positive BLM image;
- protect employee public health, safety, and access;
- enhance public lands access;
- improve recreational opportunities on public lands;
- reduce environmental degradation caused by existing facilities or improvements that are in disrepair.

- Focus on priority FIMMS items emphasizing highly visible recreation sites, nationally - designated areas, and other showcase improvement areas. Refer to the FY 1994 President's Budget for a list of proposed priority projects that were submitted by each state during last years' budget development efforts.

- A&E design services needed for major construction projects should be submitted for funding under the Construction subactivity the year prior to requesting funds for construction.

- See the General Directives for guidance on construction of new facilities.

- The responsibility for ensuring the proper and accurate use of building specifications belongs to the approving official of the contract. The Service Center will not review shop drawings unless they have either been involved in the design or provided the final design review for the project.

- State Office engineers should review all on-going land use planning efforts to help ensure that proper attention is given to transportation planning. Decisions should be made on all roads and trails necessary to meet management needs or resource objectives. Land use plan should specify the level of maintenance required for each road and trail and these decisions should be incorporated in the FIMMS for developing funding strategies. These decisions should be fully discussed with the state and county to aid in the development of the statewide transportation plan required by the Intermodal Surface Transportation Efficiency Act (ISTEA).

- Conduct water quality sampling of all developed public water systems to insure compliance with Federal and state water quality standards.

- Continue to work with managers to familiarize them with the FIMMS, the maintenance needs by priority, and the timeframes required for planning/project design/construction of both new facilities and major corrective or replacement maintenance work.

- Maintain Resource Area and District FIMMS data bases so that they are accurate, up to date and can be used for reporting accomplishments.

- Continue to include in Facilities Maintenance river trails and snowmobile trails and any other activities that volunteers are involved with.

- Incorporate accessibility for disabled users and universal design into recreation facilities, programs, and opportunities.

- The Accessibility Data Management System (ADMS) will be used to evaluate facilities for accessibility to people with disabilities and to develop and track accessibility management plans for corrective action where necessary.

- The Washington Office will identify State office funding needs based on FIMMS data.

- Identify in your feedback the amount of funding that will be directed towards on-the-ground scheduled and corrective maintenance.

- All States except AK and ES should provide an explanation of the rationale and effect of maintaining such a low percentage of their roads annually.

- The following items should be prioritized for funding within your state cost target:

- Bridge safety inspections



Dam Safety - all high hazard dams should be inspected in coordination with planned schedules.

Drafting of Standards Handbook

Engineering Computer Application Committee support

- The following items should be prioritized for funding within SC's cost target:

Specification User's Guide

Standard Drawings

Guide Specifications

FIMMS Bridge Module

ISTEA Coordination

FIMMS User Support

Facility Accessibility Survey

- The following work is required by E.O., regulations, policy and procedures, but due to funding restrictions work will be deferred in these areas until funding increases are acquired:

BLM Energy Plan

Metric Handbook

Seismic Safety in Buildings

Road Design System (RDS) - user support

Project Access

Space Allocation Standards Team

Lumberjack - user support

Water Power and Reservoir Resources

CFC inspections and monitoring program

Office	Facilities Maintenance - Specific Instruction
AZ	Please explain the rationale of only maintaining 20% of your buildings.
CO	Please explain the rationale of only maintaining 32% of your buildings and 37% of your recreation sites.
ID	Please explain the rationale of only maintaining 42% of your buildings.
MT	Please explain the rationale of only maintaining 38% of your recreation sites.
NV	ELT/Corporate Team must approve Red Rocks Visitor Center proposed modification if the project will increase O&M costs or cost more than \$1 million to construct.
NM	Included in your cost target is \$20,000 to support the National Sign Coordinator to fund production of standard signs for Bureau-wide use.
OR	Lead for obtaining valued engineering for Yaquina Head Interpretative Center. Lead for coordinating with USFS, Region 6 on integrating facilities data bases.
UT	Please explain the rationale on only maintaining 16% of your buildings and 40% of your recreation sites.
WY	Please explain the rationale of only maintaining 37% of your buildings.

Office	Facilities Maintenance Specific Instruction
SC	<p><i>Support:</i>  FIMMS O&amp;M module  Provide support to FIMMS and Engineering Computer Applications Users  Building 40/50 access  Technical Assistance to BLM Leased-space program  390 Union move  Valued Engineering report to DOI  Fund ½ FTE to support TONTOCADD in coordination with the USFS  State lists are in priority order within States</p> <p><i>Alaska</i>  State Office public room design  AFS Office Building (1541) Moisture problem  Fire Ops Building (1513) Air intake system (Fire should fund)</p> <p><i>Arizona</i>  Parker Strip Visitor Contact Station-submittal review  San Pedro Riparian National Conservation Area Visitor Center-A/E Design Review</p> <p><i>California</i>  King Range NCA Building submittal and Furniture contract  Surprise RAH Building furniture contract.</p> <p><i>Colorado</i>  Western Slope Fire Center (fund out of Fire)  Anasazi Heritage Center - engineering support, humidification, and ventilation system  DWO  Public Room Idea Book  Building 40 phase II Electrical COR  Building 40 move</p> <p><i>Idaho</i>  Byington Recreation Site Phase IV design  Steck Recreation Site - phase II design (some private funding)  Beehive Bend Recreation Site - design (some private funding)  Shoshone DO-Fire Office Risk Analysis (Fire fund)  Boise District - Bridge Condition Survey and rating  Blackwell Island Rec Site - conceptual (private funds)</p> <p><i>Montana</i>  Devil's Elbow Recreation Site - Conceptual for planning  Lewiston DO - HVAC retrofit  Billings Fire Retardant Base Design prospectus Preparation (fire should fund)  National Interagency Fire Center - Fire should fund  Training building and main warehouse access  Main Warehouse addition - warranty inspection</p> <p><i>Nevada</i>  Tonopah RA Office Building design  Red Rock Canyon Visitor Center - HVAC design, expansion conceptual, and O&amp;M estimates  Battle Mountain Air tanker Base - electrical (fire should fund)  Elko DO - O&amp;M plan</p> <p><i>New Mexico</i>  Santa Cruz Lake Parking Facility - submittals</p>

Office	Facilities Maintenance Specific Instruction
<p>SC</p> <p>Bold</p> <p>AZ</p> <p>I. Parker</p> <p>Strip Vector</p> <p>Contact</p> <p>Station</p> <p>Submitted</p> <p>Review</p> <p>J. San Pedro</p> <p>Report on</p> <p>National Interagency</p> <p>Fire Center</p> <p>Design Review</p>	<p>Support:</p> <p>FIMMS O&amp;M module</p> <p>Building 40/50 Access</p> <p>Technical Assistance to BLM Leased-space program</p> <p>390 Union move</p> <p>Valued Engineering report to DOI</p> <p>Fund 1/2 FTE to support TONTOCADD in coordination with the USFS</p> <p><i>de like this - check</i></p> <p><del>Alaska (state lists are in priority order within States)</del></p> <p>State Office public <del>road design</del></p> <p>AFS Office Building (1541) Moisture problem</p> <p>Fire Ops Building (1513) Air intake system (fire should fund)</p> <p><i>2001</i></p> <p><b>California</b></p> <p>King Range NCA Building submittal and Furniture contract</p> <p>Surprise RAH Building furniture contract.</p> <p><b>Colorado</b></p> <p>Western Slope Fire Center (fund out of Fire)</p> <p>Anasazi Heritage Center - engineering support, humidification, and ventilation system</p> <p><b>DWO</b></p> <p>Public Room Idea Book</p> <p>Building 40 phase II Electrical COR</p> <p>Building 40 move</p> <p><b>Idaho</b></p> <p>Byington Recreation Site Phase IV design</p> <p>Steck Recreation Site - phase II design (some private funding)</p> <p>Beehive Bend Recreation Site - design (some private funding)</p> <p>Shoshone DO - <del>Baseline condition Survey - complete</del> Fire Office Pick Analysis (Fire fund)</p> <p>Boise District - Bridge Condition Survey and rating</p> <p>Blackwell Island Rec Site - conceptual (private funds)</p> <p><b>Montana</b></p> <p>Devil's Elbow Recreation Site - Conceptual for planning</p> <p>Lewiston DO - HVAC retrofit</p> <p>Billings Fire Retardant Base Design prospectus Preparation (fire should fund)</p> <p><b>National Interagency Fire Center</b> - Fire should fund</p> <p><del>Training Building - Accessibility Elevator design</del> Training Bldg and Main WHR - Acc - -</p> <p>Main Warehouse addition - warranty inspection</p> <p><b>Nevada</b></p> <p>Tonopah RA Office Building design</p> <p>Red Rock Canyon Visitor Center - HVAC design, expansion conceptual, and O&amp;M estimates</p> <p>Battle Mountain Air tanker Base - electrical (fire should fund)</p> <p>Eiko DO - O&amp;M plan</p> <p><b>New Mexico</b></p> <p>Santa Cruz Lake Parking Facility - submittals</p> <p><b>Oregon</b></p> <p>Yaquina Head ONA Visitor Center A&amp;E Design</p> <p>Hyatt Lake Recreation Site - renovation submittal</p> <p>W. Evans Creek Bridge - A&amp;E design review</p> <p>W. Cow Creek Bridge - A&amp;E Design review</p> <p>Coal Creek Bridge - A&amp;E design review</p> <p><b>Utah</b></p> <p>Escalante Multi-Agency Building - Parking analysis</p> <p><b>Wyoming</b></p> <p>Casper National Historic Trails Center A&amp;E contract administration</p> <p>Whistle Creek Bridge - inspection &amp; Rating</p> <p>WT East Stock Driveway Bridge - Inspection &amp; rating</p> <p>Rawlins, Rock Springs, Worland and Casper - IRM support</p>

Office	Facilities Maintenance Specific Instruction
RP (FA)	Prioritize maintenance to address health and safety concerns.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Facilities Maintenance	% SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

### Minimum Levels of Performance—Law Enforcement (1630)

Law Enforcement 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Part I Felonies, number	9	10	90	51	16	23	5	130	184	66	32	23	0	0	0	641
Part II Felonies and Misdemeanors, number	121	251	2,281	380	32	1,170	88	743	396	322	182	118	0	0	0	6,084
Natural Resource Violations, number	79	147	1,315	246	0	739	60	439	227	112	123	92	0	0	0	3,579
Wild Horse and Burro Act Violations, number	0	5	18	10	94	5	5	31	16	4	9	8	0	0	0	205
Timber Theft Violations, number	1	6	57	8	0	8	0	11	17	23	9	1	0	0	0	141
Wildland Arson Violations, number	0	7	35	1	0	11	0	29	4	3	10	0	0	0	0	100
Antiquities Theft and Destruction Violations, number	8	13	95	8	0	29	12	9	13	13	10	7	0	0	0	217
Minerals Theft and Fraud Violations, number	2	3	12	4	0	1	2	2	30	0	4	10	0	0	0	70
Recreation Site Violations, number	5	25	92	35	0	20	16	49	16	9	35	15	0	0	0	317
Occupancy Trespass Violations, number	19	10	119	5	0	56	1	55	6	10	7	1	0	0	0	289

Drug Violations, number	4	17	154	3	0	11	0	53	19	90	5	0	0	0	0	356
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These figures are based upon the 1994 Uniform Crime Report statistics reported by the individual states.

## • Explanatory Narrative/Other Policy Guidance—Law Enforcement (1630)

- Protect the natural resources from unlawful activities and investigate incidents of criminal activity on the public lands, and against their resources and users through an effective law enforcement program.
- Ensure compliance with all Federal criminal laws and regulations and appropriate State and local laws governing the protection of the public lands, their resources and users thereof, as directed by FLPMA and other applicable laws/regulations. Emphasize cooperation with the recreation, cultural, wilderness, and wildlife programs in accomplishing this goal.
- Integrate law enforcement services with ecosystem management planning so that law enforcement issues are identified and analyzed. Develop law enforcement plans that are complimentary to ecosystem management plans and achieve the resource protection objectives provided in such plans.
- Continue increased investigations of violations of the Archeological Resources Protection Act (ARPA). Investigations should not be limited to reported violations only, but should include development of an intelligence network, identification of suspects, dealers, and traffickers in stolen artifacts. Continue interstate investigative operations through the ARPA Oversight Group.
- Continue the investigation of oil and gas fraud and theft cases on Federal and Indian leases. Aggressively investigate all cases referred to BLM by the DOI Office of Inspector General under the current Memorandum of Understanding referring all cases to BLM.
- Continue investigation and prosecution of unlawful activities relating to forestry, forest products, recreation, and the storage, disposal and handling of hazardous materials.
- Implement the LAWNET reporting system in accordance with the Uniform Crime Reporting Act of 1988. Acquire and install the remaining system hardware and software and provide guidance on acquisition of field hardware components. Assist in providing training to field personnel in system use. In order to accurately track all costs related to LAWNET, it is critical that the special interest project code LNET be used on all financial documents related to the LAWNET project.
- The Law Enforcement Ranger Program will provide on-the-ground presence to enhance resource protection, public safety, visitor awareness and education, and reduction of unauthorized and unlawful activities. The emphasis of this program is providing law enforcement services that are not readily provided by other agencies, such as wilderness protection, enforcement of off-road vehicle restrictions, archeological resource protection, protection of wild free roaming horses and burros, vegetative resource violations and illegal dumping/pollution.
- In drug enforcement concentrate investigative efforts on marijuana cultivation and drug manufacturing on public lands. Refer border interdiction issues and problems to the lead federal agency, the Border Patrol, or the Customs Service and coordinate with them as appropriate.
- BLM Law Enforcement Rangers occupy multiple-resource protection positions and, as such, serve all programs. Ensure that Ranger positions are adequately supported by funding from the appropriate subactivities where their time is charged, including support from 1630 for criminal investigation time, mandated law enforcement training, and equipment. Since Ranger duties cross most program/subactivity functions, ensure that Rangers have opportunities for training/experience in unauthorized use, compliance, and pertinent resource program training courses/workshops.

### *Law Enforcement Specific Training, Conferences, and Workshops*

- All Special Agents and Law Enforcement Rangers are required to attend Bureau approved and conducted Law Enforcement in-service, location(s) to be determined.
- All new law enforcement officers are required to attend the introduction to BLM and introduction to Resource Protection Class, a two week class sponsored by the National Law Enforcement Team at NIFC, dates to be announced.



Office	Law Enforcement Specific Instruction
AZ	Continue to emphasize ARPA investigative activities in the Four Corners area.
CA	Increase marijuana detection, investigation and eradication efforts using teams of Rangers and Agents in cooperation with other Federal, State and local law enforcement agencies.
CO	Increase ARPA investigative activities in the Four Corners Areas.
ES	Continue emphasis on Wild Horse and Burro investigative activities. Increase mineral theft detection and investigation efforts.
MT	Increase Oil and Gas investigative activity while continuing ARPA investigations.
NV	Emphasis detection and investigation of hazardous materials dumping activity.
OR	Increase marijuana detection, investigation and eradication efforts using teams of Rangers and Agents in cooperation with other Federal, state, and local law enforcement agencies. Timber and Vegetative theft will also continue to be a priority.
UT	Continue ARPA investigative efforts in the Four Corners Area.
WY	Continue investigative activity involving oil and gas and paleontological theft.
RP (PA)	Continue to conduct 6 TPRS in follow-up to IG Audit, implementation of LAWNET, Internal Investigations, and policy compliance.

#### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Law Enforcement	96 SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

#### Minimum Levels of Performance—Hazardous Materials Management (1640)



Hazardous Materials Management 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Cleanups Accomplished (Emergency Responses), number of sites	2	6	15	8	--	6	--	20	6	30	5	3	--	--	--	101
Cost Recovery/Avoidance as a Percentage of Total BLM remedial costs	65	65	65	65	--	65	65	65	65	65	65	65	--	--	--	715
Site Cleanups Accomplished Through Partnerships (Remediation), number of sites	3	1	8	--	--	6	4	5	1	2	7	3	--	--	--	40
Pollution Prevention Investment, number of investments	2	4	4	2	2	6	5	15	5	25	6	3	2	2	5	88
Preliminary Natural Resource Damage Screen, number accomplished	--	--	2	1	--	6	1	1	1	--	--	1	--	--	--	13

### • Explanatory Narrative/Other Policy Guidance Hazardous Materials Mgt.

- Respond to imminent hazards caused by hazardous materials releases on public lands through approved contractors or interagency agreements, when EPA, States or responsible parties cannot or will not respond. No other removals should be made except on sites that have been reported to the Docket and have a preliminary hazard ranking score that indicates that they will be eligible for inclusion on the National Priority List (NPL).
- For sites other than those presenting imminent and substantial danger to public health, once Comprehensive Environmental Response Compensation and Liability Act (CERCLA) eligibility has been established, no assessment action will be taken until BLM has reported the site in writing to the EPA and a situation analysis indicates that no responsible party can be found.
  - Do not initiate cleanup action at any such site until you have received an order to do so by EPA or a State regulatory agency. This will help to reduce expenditures while still meeting the full requirement of the laws.
  - It is essential that all significant responsible parties are identified for each site and the full extent of BLM's regulatory authority be brought to bear to get them to assess and remediate the sites or contribute to the remediation.
  - Assure compliance with RCRA and other applicable laws in BLM facilities through internal auditing and aggressively pursue waste minimization, pollution prevention, recycling and employee safety in BLM facilities management.
  - Pursue required waste minimization by authorized land users and control Federal liability by "making polluters pay."
  - As much as practicable, integrate hazardous materials and other environmental compliance activities/initiatives (e.g., CERCLA and CWA actions) to avoid duplication and increase effectiveness of all actions.
  - Utilize pollution prevention and affirmative procurement to reduce waste and lower future costs.
  - Do not expend 1640 funds to clean up military munitions.
  - The program decrease will be taken in lower priority work. Therefore, defer and /or reduce the following activities:
    - 1) surveillance and monitoring of hazardous waste sites;
    - 2) audits of facilities where BLM ships hazardous substance disposal;
    - 3) hazardous substance removal at non-emergency sites presenting no health or safety danger;
    - 4) training courses; and
    - 5) lower priority site studies.
  - Avoid beginning work on sites until the potential liability is established.
  - Aggressively pursue responsible parties.

Office	Hazardous Materials Management Specific Instruction
CA	All funding for Atlas Asbestos Mine is subject to Central Hazardous Materials Fund (CHF) restrictions. Except as specifically authorized by DOI, 1640 funds will not be used to take action on the site if CHF funding is not authorized.
ID	All funding for Murtaugh Landfill is subject to CHF restrictions. Except as specifically authorized by DOI, 1640 funds will not be used to take action on the site if CHF funding is not authorized.
NV	All funding for Monite Site is subject to CHF restrictions. Except as specifically authorized by DOI, 1640 funds will not be used to take action on the site if CHF funding is not authorized.
NM	All funding for Lee Acres Landfill is subject to CHF restrictions. Except as specifically authorized by DOI, 1640 funds will not be used to take action on the site if CHF funding is not authorized. Provide contracting support and environmental restoration oversight at Ft. Wingate.
OR	All funding for Oroville Landfill is subject to CHF restrictions. Except as specifically authorized by DOI, 1640 funds will not be used to take action on the site if CHF funding is not authorized. Funding for the environmental impact statement of the Midnite Mine Site will not exceed \$1,000,000.
UT	Incorporate Fry Canyon as a National Performance review HAZMAT Pilot Site if selected by DOI.
SC	Continue contract administration and related work for site evaluation, technical assistance, and facility assessment. Integrate the BLM HAZMAIN Program with other relevant HAZMAT databases. Modify and integrate existing data bases for tracking docket and non-docket sites, emergency response, notices of violation, enforcement orders, responsible parties, cost avoidance, cost recovery, emergency responses and similar data. Reduce Treatment Storage Disposal Facility audits by 50 percent. Provide contracting support and environmental restoration oversight at Ft. Wingate.

### Feedback Concerning Minimum Performance or Other Requested Information

\* If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Hazardous Materials Mgt	% SO Planned	Change from Mini- mum +/-	Explanation of Change

Performance Indicator Hazardous Materials Mgt.	96 SO Planned	Change from Mini- mum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

1790	Grass Hopper/Mormon Cricket Control
Activity Objectives	
<ul style="list-style-type: none"><li>• Conduct inspections of suspected or known outbreaks of Mormon crickets or grasshoppers on the Public Lands in cooperation with the Animal Plant health Inspection Service (APHIS).</li><li>• Maintain a cooperative program with APHIS for Mormon cricket and grasshopper control on the Public Lands.</li></ul>	

### Congressional Priorities

None

### General Items

- BLM will assist APHIS in conducting emergency control programs for Mormon Crickets and grasshoppers on Public Land.

### Feedback Requirements

- States are requested to identify funding needs and proposed accomplishments to support APHIS activities. States should identify proposed accomplishments in FY 1996 for which funds are being requested.

### Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

1800	Workforce and Organizational Support
Activity Objectives	
<ul style="list-style-type: none"> <li>• Support the National Spatial Data Infrastructure requirements by providing data descriptions to an electronic clearinghouse and ensuring that the clearinghouse is used before new data collection and ensuring that data standards are complied with when collecting new data.</li> <li>• Develop and implement corporate data standards for lands, minerals and other resources, including spatial/graphic standards.</li> <li>• Facilitate an empowered, creative and committed workforce that is representative of the population of the Nation, through the maintenance of an environment that is conducive to human productivity, that fosters the inclusion and participation of all individuals, that is free from discrimination and harassment, and that provides employees with the opportunity for personal and professional growth and advancement.</li> <li>• Provide general administrative support services to facilitate program objectives and accomplishment of the Bureau mission, and achieve efficiencies as outlined in the National Performance Review (NPR), the Secretary's Streamlining Plan, the Bureau Streamlining Plan, and additional guidance to be provided.</li> <li>• Provide aviation support to all BLM programs and organizational levels.</li> <li>• Provide funding for certain essential Bureauwide program support costs which are relatively uncontrollable by BLM.</li> </ul>	

### Congressional Priorities

The House reduced the Workforce and Organizational Support Activity by \$6,592,000 from the FY 96 Budget Justifications and \$2,720,000 from the FY 95 enacted level. In the Senate, the decrease was even more pronounced, with an additional \$834,000 reduction from the House mark. Approximately \$2.2 million of the reduction, for Permanent Change of Station (Interstate GS-13 and above), will be recouped by assessing other programs a prorata share in this Proposed Annual Work Plan. The rest of the reduction is associated with uncontrollable costs, and thereby will have to be absorbed within each organization's existing base. Although this will create a hardship, the impacts should be somewhat cushioned because of the streamlining and reorganizational efforts that have been implemented in the Bureau.

### General Items

- Almost \$2.2 million of the Workforce and Organizational Support Activity is tentatively targeted for Bureauwide initiatives, including \$1.7 million for support of the Bureau's ALMRS/Modernization project.
- The following table was developed in order to furnish each office a composite of how their 1800 cost target was developed in the FY 96 Directives. It is for informational purposes only:

	1810 - Info Svcs	1820 - EEO	1820 - Admin	1820 - Aviation	1830 - FBI	1830 - Fix Costs	1800 - Total
AK							0
AZ							0
CA							0
CO							0

	1810 - Info Svcs	1820 - EEO	1820 - Admin	1820 - Aviation	1830 - FBF	1830 - Fix Costs	1800 - Total
DW							0
ES							0
ID							0
MT							0
NM							0
NV							0
OR							0
RP(FA)							0
SC							0
TC							0
UT							0
WY							0
WO							0
BW							0
Init							0
Und							0
Tot	0	0	0	0	0	0	0

### Minimum Levels of Performance Information Systems Operations (1810)

None

- Explanatory Narrative/Other Policy Guidance—Information Systems Ops., 1810**

- Cost targets do not include funding for systems development and support, and support of server capability for state unique administrative and resource applications. For support and server capabilities other than those administrative systems scheduled for re-hosting under the ALMRS/Modernization project, the system sponsor or owner will furnish funding.
- Offices should avoid maintaining dual MS-DOS and UNIX systems at a single site, whenever possible, to generate savings. Purchase of MS-DOS application systems development, enhancements, or software is discouraged.
- Radio equipment replacements schedules need to change from a 10-year schedule to a replacement schedule that will replace the total by 2004 with older units replaced first.
- Radio replacement is funded by benefitting subactivities, *not* by 1800. However, for planning purposes, estimated costs are listed below.
- Two radio system contracts will be developed by Office of IRM/Modernization for management of radio frequency authorization and requirements for communication site management plans.
- The Office of IRM/Modernization will fund the National Help Desk that serves all IRM help functions. Individual offices must fund and staff their own help desks.
- To support the Bureau's transition to GIS on the Modernization platform, offices are encouraged to obtain modernization equipment and convert their spatial data to the new platform. Technical guidance must come



from the NARSC and other BLM offices that have experience with GIS in the UNIX environment. Conversion to the Modernization Platform will permit decommissioning the Prime Computers and saving their maintenance costs.

Office	Information Systems Operations Specific Instruction
AK	Included in your cost target is funding to complete the AIX cost calculations and lead the overall cost recovery review effort. Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in July 1996. Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$143K each year, based upon 1994 inventory and estimated new equipment costs.
AZ	Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$172K each year, based upon 1994 inventory and estimated new equipment costs.
CA	Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$420K each year, based upon 1994 inventory and estimated new equipment costs.
CO	Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$155K each year, based upon 1994 inventory and estimated new equipment costs.
ES	Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in July 1996. Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$7K each year, based upon 1994 inventory and estimated new equipment costs.
ID	Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in June 1996. Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$224K each year, based upon 1994 inventory and estimated new equipment costs.
MT	Included in your cost target is funding to assist in completing the Bureau Records Disposition Schedule. Your connection to DOI Net will be upgraded to T-1 and funded by the Washington Office in 1810. Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$151K each year, based upon 1994 inventory and estimated new equipment costs.
NV	Included in your cost target is funding to complete a study of existing bureauwide telecommunications costs, including voice, data, LAN/WAN, and radio as requested by the Field Committee. Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in May 1996. Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$283K each year, based upon 1994 inventory and estimated new equipment costs.

Office	Information Systems Operations: Specific Instruction
NM	<p>As lead state, included in your cost target is funding to assist in completing Official Agency Record Designation Document, Privacy Act Notifications, Public Room Notifications, and other transition documents for deployment and implementation of IOC in NM, and to support records' disposition and cost recovery.</p> <p>Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in April 1996.</p> <p>Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$148K each year, based upon 1994 inventory and estimated new equipment costs.</p>
OR	<p>Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$479K each year, based upon 1994 inventory and estimated new equipment costs.</p>
UT	<p>Your connection to DOI Net will be upgraded to T-1 and funded by the Washington Office in 1810</p> <p>Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$184K each year, based upon 1994 inventory and estimated new equipment costs.</p>
WY	<p>Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in June 1996.</p> <p>Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$131K each year, based upon 1994 inventory and estimated new equipment costs.</p>
NTC	<p>Included in your cost target is funding to develop and pilot test a training course for electronic record keeping, and to perform course evaluations for both the Records Management and Records Administration courses.</p>
RP (FA)	<p>Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in January 1997.</p> <p>Replacement of your existing radio inventory by the year 2004 is estimated to run at about \$225K each year, based upon 1994 inventory and estimated new equipment costs.</p>
WO	<p>Your cost target has been reduced because of anticipated savings from decommissioning your DPS-6 in April 1996.</p>

## Minimum Levels of Performance—Administrative Support (1820)

None

### • Explanatory Narrative/Other Policy Guidance— Administrative Support, 1820

- As noted from the FY 95 Mid-Year Review, the amount of collections from assessment of overhead on reimbursable and trust funds has decreased, in large part to the number of waivers being approved (See General Directives, Miscellaneous Administrative Items). This year's 1820 allocation includes \$2.0 million of anticipated receipts, which is approximately \$1 million down from previous years. Should waivers continue to increase in FY 96, state/office cost targets in 1820 will have to be revised accordingly.
- All applicable offices should continue phased implementation of remote data entry features of PFS.
- All offices should support efforts to streamline and improve collection systems.

- All offices should remove the audit qualification to the Bureau's CFO report by developing a real property system to record accurately non-stewardship property assets.
- State Offices should plan on awarding procurements not exceeding \$50,000 in FY 96 in accordance with the Federal Acquisition Streamlining Act delegation issued in August 1995.
- Funding in the amount of \$498,000 for Artwork and Artifacts collection management of museum property, previously funded from 1820, has been transferred to the Cultural Resources (1050) subactivity.
- The IDEAS pilot is planned in FY 96 as follows: the software will be moved from New Mexico to the National Business Center to test the hub concept. Oregon procurements will be added to the pilot, and New Mexico will continue to process transactions through IDEAS.
- State Offices will provide Aviation Safety Management to the field. Cost targets include funds for aviation safety and accident prevention programs. Aviation program management costs should be coded to the Administrative Services subactivity; operational management and flight operations are to be funded from the aircraft user's operating budget.

Office	Administrative Support Specific Instruction												
AZ	Your cost target for FY 96 does not include the one-time increase received in FY 95 for downloading budgetary data.												
CA	\$40K is being held in RP (FA), pending your decision to hire a pilot.												
ES	<p>Before the final numbers were allocated in the FY 95 PAWP, efforts were made to cover an ES shortfall in MLR of over \$660,000. The 1800 program was one of three programs that covered most of this shortfall (\$216). In formulating the FY 96 numbers in 1820, \$116K of the \$216 increase was backed out of your 95 PAWP target to arrive at a percentage allocation with other states for FY 96. In leaving \$100K of the \$216K in your base, it is realized that some of the one-time increase in FY 95 was a base adjustment to ES's 1800, but the rest should be coming from other programs. Your 1820 cost target was arrived at accordingly:</p> <table> <tr> <td>95 PAWP cost target(1820 part only)</td><td>1479</td></tr> <tr> <td>Minus one-times(216-100)</td><td>-116</td></tr> <tr> <td>95 revised base</td><td>1363</td></tr> <tr> <td>96 PAWP based upon 95 percentage</td><td></td></tr> <tr> <td>Plus transfer of WO personnel shop</td><td>250</td></tr> <tr> <td>Total 96 PAWP cost target</td><td></td></tr> </table>	95 PAWP cost target(1820 part only)	1479	Minus one-times(216-100)	-116	95 revised base	1363	96 PAWP based upon 95 percentage		Plus transfer of WO personnel shop	250	Total 96 PAWP cost target	
95 PAWP cost target(1820 part only)	1479												
Minus one-times(216-100)	-116												
95 revised base	1363												
96 PAWP based upon 95 percentage													
Plus transfer of WO personnel shop	250												
Total 96 PAWP cost target													
MT	Additional aviation funding is included for new workload in Billings and Miles City aviation programs, that being air tanker base development and management of SEATS in cooperation with Weeds program.												
NV	Included in aviation funding is support for Bureauwide Geographic Orientation Project.												
NM	Aviation funding is decreased because of workload, interagency efforts, and/or reduction in aircraft.												
OR	Aviation funding is decreased because of workload, interagency efforts, and/or reduction in aircraft.												
UT	Aviation funding is decreased because of workload, interagency efforts, and/or reduction in aircraft.												
WY	Aviation funding is decreased because of workload, interagency efforts, and/or reduction in aircraft.												
RP (FA)	Included in the aviation funding is funds for Bureauwide aviation training, and also \$40K pending CA's decision to hire a pilot.												

## Feedback Concerning Minimum Performance or Other Requested Information

- Cost targets for the administrative services portion of 1820 were based upon a proration of the FY 95 PAWP cost targets minus one-time add-ons. If you will be requesting any of the 2 percent holdback in this program, as part of your justification, indicate any change that your state/office has undergone in FY 94 and FY 95 as it relates to administrative services.

- **Explanatory Narrative/Other Policy Guidance— Bureauwide Fixed Costs, 1830**

- Cost targets for space have been allocated to each state based on FY 95 cost plus escalators and new facility occupancy planned for FY 96. (See Table under "General Items" for specific amounts.) These amounts have historically been held in a bureauwide account as fixed costs. Charge code information should be furnished to the National Business Center for obligation purposes. Actions resulting in increasing commitments must be accompanied by additional state funding to the Business Center.
- Commercial telephone charges, both local and long distance, are to be paid out of existing base funds in each office. This also applies to facsimile equipment use charges and to utility bills on BLM-controlled space.

## FY 1996 PAWP Directives

Activity 1990/92	Mining Law Administration
Activity Objectives	
<ul style="list-style-type: none"><li>• Record unpatented mining claims and sites pursuant to § 314 of FLPMA, and adjudicate the status of all claims and sites for compliance with the Act and regulations under 43 CFR 3833.</li><li>• Collect and process annual maintenance fees and waivers, and adjudicate for compliance with the Act and regulations under 43 CFR 3833.</li><li>• Process, adjudicate, and examine in the office and in the field, all mineral patent applications in a timely manner under 43 CFR 3860.</li><li>• Determine valid existing rights in wilderness areas and in areas withdrawn for special status considerations.</li><li>• Implement the mining claim use and occupancy management program under 43 CFR 3715.</li><li>• Conduct on-site inspections and take necessary action to ensure compliance with the Surface Management regulations at 43 CFR 3802 and 3809.</li><li>• Process timely all plans of operations and notices under the Surface Management regulations, and ensure that adequate bond amounts are present to ensure reclamation upon closure of such operations.</li><li>• Training of adjudication staff to replace those leaving the agency is necessary so the Bureau can manage its resources effectively.</li><li>• Training and certification of mineral examiners is necessary in order to reduce the mineral patent backlog and implement the use and occupancy program under the new regulations at 43 CFR 3715.</li><li>• Conduct a National inventory to identify abandoned mine sites which are hazardous to the public health and safety, or the environment.</li></ul>	

### *Congressional Priorities*

The House bill includes an increase of \$ 6,051,000 above the FY 1995 levels and the Senate concurred, bringing the total level to \$32,650,000, of which \$5,000,000 is reserved for processing of the annual maintenance fee and mining claim recordation adjudication actions resulting from the fee collection program.

Both the House and Senate Subcommittee Reports noted the mineral patent backlog, both in adjudication and in field examination, and directed that the backlog be reduced in a timely manner.

The House Report requires a written plan of action from the Secretary to the Appropriation's Committees within 90 days of enactment as to how the Interior Department proposes to accomplish this backlog reduction. The Senate report requires the same report by March 1, 1996. Your responses to IM 95-142 will be used to compile this report.

However floor action in the House reimposed a patent moratorium. In contrast, Senate floor action adopted the language cited below.

At this time it is uncertain what final language will appear in the Appropriations Act.

### *Appropriations Bill Language*



Sec 322 of HR 1977, as passed by the Senate on August 9, 1995 reads as follows:

*Sec. 322. (a) Fair Market Value for Mineral Patents: Except as provided in subsection (c), any patent issued by the United States under the general mining laws after the date of enactment of this Act shall be issued only upon payment by the owner of the claim of the fair market value for the interest in the land owned by the United States exclusive of and without regard to the mineral deposits in the land or the use of the land. For the purposes of this section, 'general mining laws' means those Acts which generally comprise chapters 2, 11, 12, 12A, 15, and 16, and sections 161 and 162, of title 30 of the United States Code, all Acts heretofore enacted which are amendatory of or supplementary to any of the foregoing Acts, and the judicial and administrative decisions interpreting such Acts.*

*(b) Right of Reentry: (1) In general: Except as provided in subsection (c), and notwithstanding any other provision of law, a patent issued under subsection (a) shall be subject to a right of reentry by the United States if it is used by the patentee for any purpose other than for conducting mineral activities in good faith and such unauthorized use is not discontinued as provided in subsection (b)(2). For the purpose of this section, the term 'mineral activities' means any activity related to, or incidental to, exploration for or development, mining, production, beneficiation, or processing of any locatable mineral or mineral that would be locatable if it were on Federal land, or reclamation of the impacts of such activities.*

*(2) Notice by the secretary: If the patented estate is used by the patentee for any purpose other than for conducting mineral activities in good faith, the Secretary of the Interior shall serve on all owners of interests in such patented estate, in the manner prescribed for service of a summons and complaint under the Federal Rules of Civil Procedure, notice specifying such unauthorized use and providing not more than 90 days in which such unauthorized use must be terminated. The giving of such notice shall constitute final agency action appealable by any owner of an interest in such patented estate. The Secretary may exercise the right of reentry as provided in subsection (b)(3) if such unauthorized use has not been terminated in the time provided in this paragraph, and only after all appeal rights have expired and any appeals of such notice have been finally determined.*

*(3) Right of reentry: The Secretary may exercise the right of the United States to reenter such patented estate by filing a declaration of reentry in the office of the Bureau of Land Management designated by the Secretary and recording such declaration where the notice or certificate of location for the patented claim or site is recorded under State law. Upon the filing and recording of such declaration, all rights, title and interest in such patented estate shall revert to the United States. Lands and interests in lands for which the United States exercises its right of reentry under this section shall remain open to the location of mining claims and mill sites unless withdrawn under other applicable law.*

*(c) Patents Excepted from Requirements: The requirements subsections (a) and (b) of this section shall not apply to the issuance of those patents whose applications were excepted under section 113 of Pub. L. No. 103-322, 108 Stat. 2499, 2519 (1994), from the prohibition on funding contained in section 112 of that Act. Such patents shall be issued under the general mining laws in effect prior to the date of enactment of this Act.*

*(d) Processing of Pending Patent Applications: (1) Processing schedule: For those applications for patent under the general mining laws which are pending at the date of enactment of this Act, or any amendments to or resubmittals of such patent applications, the Secretary of the Interior shall-- (A) Within three months of the enactment of this Act, file with the House and Senate Committees on Appropriations and the Committee on Resources of the House of Representatives and the Committee on Energy and Natural Resources of the United States Senate a plan which details how the Department of the Interior will take final action on all such applications within two years of the enactment of this Act and file reports annually thereafter with the same committees detailing actions taken by the Department of the Interior to carry out such plan; and (B) Take such actions as may be necessary to carry out such plan.*

*(2) Mineral examinations: Upon the request of a patent applicant, the Secretary of the Interior shall allow the applicant to fund the retention by the Bureau of Land Management of a qualified third-party contractor to conduct a mineral examination of the mining claims or mill sites contained in a patent application. All such third-party mineral examinations shall be conducted in accordance with standard procedures and criteria followed by the Bureau of Land Management, and the retention and compensation of such third-party contractors shall be conducted in accordance with procedures employed by the Bureau of Land Management in the retention of third-party contractors for the preparation of environmental analyses under the National Environmental Policy Act (42 U.S.C. Sec. 4321-4370d) to the maximum extent practicable.*



## General Items

- The \$100 annual per claim/site fee provision continues in effect for FY 1996.
- The cost target for activity 1990 is allocated in the PAWP directives as though appropriated funds are used. The \$5 million cost associated with administering the maintenance fee program will be charged to the 1992 subactivity. Collection of maintenance and location fees will be posted to the 1993 subactivity. Service charges collected for all mining law administration actions will be deposited into and expended from the 1930 subactivity.
- Mining Claim Recordation. All records are to be brought up to date in preparation for the scheduled conversion of the MCRS system to IOC in the near future. All claims or sites considered to be abandoned and void or null and void are to be decided out and the automated records updated accordingly.
- Surface Management. Maintain inspection schedules for all plan level operations and notices. Process new submissions of plans and notices in a timely manner. Enforcement actions against operators in continual non-compliance are to be maintained. Operations no longer active are to be identified and closed out if the operator has no further intention of continuing operations. Plan on attending the Bureau Cyanide, Mining, and Reclamation Advisory Committee. Dates and location to be announced later.
- Abandoned Mine Land Inventory. Continue the implementation of the national inventory of abandoned mine sites. Finish development of State inventory strategies and compilation of existing data. Proceed with field inventory utilizing employees from BLM, other agencies, temporaries, and summer hires. Plan to send the State AML Coordinator and AML Task Force members to at least one BLM AML meeting or training session.
- Mineral Patents. Adjudication of these cases maybe a priority pursuant to the direction given in the Appropriations Act. Mineral examinations of mineral patent applications assigned for field examination is a priority for all Certified Mineral Examiners. If the contracting provisions for mineral examinations contained within Sec 322 (d)(2) remain in the Conference Committee version of the bill, detailed instructions will be issued at that time. We may use the terms and conditions, and experience gained from Nevada's pilot program, as the basis for any 3rd party contracting arrangements. In recognition of the possible change of priority in this area, funding has been increased to NTC for mineral examiner training.
- Mining Claim Use and Occupancy Program. Management of mining claim use and occupancies pursuant to the final regulations at 43 CFR 3715 will be implemented. Plan to send a minimum of one person per District and a State Office program lead to training. In addition, in Resource Areas with substantial occupancy workloads, plan on sending Law Enforcement Rangers, Realty Specialists, as well as minerals personnel. The Bureau intends to announce the program and the issuance of the final rules via a postcard mailing to all active claimants of record.
- Valid Existing Rights Determinations. Mineral examinations of mining claims and sites for VER are to be charged to the benefitting Activity or Subactivity which underlies the statue or PLO that withdrew the lands concerned.
- USGS Personnel Issue. Below is a discussion of the rationale for potentially hiring specialists from the USGS. We hope this clears up any confusion and answers some of the questions that have arisen.

## History

The BLM transferred to the U. S. Geological Survey in FY 1983, 45 FTE and associated funding for the mineral resource inventories of our Wilderness Study Areas. When the program terminated by operation of law in FY 1990, BLM did not receive the 45 FTE back. The Interagency Agreement transfers back to BLM up to 40 of the 45 FTE it gave to the Survey in 1983. We need the Department to restore the 40 FTE to BLM's base, as a base adjustment, and not as new FTE in order to avoid problems with the overall effort to downsize the Government. This becomes a intra-Departmental exercise and does not have require Hill approval.

## Our Needs

The BLM needs for its care of the land under its administration certain hard-to-find skills in the physical and resource sciences. These needs are for Hydrologists, Low Temperature Geochemists, Paleontologists, Civil and Mining Engineers, and Economic Geologists. The BLM States have identified approximately 20 field positions where USGS professionals can be utilized to enhance our land management skills (both for surface management and mining patent processing) if the FTE and funding are supplied by this agreement.

This agreement will provide for 10 FTE up front so BLM can place 10 physical science co-op students in FY 1996. These will be women and minority professionals that will enhance our affirmative action goals and increase our professional science staff in the field.

#### Current Budget Forecast

The House and Senate has proposed to include in our FY 1996 Appropriations Act, an increase in Mining Law Administration monies (Subactivity 1990) of \$6.04 million over last year's appropriation. As this is proposed new funding, within the constraints of our commitments in the 1996 *Justifications*, flexibility exists to utilize some of the funding for selected USGS personnel with the skills we need on a permanent basis. This is consistent with our efforts to both accelerate BLM's processing of mining patent applications and increase surface management efforts.

#### U. S. Geological Survey

The USGS has implemented a RIF. The notices have gone out and final separation dates are set at October 13, 1995. Approximately 400 permanent FTE are being RIFed nationwide.

#### Followup Actions

The Bureau needs to immediately open discussions with the Department to allow implementation of the Interagency Agreement just signed to ascertain how to accomplish the selection and transfer of BLM desired FTE and personnel to BLM field offices by early October of 1995 (FY 1996).

This process, while subject to the budget for 1996 and any continuing resolutions, should be aimed at completion before October 13, 1995 to avoid a separation in service for the USGS personnel that will be joining the BLM through this Interagency Agreement.

- **Training**

*Adjudication:* The Bureau has lost a considerable number of its experienced adjudication staff in FY 1995, which must be replaced in an expedited manner. This is a priority item. Suitable personnel are to be sent to the NTC for training in mining claim recordation, intermediate mining law, and mineral patent processing this year from each State Office to maintain our level of expertise in these areas.

*Mining Claim Use and Occupancy:* Plan on designated personnel attending one of three sessions of four or five days training each at the NTC on implementing the Mining Claim Use and Occupancy Management Program.

*Mineral Examiners:* Training of Certified Mineral Examiners (CMEs) is a priority in order to address the mineral patent backlog, and support the Mining Claim Use and Occupancy Management Program.

- **Certification Panel Meetings.** The Panel is expected to meet at least twice in FY 1996. The States with Panel Members are expected to set aside travel and per diem costs for their Panel members to attend the meetings. This affects the States of CO, NV, MT; the NTC and WO 320.

• Task Groups:

• *Mining Claim Recordation Manual and Handbook Revision.* The current manual and handbook (3833) is pre-maintenance fee in age and requires updating. A Bureau task group will be formed under the direction of the program lead in WO 320 to prepare a revised draft in FY 1996. Each State is to set aside one WM and one week's travel and per diem for this effort. A request for team members will be issued separately.

• *Excess Reserves and Mineral Examinations.* The Bureau is expecting to receive from the Solicitor's Office an opinion on the subject, and a request to the Director to prepare commodity specific guidance and procedures on the subject *as applied only to industrial minerals*. As this is a mineral examination (validity) issue, the matter will be assigned to the Certification Panel for resolution. The Panel is expected to convene workgroups consisting of CME's with expertise in the areas of industrial minerals to address this situation on behalf of the Director. The output of the task groups will be in the format of a Bureau Handbook on the subject in the 3890 series. For planning purposes, each State shall program one WM and one week's travel and per diem for this project in FY 1996.

### Minimum Levels of Performance— Mining Law Administration (1990)

1990 Mining Law Administration - 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	Total
Mineral Patents Proc.	16	17	30	10	0	17	10	40	8	16	26	30	220
Non-Patent Validity	0	2	10	1	0	2	2	5	1	5	5	2	35
Surface Management	200	90	170	200	0	30	95	375	22	155	80	25	1442
Inspections	500	1100	1100	350	0	300	400	3500	400	700	600	300	9250
Enforcement Actions	1	3	10	1	0	1	2	10	2	5	1	1	37
Use & Occupancy 3715 - Cases													0

### Minimum Levels of Performance—Mining Law Administration Fee Collection (1992)

1992 Mining Law Administration; Fee Collection - 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	Total
New Claims Rec'd	150	3,000	2,500	900	75	600	2,100	18,000	700	1,100	1,200		31,425
Claims Rental Proc.	1,568	27,200	28,500	10,200	80	16,500	25,000	220,100	9,300	28,300	14,600	14,200	409,4800
Small Miner Waivers	24	260	500	300	1	590	400	680	205	1,040	180	900	5,260
Annual Filings	2,300	2,600	5,000	3,000	5	5,900	4,000	6,800	2,050	10,400	1,800	9,000	52,855

### Explanatory Narrative/Other Policy Guidance —Mining Law Administration (1990)

Office	Mining Law Administration (1990)
CA	1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member
CO	Travel & per diem required for Roy Drew; Certification Panel Member

Office	Mining Law Administration (1990)
ID	1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member
MT	Travel & per diem required for Glen Kerestes; Certification Panel Member. 1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member
NV	Travel & per diem required for Vic Dunn & Reginald Reid; Certification Panel Members Handbook on Mineral Report Writing (Reid) is to be finished and submitted in draft to WO 320 by December 29, 1995. 1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member
UT	1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member
SC	Plan on post card mailing to all active claimants of record-43 CFR 3715 final rules.
NTC	Travel & per diem required for Burrett Clay; Certification Panel Member Mineral courses 3000-9, 11, 13, 44, & 52 should include travel and per diem costs of trainees, as a one time add-on for FY 1996.
WO	Travel & per diem required for Roger Haskins; Certification Panel Member. 1 Wm and 1 week's travel & per diem for Cyanide Advisory Committee member

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator Mining Law Admin	% SO Planned	Change from Minimum +/-	Explanation of Change

### Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

4550	<b>AUTOMATED LAND AND MINERAL RECORDS SYSTEM</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"><li>• Automate the Federal land and mineral records under BLM's custody.</li><li>• Improve public service by expanding the usefulness and accessibility of land and mineral records.</li><li>• Reduce the time required to process land and minerals casework.</li><li>• Provide greater speed and flexibility in maintaining, updating and accessing minerals, lands, resource ownership status records, Master Title Plats, and related records.</li><li>• Provide an integrated modern system of computer hardware and software to meet BLM's basic automation needs for the 1990's.</li><li>• Link basic land status, ownership and official Cadastral Survey information with resource data systems via the Geographic Data Base (GCDB) to facilitate identification of actual land parcels and resources on the ground for various purposes.</li></ul>	

### Congressional Priorities

#### HOUSE SUBCOMMITTEE

- Fiscal Year 1996 is the third year of significant funding. Congress appropriated \$55,000,000 for ALMRS, which is \$14,503,000 below the request, and "expects BLM to use the funding provided in 1996 to finish the development of the system, finish data collection and conversion efforts, install ALMRS at the pilot sites, and thoroughly test, verify and validate that ALMRS operates as specified and as needed by the Bureau."

#### SENATE SUBCOMMITTEE

- "The Committee believes the funding schedule assumed in the budget request is overly optimistic and does not properly account for unexpected delays ... and to complete testing prior to implementation. The Committee expects the Bureau to submit a report to the Committee by March 31, 1996, which details the Bureau's testing, verification, and validation efforts, as well as certification that ALMRS performs accurately and effectively, and independently provides the expected capabilities."

#### SPECIAL NOTES:

- These Directives assumes the funding from the Senate Appropriation Committees "mark" of \$46.5 million (a reduction of \$23 million from the Presidents Request) plus \$6.8 million dollars in traditional funding from non-4550 funds, would give the Office of IRM/Modernization a "funding level" of \$53.3 million. This \$13.5 million reduction equates to about a 33% reduction from the FY1995 allocations. It is anticipated that the joint House and Senate Appropriation Committee will possibly increase funding specifically directed to ALMRS activities. If so, those funds would be added to the \$53.3 million already identified.
- This document is meant to be an overview of the expectations for the project in 1996. A detailed discussion can be found in the attachment.
- States are directed to set aside no more than 10 percent of their allocation in this subactivity for State administrative overhead. This will help guarantee that ALMRS Project funds are directed towards the Bureau's ALMRS objectives for FY 1996.

## General Items

- Support IRM and Nevada State Office in the development of a Bureau wide Strategic Plan for voice telecommunications (telephone, radio, cellular phone, satellite).
- States are expected to use funds in benefitting activities to accomplish tasks not funded by ALMRS to allow the project to remain on schedule.
- Continued emphasis shall be placed upon continued cleanup of ALMRS data.
- DWO will cover travel costs for field personnel requested to travel in support of specific tasks.

**Configuration Management:** States will establish and conduct State Office Configuration Management Boards with Wyoming as the pilot lead.

**Information highway (Infrastructure) Hardware:** Configure, ship, and install Modernization hardware in WY (full deployment) and AK (partial deployment).

**COTS Software** Configure, ship, and install COTS software at WY and AK. Negotiate multi-version license upgrades for Bureau wide software applications. Complete negotiations for O&M. Install all emulation and interoperability software at FY 1996 installed sites.

## Telecommunications (Data Communications)

Complete the transition from dedicated transmission and packet switched service to frame relay service in all States except AK. Complete DOINET connections at all State Offices.

### System Engineering:

Complete implementation and acceptance of interoperability at AK and WY.

### Pilot Sites/Testing: BLM NM/OK Pilot Site Activities:

- Pilot sites will conduct an Operational Assessment, Test and Evaluation of the ALMRS/Modernization system from October 1995 through May 1996 while executing in a realistic operational mode. OAT&E activities will include testing communication interfaces between New Mexico (Santa Fe) and the NTC.
- Conduct Independent Verification and Validation (IV&V) and operation test and evaluation activities required for certification of ALMRS/IOC, Admin/Rehost, Office Automation, and E-mail.

## ALMRS IOC Project

### Transition to ALMRS IOC

- By the end of FY 96: Field Offices will execute a site specific ALMRS IOC Transition Plan.
- By October 31, 1995: IRMAC will support NTC in assessing and implementing the IRM certification plan.
- By December 1, 1995: Field Offices will complete their ALMRS IOC Transition Plan.
- By March 31, 1996: States and Centers shall implement help desks.
- By April 30, 1996: The IRM will obtain the required certification of IOC required by Congress, OMB, and DOI in order to proceed with upgrades and deployment of ALMRS in FY 97.

## ALMRS Data Management:

### Administration and Management

- Develop plans for the corporate data dictionary.

### Data Conversion:

Each State Office except Alaska should plan to provide 8 WMs to support the following data conversion efforts - non-4550 funds:

- 1) Data Conversion testing and certification - Core Case.
- 2) Support cleanup activities for data preparation for IOC Modernization using GS Search and PDV.
- 3) Perform 1996 Random Sampling.
- 4) Support the Pilot site testing of Data Conversion.



5) Prepare Transition Plans for data conversion.

**Data/Records Deployment Preparation:**

Each State should plan to send representatives to the Modernization Data/Records Deployment Preparation Workshop which is scheduled for the second quarter of FY 1996.

**GCDB:**

Due to the recent cancellation of the GCDB collection contract, each state will work closely with the GCDB Project Office and the Geographic Sciences Team in the development of new GCDB collection directives.

State	In-House (\$,000)	Collection (Townships)	Inspect - Attribute (Townships)
Alaska	\$0	0	0
Arizona	\$504	150	2,400
California	\$331	200	200
Colorado	\$400	0	1,169
Eastern States	\$250	90	90
Idaho	\$343	60	600
Montana	\$500	0	1,500
Nevada	\$318	50	1,050
New Mexico	\$225	0	1,118
Oregon	\$400	150	1,120
Utah	\$502	270	748
Wyoming	\$290	250	250

The GCDB project will be sunsetted by the end of FY 1996. Operations and maintenance of GCDB will be transitioned to the Cadastral Survey (GeoSciences) Program starting in FY 1997.

**GCDB Data Conversion**

Develop and implement GCDB data conversion software ensuring compatibility with ALMRS/IOC. Provide direction, guidance, and technical support to the New Mexico pilot sites for GCDB data conversion.

**ALMRS Data Conversion**

Test the data conversion software, perform trial runs on each pilot sites data prior to actual data conversion, and prepare and test software for IOC data conversion. Convert and load remaining data for testing in New Mexico.

**Geospatial**

Continue to evaluate hardware and software configurations as new items are proposed as additions or modifications to contract CLIN list. Continue to assist the states in the transition of Geospatial processing from the Prime/MOSS to Modernization.

**BLM/USGS Liaison Activities**

Select pilot sites and demonstrate the framework concept of the Federal Geographic Data Committee for cadastral, boundary and land ownership data. Initiate work with State and County data.

**Bureau Rehosted Administrative Systems**

Complete transition of all rehosted Bureau wide applications to the ALMRS/Modernization platform.

**Departmental Administrative Systems: IRM Support of IDEAS**

Assist in refining the deployment strategy by assisting in refining the cost model based on new deployment strategy; completing capacity planning based on actual usage data; and incorporating data access into BLM data sharing strategy.

## Operation & Maintenance:

### Operations

Continue support for O&M of the Modernization platform. Continue to establish and maintain GroupWise office automation and E-mail. Deploy security firewalls to all BLM sites connecting to the DOINET. Use telecommunication management tools to monitor and improve the Bureaus data communications.

### Modernization Test Facility

Complete the test facility. Additional hardware and software will be purchased to support the modernization platform. New versions of hardware and software will be tested before deployment to field offices.

### Configuration Management

Train all state IRM specialist on the Policies and Procedures of Configuration Management. Conduct Functional and Physical Configuration Audits on all hardware and COTS packages and Bureau wide software. IRM Audits An audit 1st quarter of the Pilot Sites: NM, WO, NTC, DW, will be conducted and in the 4th quarter for MT, NV, AZ.

### Training and Certification

NTC has the lead for ALMRS/Modernization training. The use of 4550 funds will be used primarily for the transition of basic functions from the PC-based platform to that of Modernization (AIX Unix). Automation training for Wyoming and Alaska will be provided. Modernization training funds of \$3,530,000 will be held in Washington Budget Office for advanced training leading to personnel certification. Funds are to be provided to each State Office at \$225,000 and to each Center (NTC, SC, NIFC, DW, WO) \$100,000.

### Communications (Inreach/Outreach):

*Modernization on the Move*, weekly conference calls to Field Managers, DOI Quarterly Reviews and regular communications with IRMAC will continue. Each State/Office should consider initiating an electronic newsletter(s) which specially focuses on IRM related issues and concerns within their State/Office.

## WILDLIFE & FISHERIES INFORMATION SYSTEM (WFIS)

WFIS Special Status Species Tracking: Assist and provide training and user support for implementation of the WFIS SSST. Provide management and support for installation of the WFIS SSST. Complete installation of WFIS SSST. Complete all states except Alaska by May 1996. Initiate development of WFIS SSST Release II.

## General Directives for States:

Each state will be expected to develop a plan for the implementation of ALMRS in their public rooms. This may be included in the state's Data Transition plan. States will develop disaster recovery plans (including risk analyses and continuity of operations plans) for the Modernization platform and update disaster plans for existing equipment.

### State Specific:

Participate in project planning and implementation of ALMRS in the Public Room. Assist in developing training, public notices, and outreach materials and goals.

Office	ALMRS Specific Instruction
AK	<ul style="list-style-type: none"><li>• Support DW ALMRS IOC software development with 2 personnel (5 Wms). A total of 6 1-week trips are required for each employee.</li><li>• Support ALMRS Data. Continue according to the GCDB Data Collection Plan.</li></ul>
AZ	<ul style="list-style-type: none"><li>• Support DW ALMRS IOC software development with 3 personnel (12 Wms). A total of 6 1-week trips will be required for each employee.</li><li>• Support ALMRS Data. Finish attribution for all Arizona Townships. Support California with computation, inspection, and attribution. To support the BLM/USGS/USFS Geospatial Digital Data Project/Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed.</li><li>• Support GCDB \$504,000</li></ul>
CA	<ul style="list-style-type: none"><li>• Support ALMRS Data. Continue computation, inspection, and attribution of California townships according to the GCDB Data Collection Plan. To support the Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed.</li><li>• Support GCDB \$331,000</li></ul>
CO	<ul style="list-style-type: none"><li>• Support DW ALMRS IOC software development and provide support with 6 personnel (18 WM). Three trips will be required to IOC facility in Denver and 3 trips to Contractor's headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li><li>• Support ALMRS Data. First priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li><li>• Support GCDB \$400,000</li></ul>
ES	<ul style="list-style-type: none"><li>• ALMRS Data Continue according to the GCDB data Collection Plan. \$150,000</li></ul>
ID	<ul style="list-style-type: none"><li>• Support DW ALMRS IOC software development and provide support with 1 person (3 WM). Three trips will be required to IOC facility in Denver and 3 trips to contractor's headquarters in Rockville, MD. A total of 6 1-week trips will be required.</li><li>• Support ALMRS Data. First priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li><li>• Support GCDB \$343,000</li></ul>
MT	<ul style="list-style-type: none"><li>• Support DW ALMRS IOC software development with 2 personnel (9 WM). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li><li>• Support ALMRS Data. Stop computation, finish inspection, and complete attribution of existing Montana townships.</li><li>• Support GCDB \$500,000</li></ul>

Office	ALMRS Specific Instruction
NV	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development and provide 2 personnel (6 WM). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. 1st priority is attribution, 2nd priority is inspection, 3rd priority is computation</li> <li>• Support GCDB \$518,000</li> </ul>
NM	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 1 person for 3 Wms. Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. A total of 6 1-week trips will be required.</li> <li>• Support ALMRS Data. Stop computation of Colorado townships. 1st priority is attribution, 2nd priority is inspection.</li> <li>• Data Conversion: In addition to the data conversion tasks specified in the general directives, New Mexico will support data conversion testing with one employee. Perform 1996 pre-conversion random sampling. Provide DWO with tape of LLD frozen 3 weeks prior to deployment. Provide DWO with tape of all data in Status Master file - frozen 4 weeks prior to deployment. Generate certification sample of Case Recordation and Mining claims Thursday prior to deployment. To support the Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed.</li> <li>• Modernization Records Assistance: Provide assistance in completing Official Agency Record Designation Document, Privacy Act Notifications, Public Room Notifications, and other transition documents for deployment and implementation of IOC in New Mexico.</li> <li>• Support OAT&amp;E) Provide salary for three data entry specialists in Albuquerque, three in Farming and one in Taos for participation while testing the interoperability of system interfaces; and 2 telecommunication specialists, 1 system administrator, 1 hardware specialist, 1 data GroupWise spec.</li> <li>• Support Pilot Program \$603,000</li> <li>• Support GCDB \$225,000</li> </ul>
OR	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (6 WM). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. (3 trips). A total of 6 1-week trips will be required for each employee. OR will also fund 2 Wms and 2 weeks travel for participation in an independent review of preliminary design for IOC Spatial component and the products resulting from the Rapid Application development effort by GIS specialists.</li> <li>• Support ALMRS Data. Priorities are: 1st is attribution, 2nd is inspection, 3rd computation. To support the BLM/USGS/USFS Geospatial Digital Data Project, efforts should be made to assure data within this area is attributed.</li> <li>• Support GCDB \$400,000</li> </ul>
UT	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (6 WM). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. (3 trips). A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. Priorities are: 1st is attribution, 2nd is inspection, 3rd computation.</li> <li>• Support GCDB \$502,000</li> </ul>

Office	ALMRS Specific Instruction
WY	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC</li> <li>• Support ALMRS Data. Support Montana computation, inspection, and attribution</li> <li>• Support GCDB \$290,000.</li> <li>• Support Configuration Management by operating a Configuration Management Board (CMB) in a Pilot environment, in coordination with the Office of ALMRS Modernization</li> <li>• Support Training and Certification by conducting a Certification Program in a Pilot environment, in coordination with the NTC.</li> </ul>
SC	<ul style="list-style-type: none"> <li>• Provide funding in support of IRM's share of program support cost (fixed costs) (\$251,000)</li> <li>• Provide funding in support of IRM Contract Support Team (SC-652) \$395,000.</li> <li>• Provide funding in support of Human Resources Management Center \$60,000</li> </ul>
NTC	<ul style="list-style-type: none"> <li>• Support Operational Assessment, Test, and Evaluation (OAT&amp;E)</li> <li>• Support the OAT&amp;E efforts</li> <li>• Provide 5 WMs for NM IRM training position to support NTC.</li> </ul>
DW	<ul style="list-style-type: none"> <li>• Provide funding for Denver/Washington Office (4550 - \$57,966,000)</li> </ul>
WO	<ul style="list-style-type: none"> <li>• Provide funding for IRM Liaison Staff</li> <li>• (WO 106) \$30,000</li> </ul>

\* MLR funds to cover project shortfall.

\*\* Funds for IOC Release II.

- Other Concerns/Narrative You May Wish to Supply

## Detailed Attachment

SPECIAL NOTE: NUMBERS USED IN THIS ATTACHMENT WILL CHANGE WITH FINAL APPROPRIATION NUMBERS AND FIELD COMMITTEE RECOMMENDATIONS IN LATE SEPTEMBER 1995.

### L. IRM GENERAL DIRECTIVES

#### A. Subactivity Definition

Subactivity 4550, Automated Lands and Minerals Records System (ALMRS), currently funds two of the three phases of the ALMRS/Modernization Project. Phase I implements infrastructure of hardware and commercial off-the-shelf (COTS) software and a Bureau wide office-to-office electronic communication network. Phase II adds the capability to store, display, manage and analyze from land and mineral program data to facilitate processing of use authorization and access to case data and land title data records to natural resource data. Phase III (the resources option) remains in a strategic planning stage.

Subactivity 1810, Information Systems Operations, is used to partially fund the existing Bureau wide general automated systems, IRM systems support, applications, telecommunications, and the Information Highway management to support Bureau operations. Subactivity 1810 partially funds the management of existing BLM systems to help provide for effective operations and maintenance system. Subactivity 1810 also partially provides the resources to explore methods for making the existing IRM operations more effective and efficient.

Non-IRM subactivities funds the design, development, and operation and maintenance of program specific systems (whether they be Bureau wide or state-specific). All operation and maintenance costs for the Modernization platform will be funded at the State level unless specified otherwise. Additionally, these benefitting subactivities will fund any additional hardware/software costs.

#### B. Congressional Priorities

##### HOUSE SUBCOMMITTEE

- The committee recommended \$55,000,000 for ALMRS which is 14,503,000 below the request, and "expects BLM to use the funding provided in 1996 to finish the development of the system, finish data collection and conversion efforts, install ALMRS at the pilot sites, and thoroughly test, verify and validate that ALMRS operates as specified and as needed by the Bureau."

##### SENATE SUBCOMMITTEE

- "The Committee recommends \$48,500,000, which is a decrease of \$21,003,000 below the budget request and \$20,681,000 below the fiscal year 1995 funding level. The Committee believes the funding schedule assumed in the budget request is overly optimistic and does not properly account for unexpected delays ... and to complete testing prior to implementation. The Committee expects the Bureau to submit a report to the Committee by March 31, 1996, which details the Bureau's testing, verification, and validation efforts, as well as certification that ALMRS performs accurately and effectively, and independently provides the expected capabilities."

These directives are written based upon the Senate "mark"; of our Appropriations Bill. Adjustments will be made when AWP is done in the event of changes in the final appropriation.



C. Objectives of 4550 Automated Land and Mineral Records System (ALMRS)

Activity Objectives

- . Automate the Federal land and mineral records under BLM's custody.
- . Improve service to the public by expanding the usefulness and accessibility of land and mineral records.
- . Reduce the time required to process land and minerals casework.
- . Provide greater speed and flexibility in maintaining, updating and accessing minerals, lands, resource ownership status records, Master Title Plats, and related records.
- . Provide an integrated modern system of computer hardware and software to meet BLM's basic automation needs for the 1990s.
- . Link basic land status, ownership and official Cadastral Survey information with resource data systems via the Geographic Data Base (GCDB) to facilitate identification of actual land parcels and resources on the ground for various purposes.

D. INFORMATION RESOURCES MANAGEMENT

1. Information Resources Management Review Council (IRMRC)

FY 1995 accomplishments:

- Roles, responsibilities, and working relationships were examined and, as a result, the FC and the IRMRC were rechartered to streamline IRM management support and direction.

FY 1996 Planned Accomplishments:

- Work with the Office of IRM/Modernization to develop a Bureau strategy to deal with Phase III of Modernization (resources option) and with the next incremental release of ALMRS (IOC + 1).
- Work with the Office of IRM/Modernization to implement the modernization O&M strategy starting in FY 1997 (transition planning to move to new organizational FTE targets and IRM support environment).
- Establish and operate field level configuration management boards.
- Recommend priorities for Bureau wide software development.

FY 1997 Expectations:

- Support the deployment of ALMRS IOC Bureau wide.
- Support the execution of plans for the next release of ALMRS and for Phase III of ALMRS (resources option).

2. Information Resources Management Advisory Committee

(IRMAC):

FY 1995 Accomplishments:

- Analyzed the roles and responsibilities of the IRMAC and as a result, re-chartered the Committee with special emphasis on providing support to the Office of IRM/Modernization.
- Held three IRMAC meetings directed at supporting the implementation/transition of ALMRS/Modernization.
- Established two task force groups. One completed an IRM Personnel and Staffing Report, and the other, Operations and Maintenance Funding Strategy.
- Conducted monthly IRMAC conference calls to address and resolve technical issues.

- Worked with the Office of IRM/Modernization to develop a ALMRS IOC Transition Plan format and guidance to be used by the field offices in developing their ALMRS Transition Plans in FY 96.

#### FY 1996 Planned Accomplishments:

- State Office IRMAC representatives/members should plan on reserving adequate travel funds to ensure attendance at three 4-day meetings (dates and locations to be determined).
- Each IRMAC member should plan a one-week trip to the Office of IRM/Modernization to serve as a member of a "special" task force team.
- Participate in the monthly IRMAC conference calls.
- Provide support in the development and execution of their office's ALMRS IOC Transition Plan.
- Obtaining certification for operation of the modernization IRM system.
- Develop technical skills for IRM personnel.
- Support NTC in finalizing and implementing the Modernization Training Plan. A model will be developed to provide a uniform method for allocating training slots across the Bureau.
- Support NTC in assessing and implementation the IRM Certification Plan through re-evaluation of requirements and alternatives.
- Support Office of IRM/Modernization and Nevada State Office in the development of a Bureau wide Strategic Plan for voice telecommunications (telephone, radio, cellular phone, satellite). State and federal partnerships will be pursued.
- Support Office of IRM/Modernization in the development and implementation of Bureau wide Standard Operating Procedures for the ALMRS/Modernization platform.
- Implement help desks using Remedy software product schedule for deployment to each State Office.

#### FY 1997 Expectations:

- Monthly IRMAC conference calls and scheduled IRMAC meetings (technical issues) will continue.
- Obtain skill certification of additional modernization IRM personnel.
- Provide operational support to assure implementation of hardware/software upgrades for ALMRS/Modernization.
- Support the implementation (Bureau wide) of ALMRS/IOC.

#### E. Other General Items

*SPECIAL NOTE: States are directed to set aside no more than 10 percent of their allocation in this subactivity for State administrative overhead. This action is to be taken to help guarantee that ALMRS Project funds are directed towards the Bureau's ALMRS objectives for FY 1996.*

There is insufficient funding in the 4550 activity for BLM to accomplish all tasks necessary to keep the ALMRS project on schedule. States are expected to use funds in benefitting activities to accomplish tasks not funded by ALMRS to allow the project to remain on schedule.

Continued emphasis shall be placed upon continued cleanup of ALMRS data.

The Office of IRM/Modernization will cover travel costs for field personnel requested to travel in support of specific tasks. However, under no circumstances will IRM/Office of Modernization fund salary costs associated with providing the requested support.

GCDB: Due to the recent cancellation of the GCDB collection contract, each state will work closely with the GCDB Project Office and the Geographic Sciences Team in the development of new GCDB collection directives. These new GCDB directives will work towards the common goal of readying the largest number of townships for inclusion in ALMRS IOC. States will be required to provide GCDB employees for meetings of the UAT and the GCDB Project Management Board.

Configuration Management: States will establish and conduct State Office Configuration Management Boards and send board meeting notes to the National Configuration Management Board. Wyoming will be the pilot lead. Identify all hardware, software and special project Configuration Items to be baselined. Establish State level Configuration Management Libraries.

Property: Emphasis should be placed on ensuring that all IRM/Modernization equipment received by each BLM site is appropriately entered into the Bureau's property system. A letter of completion (Statewide) shall be sent to the WO-AD (850) by December 15, 1995, except for AK, and WY by April 1, 1996.

## 2. INFORMATION HIGHWAY (Infrastructure)

### A. Hardware

#### FY 1995 Accomplishments

Configured, shipped, and installed new hardware in CO, AZ, NTC, OR, ID, NIFC, and UT. Modified the triad deployment strategy by making the Power PC available in lieu of the model 250/140 triads. Deployed hardware upgrades to New Mexico pilot sites.

Cleared up the backlog of site acceptances to permit timely payments to be made to CSC. This also provides for the infrastructure database to be brought to a current status.

States purchased 2.2 million of hardware with non-4550 funds.

#### FY 1996 Planned Accomplishments

Configure, ship, and install Modernization hardware in WY (full deployment) and AK (partial deployment). Evaluate and modify hardware staging activities to better accommodate smaller quantity orders. States may purchase through the Modernization contract, hardware using their funds.

#### FY 1997 Expectations

Configure, ship, and install hardware upgrades for all sites to support ALMRS Initial Operating Capability (IOC). These upgrades will include memory, disk, additional servers and communications components. States may purchase additional hardware products through the Modernization contract, using their funds.

## B. COTS Software

#### FY 1995 Accomplishments

Negotiated upgrades to Bureau wide software licenses for Arc/Info, Informix, GroupWise, and WordPerfect. Configured, shipped, and installed COTS software at CO, AZ, NTC, OR, ID, NIFC, and UT.

Obtained and distributed software for Honeywell VIP emulation on the Unix platform. Incorporated GroupWise components into the contract to enable electronic mail interoperability across differing platforms. Installed GroupWise at all installed sites.

Incremental purchase payments for Bureau wide COTS software paid by the Office of IRM/ Modernization in the amount of \$2.8 million.

FY 1996 Planned Accomplishments

Configure, ship, and install COTS software at WY and AK. Negotiate multi-version license upgrades for Bureau wide software applications. Complete negotiations for O&M.

Install all emulation and interoperability software at FY 1996 installed sites.

FY 1997 Expectations

Upgrade all ALMRS/Modernization COTS software to current release levels at all sites to support IOC deployment.

Maintain baselined software through distribution of upgrades and Configuration Management Board processes.

C. **TELECOMMUNICATIONS (DATA COMMUNICATIONS)**

FY 1995 Accomplishments:

Completed telecommunications service installations in all States. Completed IOC telecommunications service testing in NM. Analyzed frame relay instead of dedicated transmission service for intra-state service. Installed frame relay service in OR, ID, and UT.

FY 1996 Planned Accomplishments:

Complete the transition from dedicated transmission and packet switched service to frame relay service in all States except AK. Complete DOINET connections at all State Offices. Interstate and interagency traffic will be dedicated T1 access at all State Offices.

FY 1997 Expectations:

All State Offices, W/O, and Centers will have T1 access into DOINET. All inter-state, Center, and W/O data communications will be on DOINET.

D. **Operational Assessment, Test, and Evaluation (OAT&E)**

FY 1995 Accomplishments

Awarded OAT&E contract (Mitre Corporation).

FY 1996 Planned Accomplishments

Pilot sites will conduct an Operational Assessment, Test and Evaluation of the ALMRS/Modernization system from October 1995 through May 1996 while executing in a realistic operational mode. The OAT&E will be a test and assessment conducted by an Independent Tester (MITRE) for the purpose of determining the operational effectiveness and suitability of the ALMRS/Modernization system. OAT&E activities will include testing communication interfaces between New Mexico (Santa Fe) and the NTC. OAT&E assessment, at its conclusion, will result in certification of the ALMRS IOC system for full deployment.

FY 1997 Expectations:

Based on certification and assessment results, plan for and implement ALMRS upgrades.

**E. System Engineering:**

**FY 1995 Accomplishments:**

Completed an assessment of the current ALMRS/Modernization Infrastructure to determine the upgrade requirements for supporting the ALMRS IOC and Admin/Rehost and Office Automation. Developed a security concept for connection to the DOINET and Internet. Completed implementation and acceptance of Interoperability for NM, MT, NV, OR, CA, W/O, SC/DW, ES, CO.

**FY 1996 Expectations:**

Complete the Stress and Performance testing of the engineering assessment of the upgrades. Complete an Integrated Architecture Document for ALMRS/Modernization. Provide support for other projects to determine the upgrade requirements for deploying on the ALMRS/Modernization Infrastructure. Complete implementation and acceptance of interoperability at AK and WY.

**FY 1997 Expectations:**

Provide system engineering support to insure the successful accomplishment of Upgrade activities for all sites. Make an assessment to be used to identify further architectural improvements. This assessment will be made after IOC is operational in six States. Initiate Performance Engineering Monitoring of the ALMRS/Modernization System.

**F. Pilot Sites/Testing: BLM NM/OK Pilot Site Activities:**

**FY 1995 ACCOMPLISHMENTS:**

- Developed BLM NM/OK ALMRS/Modernization Transition & Implementation Plan.
- Installed, tested and evaluated initial phase of ALMRS/Modernization Hardware Deployment.
- Installed, tested and evaluated Network bridging of PCs and other legacy systems into the Modernization Network.
- Installed, tested and evaluated initial phase of ALMRS/IOC hardware upgrades (Network, Systems and Security).
- Installed, tested and evaluated initial phase of the ALMRS/Modernization System and Commercial Off The Shelf (COTS) Software.
- Installed, tested and evaluated PC DOS/Windows to Modernization AIX Office Automation Interoperability Software.
- Installed, tested and evaluated Frame Relay circuits and Firewall Security at Pilot Sites.
- Developed and implemented Help Desk support functions for logging and tracking of Modernization problems.

**FY 1996 PLANNED ACCOMPLISHMENTS:**

- Conduct Independent Verification and Validation (IV&V) and operation test and evaluation activities required for certification of ALMRS/IOC, Admin/Rehost, Office Automation, and E-mail.
- Conduct System Integration, Interoperability and Acceptance Testing Activities for IOC Release I, Office Automation, Administrative Rehost, and State specific applications.
- Install, test, evaluate and deploy Network Operating System (NOS) independent Transmission Control Protocol/Internet Protocol (TCP/IP) drivers for cross platform interoperability.
- Install, test and implement client version of Remedy Help Desk Software in each SO, Center, and W/O to allow direct entry of Bureau System Failure Log (BSFL's) by authorized personnel.
- Train and implement local Configuration Management Board (CMB).

- Convert, certify, and test conversion of data from Case Recordation, Mining Claim Recordation, Legal Land Description (LLD), and Status to ALMRS IOC Release I.
- Cooperate with Washington Office(WO), Denver Washington (DW), National Training Center (NTC), Wyoming, and the Pilot Sites in conducting training required to certify IRM staff.
- Prepare public room(s) for ALMRS/Modernization.
- Complete GCDB data collection; Q-Link for 1,913 townships.
- Provide records assistance, prepare a risk assessment, and develop a disaster recovery plan.

#### FY 1997 EXPECTATIONS:

- Continue fine-tuning the ALMRS/Modernization operating system network architecture and operations environment to achieve optimum performance.
- Continue installing, testing and deployment of PC Windows based client applications.
- Continue to achieve a mature, reliable and responsive Help Desk System.
- Maintain a fully functional CMB to ensure a standard ALMRS/Modernization operating environment that is responsive to end user needs.
- Continue with Pilot Activities relative to ALMRS/Modernization Release II.

### 3. ALMRS IOC PROJECT

#### A. ALMRS IOC Development

##### FY 1995 Accomplishments:

The major accomplishments completed in FY 1995 are as follows: Detailed IOC Design, Critical Design Review, Build One Design Review, Build One Software Integration Testing (SWIT), Build Two Design Review, and Build Two Software Integration Testing

##### FY 1996 Planned Accomplishments:

Complete the reporting subsystem during Build Three of ALMRS/IOC. Test IOC software from January through March 1996. This will include the conduct of Formal Requirements Testing (FQT) by CSC at their Golden, Colorado facility and segment testing by BLM at the designated pilot sites. Complete appropriate enhancements of IOC based on Independent Verification and Validation (IV&V) for deployment to field.

##### FY 1997 Expectations:

Deploy Bureau wide in FY 1997. IOC will transition into the operations and maintenance phase.

#### B. TRANSITION TO ALMRS IOC

##### FY 1995 Accomplishments:

- Office of IRM/Modernization initiated the Operational Assessment, Test and Evaluation (OAT&E) and framework for MITRE Corporation to perform Independent Verification and Validation (IV&V).
- September, 1995: The Office of IRM/Modernization, working with the IRMAC, provided a format for the Field Offices to use in developing their ALMRS Transition Plan. Format components included data, people, software/hardware and telecommunications.

##### FY 1996 Planned Accomplishments:

- By the end of FY 96: Field Offices will have in place and will be executing a site specific ALMRS IOC Transition Plan.
- By October 31, 1995: IRMAC will support NTC by developing a consistent allocation model for use in finalizing the Modernization Training Plan.
- By October 31, 1995: IRMAC will support NTC in assessing and implementing the IRM certification plan through re-evaluation of requirements and alternatives.



- By December 1, 1995: Field Offices will complete their ALMRS IOC Transition Plan and submit the same to the Office of IRM/Modernization.
- By December 30, 1995: IRMAC will meet to discuss ALMRS transition planning.
- By March 31, 1996: States and Centers shall implement help desks, using the remedy software product hosted on State Office MUPS.
- By April 30, 1996: The Office of IRM/Modernization will obtain the required certification of IOC required by Congress, OMB, and DOI in order to proceed with upgrades and deployment of ALMRS in FY 97
- By the end of FY96: IRMAC will support Office of IRM/Modernization in the development of Bureau wide Standard Operating Procedures for the ALMRS/Modernization Platform.
- Ongoing in FY96: Field Offices may use the ALMRS/ Modernization platform for such activities as rehosting state-specific applications, capacity and performance measurement, and data conversion. Office Automation functionality and system performance shall not be compromised. All developmental projects shall have a complete system engineering analysis and State Configuration Management Board (CMB) approval, prior to installation on the ALMRS/M platform. State-specific applications software shall be removed, as required, for IOC deployment.

#### FY 1997 Expectations:

- Field Offices will complete their ALMRS Transition Plan required to prepare their data, personnel, and modernization equipment for ALMRS IOC deployment in the field. As a part of this plan accomplishment, Field Offices will have completed any upgrades to their modernization equipment required in order to host ALMRS IOC. This augmentation may be required due to the utilization of ALMRS IOC modernization capacity utilized in support of state-specific applications.
- The Office of IRM/Modernization will oversee the installation of ALMRS IOC in the field offices.

### C. ALMRS Data Management:

#### 1) Administration and Management

#### FY 1995 Accomplishments:

Provided management and support for data, records, dictionary, data modeling and transition, data collection and user support for current applications/systems and the IRM/Modernization effort. Prepared software requirements and performed pathway analysis for IOC. Provided test data and support to the IOC data conversion effort.

#### FY 1996 Planned Accomplishments:

Develop plans for the corporate data dictionary. Provide management and data dictionary support for current operational systems and business rules for IOC. Develop IOC Data Transition guidelines and plans for Modernization. Provide assistance to States for developing their data transition plans provide assistance to States for developing their data transition plans. Provide user representation support. Develop and implement plan for data conversion for ALMRS/Modernization data to ensure installation "over the weekend" for the pilot sites and future site(s).

#### General Items:

**Data Conversion:** Each State Office except Alaska should plan to provide 8 WMs to support the following data conversion efforts - non-4550 funds:

- 1) Data Conversion testing and certification - Core Case.
- 2) Support cleanup activities needed for data preparation for IOC Modernization using GS Search and PDV.
- 3) Perform 1996 Random Sampling.
- 4) Support the Pilot site testing of Data Conversion.
- 5) Prepare Transition Plans for data conversion.

**LLD and Status Data:** Each State with incomplete LLD and Status collections should plan to continue collecting and validating dating with non-4550 funds at the level collected in FY 1995 in preparation for conversion of data to the Modernization platform.

Data/Records Deployment Preparation: Each State should plan to send representatives to the Modernization Data/Records Deployment Preparation Workshop which is scheduled for the second quarter of FY 1996. Target employees include Database Administrators, System Administrators, Data Administrators and Records Administrators.

#### FY 1997 Expectations:

Convert data residing in Case Recordation, Mining Claim Recordation, Status, Legal Land Description, Eastern States Status Collection, Texas Acquired Minerals Project and Geo-State Tables. Phase out Case Recordation, Mining Claim Recordation, Status, Legal Land Description, Eastern States Status Collection, Texas Acquired Minerals Project and Geo-State Tables as they are integrated into ALMRS/IOC. Office of IRM/Modernization will assist States in conducting quality tests and certification for all ALMRS data. Continue data administration and data dictionary support and assistance for IOC and current operational systems. Implement the corporate data dictionary/repository. Implement corporate data business rules. Office of IRM/Modernization will assist the States in implementing the ALMRS/IOC system.

#### GCDB

#### FY 1995 Accomplishments

Managed the GCDB data (categories 1-4) in high use areas of each State including Q-Link. Developed quality assurance procedures. Developed GCDB conversion software requirements for the ALMRS/Modernization Data Base.

#### FY 1996 Planned Accomplishments:

##### a) GCDB Data Collection

Collection will be accomplished only by in-house personnel. Emphasis should be placed on Q-Link activities and preparing data collected to date for data conversion to ALMRS Modernization. Continue to collect GCDB data (categories 1-4) in high use areas of the State. Provide overall project management direction and technical assistance to States and quality assurance reviews. Support Q file data collection support, GMM and QLINK/GLINK/LINK software and transition to Operations and Maintenance. Coordinate with other programs and agencies for use of GCDB data in a non-project environment.

<u>STATE</u>	<u>IN HOUSE</u>	<u>COLLECTION</u> <u>TOWNSHIPS</u>	<u>INSPECT-ATTRIBUTE</u> <u>TOWNSHIPS</u>
Alaska			
Arizona	\$504,000	150	2400
California	\$331,000	200	200
Colorado	\$400,000		1169
Eastern States	\$250,000	90	90
Idaho	\$343,000	60	600
Montana	\$500,000	0	1500
Nevada	\$318,000	50	1050
New Mexico	\$225,000	0	1118
Oregon	\$400,000	150	1120
Utah	\$502,000	270	748
Wyoming	\$290,000	250	250

The GCDB project will be sunsetted by the end of FY 1996. Operations and maintenance of GCDB will be transitioned to the Cadastral Survey (GeoSciences) Program starting in FY 1997.

##### b) GCDB Data Conversion

Develop and implement GCDB data conversion software ensuring compatibility with ALMRS/IOC. Provide direction, guidance, and technical support to the New Mexico pilot sites for GCDB data conversion.

##### 3) Data Collection and Validation (DC&V)

#### FY 1995 Accomplishments:

Conducted annual sampling as required by WO IM 94-251. Processed all CR and MCR data through Prime Data Validation (PDV) edits. Corrected identified errors in CR, MCR, and LLD. The Project sunsetted at the end of FY 1995.

#### 4) ALMRS Data Conversion

##### FY 1995 Accomplishments:

Completed Alaska data conversion software requirements. Placed the Data Conversion Software Requirements Specifications under configuration management.

##### FY 1996 Planned Accomplishments:

Test the data conversion software. Perform trial runs on each pilot sites data prior to actual data conversion. Prepare and test software for IOC data conversion. Convert and load remaining data for testing in New Mexico. Provide standards, training, conversion guidance, and support to the States for all aspects of data conversion.

##### FY 1997 Expectations:

Prepare and test software for IOC data conversion. Convert and load remaining State Office data. Provide standards, training, conversion guidance, and support to the States for all aspects of data conversion.

#### 5. Geospatial

##### FY 1995 Accomplishments:

Updated the File Management System to support collection of metadata in compliance with the FGDC Content Standard. Designed metadata repository. Designed and implemented a Spatial Data Clearinghouse. Converted the Kongsberg driver to the modernization platform.

##### FY 1996 Planned Accomplishments:

Continue to evaluate hardware and software configurations as new items are proposed as additions or modifications to contract CLIN list. Complete the interface to the relational metadata tool. Continue to assist the states in the transition of Geospatial processing from the Prime/MOSS to Modernization. Initiate planning to procure Modernization infrastructure sufficient to transfer spatial processing and data from the Primes prior to decommissioning.

##### FY 1997 Expectations:

FY 1997 should be the crest of the conversion of Geospatial processing. During this year the staff will participate in the final push to completely remove all spatial processing from the Primes and shut them down. Processing will transition as well as new spatial technology will become available to BLM. The debut of the Spatial Data Engine will revolutionize spatial queries. To take advantage of this will require a reanalysis and redesign of the BLM's spatial database. The GSS will continue to provide the same support as described in FY 1996.

#### 6. Public Room:

##### FY 1995 Accomplishments:

Provided assistance and advice to IOC development regarding public room screens, cost recovery, and publicly available data.

FY 1996 Planned Accomplishments:

Develop public room training for field office public room customers. Develop standard cost recovery for public data/record from ALMRS. Provide guidance for planning the implementation of ALMRS in public rooms. Provide public rooms for FY 1997 deployment.

FY 1997 Expectations:

Provide assistance and guidance to field offices for the implementation of ALMRS in public rooms.

7. BLM/USGS Liaison Activities

FY 1995 Accomplishments:

Developed an endorsed BLM and USGS Strategic Plan, Charter, and Project Plan for accomplishing a multi-resolution cadastral data framework.

FY 1996 Planned Accomplishments:

Select pilot sites and demonstrate the framework concept of the Federal Geographic Data Committee for cadastral, boundary and land ownership data. Initiate work with State and County data. Continue support of project and established Technical Team, including designated personnel from NMSO, IDSO, AZSO, NARSC, and Office of IRM/Modernization. Work shall include project formulation through concept development, resolution of technical issues and testing. A total of three one-week trips are anticipated. Each State shall contribute 2 WM from the benefitting activity. Office of IRM/Modernization will fund travel and per diem.

FY 1997 Expectations:

Improve knowledge, access, and customer service to cadastral, boundary and land status data as baseline for all other resource, social economic, etc. themes of data.

4. Administrative Rehost:

A. Bureau Rehosted Administrative Systems

FY 1995 Accomplishments:

Completed the rehosting of 13 Bureau wide applications presently operating on the Honeywell Mainframe to the ALMRS/Modernization platform. Transitioned 3 of the rehosted systems to a production environment on the ALMRS/Modernization platform. Maintained 30 Bureau wide Computer Applications resident on mainframe, mini, and PC platforms. Completed 206 requests for modifications to these systems.

FY 1996 Planned Accomplishments:

Complete transition of all rehosted Bureau wide applications to the ALMRS/Modernization platform. Maintain all Bureau wide applications resident on the ALMRS/Modernization and PC platforms.

FY 1997 Expectations:

Maintain all Bureau wide applications resident on the ALMRS/Modernization platform. Provide contract support for maintenance of ALMRS IOC.

B. Departmental Administrative Systems: IRM Support of IDEAS

FY 1995 Accomplishments:

- Cost Analysis Study for Bureau Deployment
- Basic determining and capacity planning
- Hardware/software acquisition support
- New Mexico supplied system and user support for pilot sites.

FY 1996 Planned Accomplishments:

- Assist in refining the deployment strategy.
- Assist in refining the cost model based on new deployment strategy.
- Complete capacity planning based on actual usage data.
- Incorporate data access into BLM data sharing strategy.

5. Operation & Maintenance:

A. O&M Operations:

FY 1995 Accomplishments:

Developed O&M Plan for Modernization platform. Provided support for Bureau wide telecommunications and security. Established an architecture for Bureau wide data communications. Installed additional MUPs to prepare for Rehosed applications and data conversion. Directories were established for the Functional Qualification Tests (FQT) of the Rehosed applications. Evaluated, selected and installed GroupWise software for office automation and E-mail. Continued the operations and maintenance of BLM's legacy systems.

FY 1996 Planned Accomplishments:

Continue support for operations and maintenance of the Modernization platform. Continue to establish and maintain GroupWise office automation and E-mail. Deploy security firewalls to all BLM sites connecting to the DOINET. Use telecommunication management tools to monitor and improve the Bureau's data communications.

States listed will support testing of the Modernization Infrastructure, including any new releases or versions of the Modernization hardware and COTS/OA software and testing the integration of the DOS platform and UNIX platform. This testing will be in addition to testing at the Pilot Sites. The States include: AZ, CO, MT, NV, OR for approximately one work month each. Office of IRM/Modernization will fund travel and per diem costs, if required. However, the States will fund the work month costs.

FY 1997 Expectations:

Provide support for the IOC deployment and operations. Continue to support the operations and maintenance of COTS/OA and Rehosed applications. Maintain the baseline hardware and software, including the maintenance of the infrastructure database. Support security auditing reports. Continue to support and enhance the Bureau's WAN and LAN. Continue the decommissioning of the legacy systems, and the Honeywell and Prime computers, based on the ALMRS schedule.

B. Modernization Test Facility

FY 1995 Accomplishments:

Established a modernization test facility.

FY 1996 Planned Accomplishments:

Complete the test facility. Additional hardware and software will be purchased to support the modernization platform. New versions of hardware and software will be tested before deployment to field offices.

FY 1997 Expectations:

The test facility will continue to evaluate all modernization products and BLM new applications.

C. Maintenance Delivery Orders

FY 1995 Accomplishments

Initiated maintenance delivery orders for all installed Modernization hardware and software through reports from the infrastructure database.

FY 1996 Planned Accomplishments

Prepare maintenance delivery orders timely to avoid any disruption in maintenance services.

FY 1997 Expectations

Prepare maintenance delivery orders timely to avoid any disruption in maintenance services.

D. Help Desk

FY 1995 Accomplishments:

BLM combined the Computer Sciences Corporation's support desk with BLM's National Help Desk. The identification and purchase of help desk software was completed.

FY 1996 Planned Accomplishments:

Complete the analysis, development and implementation of a Bureau wide trouble ticket database and procedures. State help desks personnel should plan on 1-2 weeks at the National Help Desk for training and procedural training.

FY 1997 Expectations:

The National Help Desk and the State Help Desk will be fully operational.

E. Configuration Management

FY 1995 Accomplishments:

Established the National Configuration Management (CM) Section. Developed Bureau wide Guidelines, and Policies and Procedures for CM. Established the National Configuration Management Board and National "core" baseline configuration items.



#### FY 1996 Planned Accomplishments:

Continue to conduct the National Configuration Management Board Meetings and manage the baseline documentation that affects national applications, Modernization hardware and COTS packages. Train all state IRM and Special Developmental Project on the Policies and Procedures of Configuration Management. Conduct Functional and Physical Configuration Audits on all Modernization hardware and COTS packages and Bureau wide software applications. Certify the National Core baseline configuration in each state and conduct in process configuration management audits. Each State will have established and have an operating CMB by the end of the first quarter.

#### FY 1997 Expectations:

CMBs will continue to meet and CM processes will have become a part of O&M.

#### F. IRM/Modernization Audits

The audit is a four-phase process consisting of scoping, formal evaluation phase, dissemination of results, and follow-up phase.

#### FY 1996 Expectations

An audit of the Pilot Sites: NM, WO, NTC, DW, will be conducted in November-December time frame. The first three sites scheduled for upgrade in FY 1996 (MT, NV, AZ) will be audited in July-September. An IM will be sent to each office. In FY 1996, a schedule will be developed for auditing of the Bureau's nine remaining sites.

#### FY 1997 Expectations:

Evaluations will be conducted on the nine remaining sites by the team of specialists approach. Lessons learned from the FY 1996 evaluations will be incorporated into the final phase. Plans will then be formulated for scheduling evaluations of each office on a 3-year cycle.

#### 6. Training and Certification:

##### FY 1995 Accomplishments

Basic training was provided in all States except Alaska and Wyoming and followed the general deployment schedule. Train-the Trainer approach was used to deliver training at the State level.

Developed training for IOC. A comprehensive training plan was developed for both FY 1996 and FY 1997. A Training Plan was developed for the certification of the Bureau's IRM workforce.

##### FY 1996 Planned Accomplishments

NTC has the lead for ALMRS/Modernization training.

The use of 4550 funds will be used primarily for the transition of basic functions from the PC-based platform to that of Modernization (AIX Unix). The actual courses to be funded by 4550 funds will be forwarded in an Instruction Memorandum.

Automation training for Wyoming and Alaska will be provided. Provide guidance and funding for training coordination in New Mexico pilot. IRM certification will be initiated in all States, with Wyoming serving as a

pilot. IM will be issued in the first quarter. Funding for advanced training and personnel certification process will be held in WO.

#### FY 1997 Expectations:

ALMRS/Modernization training will be approximately two-thirds completed in FY 1996. The remaining training will focus on the delivery of IOC training and the completion of training needed for IRM personnel certification.

### 7. Communications (Inreach/Outreach):

#### FY 1995 Accomplishments:

CSC and BLM co-sponsored an IRM Forum (technical/managerial) to explain the background of the ALMRS/Modernization contract, its technical components and the progress being made to date.

Red team visits (pre-install) visitations by the Office of IRM/Modernization were conducted in four states. Associate State Directors were invited and several attended the Quarterly Reviews held for the Department.

Three issues of the printed newsletter *Discovery* was produced and distributed to all employees.

A weekly E-Mail message *Modernization on the Move* was sent to the WO ADs, Associate State Directors and the IRM Chiefs in each State/Office, as well as CSC. Weekly calls to Area/District Managers were made to hear and address their concerns.

#### FY 1996 Planned Accomplishments:

*Modernization on the Move*, weekly conference calls to Field Managers, DOI Quarterly Reviews and regular communications with IRMAC will continue.

Each State/Office should consider initiating an electronic newsletter(s) which specially focuses on IRM/Modernization related issues and concerns within their State/Office. The newsletter(s) should focus on both technical and managerial issues. Frequency of issuance will depend on the issues within each State/Office, but as a suggested minimum should be at least monthly. Copies of each newsletter as a minimum, are to be sent (electronically, if possible) to the Office of IRM/Modernization. As a minimum, each State/Office should consider an addendum to *Modernization on the Move* that covers State/Office specifics. The supplemented *Modernization on the Move* should then be routed to State/Office management and IRM personnel.

#### FY 1997 Expectations:

Continued implementation of the communication plan is anticipated. All current communication efforts will continue and modifications will occur as needed.

### WILDLIFE & FISHERIES INFORMATION SYSTEM (WFIS)

#### 1. FY96 Planned Accomplishments:

##### a. WFIS Special Status Species Tracking

- Assist and provide training and user support for implementation of the WFIS SSST.
- Provide management and support for installation of the WFIS SSST.
- Complete installation of WFIS SSST.
- Completion of installation in pilot sites in NM and the NTC by December 1995.
- Complete all remaining states except Alaska by May 1996.

- Provide analysis to determine the feasibility of developing a Computer Based Training (CBT) package for Bureau wide training and implement.

b. Initiate development of WFIS SSST Release II which includes:

- Enhancements identified by field users during System Acceptance Test.
- Occurrence modules for the Nature Conservancy data exchange.
- Requirements analysis for development of tables containing Section 7 Consultation, Administrative, etc., data.

c. Initiate development of WFIS Phase II

- Initiate WFIS Phase II through the analysis, design, and detailed requirements analysis stages for expanding Alaska aquatic Resources Information management System.

d. Prepare statement of need for approval by the project sponsor and IRMRC for WFIS data conversion. Involve UAT.

### General Directives for States:

Each state will be expected to develop a plan for the implementation of ALMRS in their public rooms. This may be included in the state's Data Transition plan.

States will develop disaster recovery plans (including risk analyses and continuity of operations plans) for the Modernization platform and update disaster plans for existing equipment.

### State Specific:

Participate in project planning and implementation of ALMRS in the Public Room. Assist in developing training, public notices, and outreach materials and goals.

• State Specific Directives

Office	Specific Instruction	
AK	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (5 Wms). A total of 6 1-week trips are required for each employee.</li> <li>• Support ALMRS Data. Continue according to the GCDB Data Collection Plan.</li> </ul>	
AZ	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 3 personnel (12 Wms). A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. Finish attribution for all Arizona Townships. Support California with computation, inspection, and attribution.<sup>1</sup></li> <li>• Support GCDB \$504,000</li> </ul>	504,000
BW		2,613,000
CA	<ul style="list-style-type: none"> <li>• Support ALMRS Data. Continue computation, inspection, and attribution of California townships according to the GCDB Data Collection Plan.<sup>2</sup></li> <li>• Support GCDB \$331,000</li> </ul>	331,000
CO	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development and provide support with 6 personnel (18 WM). Three trips will be required to IOC facility in Denver and 3 trips to Contractor's headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. First priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li> <li>• Support GCDB \$400,000</li> </ul>	400,000
ES	<ul style="list-style-type: none"> <li>• ALMRS Data</li> <li>• Continue according to the GCDB data Collection Plan. \$150,000</li> </ul>	150,000
ID	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development and provide support with 1 person (3 WM). Three trips will be required to IOC facility in Denver and 3 trips to contractor's headquarters in Rockville, MD. A total of 6 1-week trips will be required.</li> <li>• Support ALMRS Data. First priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li> <li>• Support GCDB \$343,000</li> </ul>	\$343,000
MT	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (9 WM). Travel will be required to the IOC facility in Denver (3 trips) and Contractor's headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. Stop computation, finish inspection, and complete attribution of existing Montana townships.</li> <li>• Support GCDB \$500,000</li> </ul>	500,000

<sup>1</sup> To support the BLM/USGS/USFS Geospatial Digital Data Project /Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed as soon as possible.

2. To support the Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed as soon as possible.

Office	Specific Instruction	
NV	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development and provide 2 personnel (6 W/M). Travel will be required to the IOC facility in Denver (5 trips) and Contractors headquarters in Rockville, MD. A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. 1st priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li> <li>• Support GCDB \$518,000</li> </ul>	345,000
NM	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 1 person for 3 W/ms. Travel will be required to the IOC facility in Denver (5 trips) and Contractors headquarters in Rockville, MD. A total of 6 1-week trips will be required.</li> <li>• Support ALMRS Data. Stop computation of Colorado townships, 1st priority is attribution, 2nd priority is inspection.</li> <li>• Data Conversion: In addition to the data conversion tasks specified in the general directives, New Mexico will support data conversion testing with one employee. Perform 1996 pre-conversion random sampling. Provide DWO with tape of LLD frozen 5 weeks prior to deployment. Provide DWO with tape of all data in Status Master file - frozen 4 weeks prior to deployment. Generate certification sample of Case Recordation and Mining claims Thursday prior to deployment.</li> <li>• Modernization Records Assistance: Provide assistance in completing Official Agency Record Designation Document, Privacy Act Notifications, Public Room Notifications, and other transition documents for deployment and implementation of IOC in New Mexico.</li> <li>• Support OAT&amp;E) Provide salary for three data entry specialists in Albuquerque, three in Farming and one in Taos for participation while testing the interoperability of system interfaces; and 2 telecommunication specialists, 1 system administrator, 1 hardware specialist, 1 data GroupWise spec.</li> <li>• Support Pilot Program \$603,000</li> <li>• Support GCDB \$225,000</li> </ul>	828,000
OR	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (6 W/M). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD. (3 trips). A total of 6 1-week trips will be required for each employee. OR will also fund 2 W/ms and 2 weeks travel for participation in an independent review of preliminary design for IOC Spatial component and the products resulting from the Rapid Application development effort by GIS specialists.</li> <li>• Support ALMRS Data. 1st priority is attribution, 2nd priority is inspection, 3rd priority is computation.<sup>3</sup></li> <li>• Support GCDB \$400,000</li> </ul>	400,000

<sup>3</sup> To support the Federal Geographic Data Committee joint pilot project within the Transborder Initiative area, efforts should be made to assure data within this area is attributed as soon as possible.

<sup>4</sup> To support the BLM/USGS/USFS Geospatial Digital Data Project, efforts should be made to assure data within this area is attributed as soon as possible.

Office	Specific Instruction	
UT	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 2 personnel (6 W/M). Travel will be required to the IOC facility in Denver (3 trips) and Contractors headquarters in Rockville, MD (3 trips). A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. 1st priority is attribution, 2nd priority is inspection, 3rd priority is computation.</li> <li>• Support GCDB \$502,000</li> </ul>	502,000
WY	<ul style="list-style-type: none"> <li>• Support DW ALMRS IOC software development with 1 person (6 W/M) and of Pathway Analysis Effort 2 persons (6 W/M). Travel will be required to the IOC facility in Denver (5 trips) and Contractors headquarters in Rockville, MD (5 trips). A total of 6 1-week trips will be required for each employee.</li> <li>• Support ALMRS Data. Support Montana computation, inspection, and attribution.</li> <li>• Support GCDB \$290,000.</li> <li>• Support Configuration Management by operating a Configuration Management Board (CMB) in a Pilot environment, in coordination with the Office of ALMRS/Modernization.</li> <li>• Support Training and Certification by conducting a Certification Program in a Pilot environment, in coordination with the NTC.</li> </ul>	440,000
SC	<ul style="list-style-type: none"> <li>• Provide funding in support of Office of IRM/Modernization's share of program support cost (fixed costs, \$251,000).</li> <li>• Provide funding in support of IRM Contract Support Team (SC-652), \$393,000.</li> <li>• Provide funding in support of Human Resources Management Center \$60,000</li> </ul>	704,000
NTC	<ul style="list-style-type: none"> <li>• Support Operational Assessment, Test, and Evaluation (OAT&amp;E)</li> <li>• Support the OAT&amp;E efforts</li> <li>• Provide 5 W/Ms for NM IRM training position to support NTC.</li> </ul>	2,393,000
DW	<ul style="list-style-type: none"> <li>• Provide funding for Denver/Washington Office (4550 - \$37,966,000)</li> </ul>	37,966,000 11,600,000* 1,000,000**
WO	<ul style="list-style-type: none"> <li>• Provide funding for IRM Liaison Staff (WO 106) \$40,000</li> </ul>	83,000
4550 Total	Senate Mark	48,500,000
GRAND TOTAL		61,100,000

\* MLR funds to cover project shortfall.

\*\* Funds for IOC Release II.



Historically provided non-IRM program funding for software applications, IRM operation and maintenance and data management.

<u>ACTIVITY</u>	<u>AMOUNT</u>
1000	\$ 751,000
1100	294,000
1150	185,000
1200	47,000
1300	518,000
1400	329,000
1500	100,000
1600	262,000
1800	3,773,000
1990	361,000
6300	<u>210,000</u>
TOTALS	\$ 6,830,000

## FY 1996 PAWP Directives

2100	Construction and Access
Activity Objectives	
<ul style="list-style-type: none"> <li>• Construct and rehabilitate buildings and facilities, such as recreation and transportation facilities, warehouses, yards, and fire stations, which are necessary to support public land management.</li> <li>• Ensure accessibility standards for the disabled are strictly followed for all construction projects.</li> </ul>	

### Congressional Priorities

#### House Mark

"The Committee recommends an appropriation of \$2,515,000 for construction and access, which is \$504,000 below the request, and \$9,553,000 below the 1995 funding level. These funds should be used to fund the highest priority construction needs as stated in the budget justifications." **This eliminated funding for Lake Havasu Fisheries and Emergency Services.**

#### Senate Mark

"The Committee recommends an appropriation of \$2,015,000, a decrease of \$1,004,000 below the budget estimate and \$500,000 below the House allowance. The committee expects the Bureau to fund the highest priority construction needs in the order stated in the budget justifications. "This eliminates funding for El Camino Real. **The Senate added \$600,000 for construction at Flagstaff Hill.**

### General Items

- Actively pursue obligation of funds for all construction projects approved in the FY 1996 Interior Appropriations Act. The goal for the construction program is to obligate the funds during the same year that they were appropriated. However, do not obligate funds for projects in the FY 1996 Appropriations Act until the Act is passed by Congress and signed by the President. New starts are not authorized during a Continuing Resolution.
- Carryover funds from previous years are not included in the FY 1996 cost targets. They will be identified separately in the AWP feedback.
- All reprogramming of construction funds must be approved by the Washington Office (WO-880).
- See the General Directives for guidance on construction of new facilities.

### \*Explanatory Narrative/Other Policy Guidance—Construction and Access

\*The House and Senate Marks both include funding for the projects listed in the following table. Survey and design work should be nearing completion for all of these projects.

Office	Construction and Access	Specific Instruction
AK	Sourdough Campground, phase IV - \$584,000	
AZ	West Aravaipa Ranger Station - \$200,000	
CA	Railroad Flat Campground - \$218,000	
CO	Penitentie Canyon - \$220,000	
ID	Byington Campground - \$290,000	
MT	James Kipp Campground - \$345,000	
NV	Indian Creek Accessibility Rehabilitation - \$57,000	

Office	Construction and Access Specific Instruction
NM	Datil Well Recreation Site Reconstruction - \$41,000
WY	Encampment River Recreation Area - \$60,000

- Funding for Flagstaff Hill. \$600,000 is a Conference item. The project is likely to be approved.
- Funding for El Camino Real is a Conference item. The Senate has taken a position that no new visitor centers be approved. WO 880 does not know the fate of this project.
- Funding for Lake Havasu Fisheries and Engineering Services is not included in either the House or Senate Mark. Approved. funding is doubtful.
- All States should strive to obligate these construction funds in FY 1996. This will should will for our planning and will protect these funds from potential future rescission drills.
- Provide an estimate of labor cost for each construction project listed above. This will be used by WO 880 to calculate how much leave surcharge should be withheld. Please include this information for Flagstaff Hill and El Camino Real.
- Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

2640	Central Hazardous Materials Fund
Activity Objectives	
<ul style="list-style-type: none"> <li>• Fund remedial investigations/feasibility studies and cleanups of hazardous waste sites for which the DOI is liable. These projects are typically multi-year in nature, so the availability of no-year funding to finance the projects will significantly increase the efficiency with which the funds are spend and the projects are managed.</li> <li>• Recover costs from other parties to be credited to the Central Hazardous Materials Fund. Thus, this fund may be composed of both annual appropriations of no-year funds and offsetting collections that are available until expended and not subject to further appropriation.</li> </ul>	

### Congressional Priorities

The Central Hazardous Materials Fund is established to include funding for remedial investigations/feasibility studies and cleanup of hazardous waste sites for which the Department of the Interior is liable pursuant to the Comprehensive environmental response, Compensation and Liability act and includes sums recovered from or paid by a party as reimbursement for remedial action or response activities.

The House Mark recommends an appropriation of \$10,000,000 for the Central Hazardous Materials Fund, which is \$4,024,000 below the request, and \$3,409,000 below the 1995 funding level. The Committee expects the Department to fund the highest priority, ongoing or emergency projects within this funding level, and not start new, non-emergency projects.

The Senate Mark recommends an appropriation of \$10,000,000 for the Central Hazardous Materials Fund, which is a decrease of \$4,024,000 below the budget estimate and the same as the House allowance. The Committee expects the Department to fund the highest priority, ongoing, or emergency projects within this funding level. The Department should not start any new nonemergency projects.

### General Items

- Covers non-workmonth costs associated with specific remedial action projects. The Central Hazardous Materials Fund account will be used to pay for the cost of remedial investigation/feasibility studies and cleanup contracts. Actual allocations from this fund will ultimately depend upon unanticipated changes and work schedules at funded sites as well as reallocations recommended by the Advisory Group on the basis of the Departmentwide hazardous waste site ranking system.
- Pursue aggressive cost recovery action from the parties who are responsible for contaminating Federal lands since there is authority for cost recoveries from other parties to be credited to this fund.
- Cost recovery payments in forms other than cash settlements with responsible parties are allowed in this fund. The Department prefers cash payments, however, settlements may be in the form of stock or other forms of property. The language provides authorization to receive, retain or sell stocks or other forms of property.

### Minimum Levels of Performance Central Hazardous Materials Fund (2640)

Central Hazardous Materials Fund 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Project lists/dollars expended																0

Atlas Mine			TBA														0
Murtaugh Landfill					TBA												0
Monite Site								TBA									0
Lee Acres Landfill									TBA								0
Oroville Landfill										TBA							0

TBA-To Be Announced after Departmental Central Hazmat Decisions.

### Explanatory Narrative/Other Policy Guidance—Central Hazardous Materials Fund

Office	Central Hazardous Materials Fund (CHF) Specific Instruction
CA	All funding for Atlas Asbestos Mine is subject to CHF restrictions.
ID	All funding for Murtaugh Landfill is subject to CHF restrictions.
NV	All funding for the Monite Site is subject to CHF restrictions.
NM	All funding for Lee Acres Landfill is subject to CHF restrictions.
OR	All funding for Oroville Landfill is subject to CHF restrictions.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator CH Fund	96 SO Planned	Change from Minimum +/-	Explanation of Change

Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

2800	<b>Wildland Fire Management</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Assure that all wildland firefighters know and fully understand the 10 Standard Firefighting Orders, and the Situations that Shout Watch Out. Emphasis will be placed on the proper execution of swift and aggressive initial attack relevant to fire behavior and the resource objectives. All personnel that might be assigned, or be on a fire line in any official capacity, will be fully trained in the proper use of fire shelters.</li> <li>• Provide those forces identified in the State's and District's Fire Management Plan that are within the allocated funding capability, to detect, prevent, attack, and suppress wildfires to meet the defined management objectives.</li> <li>• Incorporate fire into resource management plans and operations, understanding that fire is the dominant ecological disturbance process and effects every aspect of our mission.</li> <li>• Utilize prescribed fire to protect and maintain ecosystems and economic values and enhance resources.</li> </ul>	

### Congressional Priorities

#### House:

"The Committee recommends \$235,924,000 for a new consolidated firefighting account, Wildland Fire Management, which combines Fire Protection and Emergency Department of the Interior Firefighting Fund. The funding provided is the same as the 1995 funding level for these two accounts, and \$10,321,000 below the request. The Committee has taken this action to improve Congressional oversight of presuppression and suppression expenditures, and streamline administrative cost reporting. This new account includes all activities related to wildland fire management previously covered by the two accounts, including management, planning, fire use, prescribed fire and hazard fuel reduction, pre-season readiness and preparedness, operations, and emergency rehabilitation. The operations function includes activities related to monitoring and managing naturally occurring prescribed fires. High priority renovation or construction of fire facilities to correct critical health and safety problems and to improve the overall effectiveness and efficiency of wildland fire management is permitted as proposed in the request.

The appropriation includes \$130,931,000 for preparedness and fire use and \$104,993,000 for suppression operations. The Committee expects the Department to submit a short statement of the scope of each activity by December 1, 1995.

The Committee endorses the concept of using the "most efficient level" (MEL) to minimize total wildland fire costs over time. The fire use and management activity is funded at 84% of the estimated 1996 MEL.<sup>1</sup> Funding for the operations activity is set at 84% of the ten-year average actual costs for this activity. Should additional funding be required, the Department should first use the \$50.2 million contingency fund appropriated in 1993. Beyond that, the Secretary's authority under section 102 of this Act should be invoked. The Committee has included language in section 102 which requires that supplementals be submitted as promptly as possible.

Finally, the Committee is concerned that the growing costs of fighting wildlife fires are due in part to fire suppression tactics that are not commensurate with the resources protected and to the high level of fuels in many areas. The Committee urges the wildland fire management agencies to undertake fire protection and suppression activities that protect public and firefighter safety and that are reasonable when compared to the resource and other values at risk. Within the funds available, the Committee urges the agencies to undertake aggressive efforts to reduce fuel loads through prescribed fire or other means to reduce future fire suppression costs and to improve the health of the lands and resources."

#### Senate:

<sup>1</sup> <sup>5</sup>Five million dollars for fire construction were included in the DOI allocation but are not part of the old MEL. Therefore the House funding is less than 84% of MEL.



"The Committee recommends \$242,159,000 for wildland fire management, a new, consolidated account, which combines fire protection and emergency Department of the Interior firefighting fund,...The new account includes all activities related to wildland fire management previously included in the two accounts, including management, planning, fire use, prescribed fire and hazard fuel reduction, pre-season readiness and preparedness, operations, and emergency rehabilitation. The operations function includes activities related to monitoring and managing naturally occurring prescribed fires. High priority renovation or construction of fire facilities to correct critical health and safety problems and to improve the overall effectiveness and efficiency of wildland fire management is permitted as proposed in the request.

The Committee recommends \$137,166,000 for preparedness and fire use and \$104,993,000 for suppression operations. The Committee expects the Department to inform the Committee on the scope of each activity by December 1, 1995.

The Committee endorses the concept of using the "most efficient level" (MEL) to minimize total woodland fire cost over time. The fire use and management activity is funded at 88 percent of the estimated 1996 MEL. Funding for the operations activity is set at 84 percent of the 10-year average actual costs for this activity. Should additional funding be required, the Department should first use the \$50,200,000 contingency fund appropriated in 1993."

## General Items

- With the change in the appropriation of fire funding, activity and subactivity coding will be substantially revised. More information will be forthcoming as soon as a proper numbering scheme can be agreed upon with the Service Center for FFS compatibility. Probables at this time are:
  - The new Fire Use and Preparedness Activity will be broken down into two subactivities for cost target allocation and budget execution, namely Fire Use and Emergency Preparedness;
  - Suppression Operations Activity will be broken down into two subactivities for budget execution, namely Suppression and Emergency Rehabilitation;
  - The numbering system for the new structure will be different than the current 1500 series.
- The appropriate suppression of wildland fires is a top priority and takes precedent over other normal Bureau activities. All trained and qualified personnel are to be made available for fire assignments as needed and other personnel are to provide support.
- Managers should familiarize themselves with the Departmental memo of March 25, 1995 from the Assistant Secretary - Policy, Management and Budget on "Streamlining the Interagency Wildland Fire Program". It relates that the wildland fire programs are not available to fund other land management or operating programs within the four bureaus. You are cautioned that fire funds should only be used for fire program-related and legitimate support costs - not as a subsidy for other programs.
- Funding for ALMRS/Modernization has been derived on a program basis at the national level. The fire program was included in this and therefore should not reassessed for any additional charges at the State/District/Resource Area level.
- No more than 10% of a state's Emergency Preparedness cost target can be targeted for the cumulative state/district/resource area fixed (non-direct fire) support costs.
- Total obligations plus prior year recoveries cannot exceed an office's assigned cost target. Prior year recoveries will not be considered part of a State/Office cost target; these recoveries will be moved into a central account for distribution at a later date. States/Offices should disregard the prior year recovery column of their financial reports.
- Fire carryover funds, in contrast to MLR funds, will continue to be consolidated at year-end and reallocated by the National Office.
- All Offices are reminded to plan on funding all fire employees' base "8" work hours and Fixed Ownership Rates (FOR) for fire engines and other exclusive equipment and aircraft from Fire Use and Management and Preparedness funds.
- The Fire Management Program will participate as one of the "partners against weeds". Following the 1995 direction provided by Fire Management and the National Weed Team Leader district fire management personnel will continue to coordinate with Area Managers to identify and implement appropriate detection, prevention, and control measures.
- Offices will assist those Rural Fire Protection Districts that consistently share in mutual aid activities to obtain/maintain the ability to meet NWCG wildland fire fighting safety standards.
- All contract aircraft guarantee and government owned aircraft fleet fixed ownership costs funds will be held in a national fire aviation funding pool and obligated to the Office of Aircraft Services (OAS) at the onset of the fiscal year. The following Table will be used for FY 96 and is based upon the FY 95 actual authorized and obligated funded aircraft fleet plan. Changes must be documented in the Fire Plan and approved by the Director of Fire and Aviation:

### Contract and Fleet Aircraft

State	Retardant Aircraft Multi-engine	Smoke-jumper Aircraft	Helicopters		Air Attack Aircraft	Other	Total
			Light	Medium			
Alaska	2	5	3	1	2	5	21
Arizona			3			0.5	3.5
California	1		1	2	1		0
Colorado	1		1				2
Idaho	1		2		1	0.5	3.5
Montana	1		1				0
Nevada	2		3	1	1	1	8
New Mexico							0
Oregon			1				4
Utah			1		1		2
Wyoming							0
NIFC		2				1	0
National Office							0
Total	8	7	19	7	6	8	55

- Use short term on-call rental agreements funded from State allocated funds for all fire aircraft requirements not identified in the table.
- Continue to convert all fire contracted aircraft to a *daily guarantee bid* type of contract when existing contracts expire.

#### Cost Targets

- All DOI fire research and construction funds (\$1,320,000 & \$2,770,000) are included in the National Fire and Aviation Office for distribution. This consolidation is made for ease of administration.
- PAWP cost targets were derived utilizing MEL and past years' funding levels as the principle factors of influence. The levels of allocations between Fire Use and Management and Preparedness was based on the historical use rate established in FY 95.
- Each State's allocation has funding to instruct and participate with national and interagency teams, courses and workshops.

### Minimum Levels of Performance—Preparedness and Fire Use

Preparedness and Fire Use 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Prescribed Fire - Acres Treated*																0

\* No numbers are assigned in these directives, since that will be state/district/resource areas' decision as to how many acres will be treated. An estimate from each state should be submitted in the PAWP narrative feedback.

#### Explanatory Narrative/Other Policy Guidance—Preparedness and Fire Use

Office	Preparedness and Fire Use Specific Instruction
AK	Work with the Interior cooperating agencies in developing and implementing a Prescribed Natural Fire Program.
CA	Provide leadership and coordination for the Joint Apprenticeship Training Program.
NV	Your cost target includes \$50K for unscheduled overtime and prepositioning for all of the Great Basin Smoke jumpers.
SC	Cost target includes: 1) full funding for salary and operational expenses associated with the Fire Management Specialist assigned to the Center, 2) administrative and finance support of the fire program, 3) Public Land Statistics input, 4) support for Technology Transfer and GIS activities
NTC	Cost target will include full funding for salary and operational expenses for a permanent fire sciences specialist to serve as a core member of NTC's staff, when selected
RP (FA)	Cost target includes full funding for the Fire aviation aircraft contracts and fleet for transfer to OAS, DOI Fire Research Initiative funds, NWC/G funds, and special Director initiatives such as the Joint Apprenticeship Program.

• Other Concerns

### Minimum Levels of Performance—Suppression Operations

Suppression Operations 1996 Minimum Level of Performance																
Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Rehab - Acres Treated*																0
																0

\* No numbers are assigned in these directives, since that will be reported by each state as a result of the 1996 fire incidents.

## FY 1996 PAWP Directives

5200	Adopt-A-Horse
Activity Objectives	
<ul style="list-style-type: none"><li>• Provide for the adoption of excess wild horses and burros by qualified private parties under cooperative agreements.</li><li>• Recover a part of the associated veterinary, transportation, and animal maintenance costs from persons adopting the animals.</li></ul>	

### Congressional Priorities

None

### General Items

- Except for the cost of shipping animals from field capture sites to the initial preparation facilities, States should charge transportation costs to this account.

## FY 1996 PAWP Directives

5310/5320	Repair of Damaged Lands (PD./O & C)
Activity Objectives	
<ul style="list-style-type: none"><li>• Rehabilitate lands damaged by users who have not fulfilled the requirements of contracts or permits for which performance bonds were posted.</li><li>• Rehabilitate lands damaged in the course of unauthorized activities.</li><li>• Rehabilitate lands damaged by authorized users who make repair payments in lieu of performing actual repair.</li></ul>	

### Congressional Priorities

None

### General Items

- Collect funding from the authorized users of public land resources for the timely restoration and repair of public lands.
- Repair of damaged lands projects should be based on anticipated level of collections and available unobligated balances within the state.
- Charges may occur against the 5310/5320 accounts only after funds have been collected. Charges can only be made to projects to the extent that funds are available. Verify fund availability with the appropriate FFS report before identifying workloads.
- Labor cost plans and operations plans will be required for 5310/5320 subactivities consistent with BLM Manual Section 1681 and BLM Handbook H-1681-1. States are prohibited from obligating funds and expending workmonths against anticipated new funds without an approved Annual Work Plan.

### Feedback Requirements

- Indicate planned workload accomplishment with available collections, differentiated between expected new funds and carry-over funds, and describe briefly what is to be accomplished in the program. Identify major projects that may be anticipated during the FY and any significant changes in effort from current levels of activity.
- Report accomplishments under 1030, Forest Management.

## FY 1996 PAWP Directives

5900	Forest Ecosystem Health and Recovery
Activity Objectives	
<ul style="list-style-type: none"><li>• A major increase in timber salvage was authorized for the emergency salvage timber sales program created in the 1995 Rescission Act (P.L. 104-29).</li></ul>	

### Congressional Priorities

The FY 1993 Interior and Related Agency Appropriation Act (P.L. 102-381) established the Forest Ecosystem Health and Recovery Fund (FEHRF). This is a special fund within the BLM "... for the purpose of planning and preparing salvage timber for disposal, the administration of salvage timber sales, and subsequent site preparation and reforestation." The report language accompanying the Appropriations Act provides that the funds are to be applied to the highest priority areas and not earmarked to specific districts. Funding requests will be submitted to the Washington Office Division of Forestry; funds will be allocated to each state Office through the Headquarters Division of Budget.

The 1995 Rescission Act (P.L. 104-29) provides that the Secretary may use salvage sales funds otherwise available to conduct salvage timber sales. These emergency salvage timber sales are exempt from various administrative review processes. An Instruction Memorandum will be issued on how to comply with this legislation. The emergency salvage timber sales program will end December 31, 1996.

The Senate appropriations committee report notes that section 316 strikes language regarding the salvage of timber in the Pacific Northwest. Comprehensive language addressing an emergency salvage program was included in the recently passed rescissions legislation (H.R. 1944).

### General Items

- No cost targets have been identified for FY 1996. States should identify funding needs to continue or complete approved projects and for new projects. Funding for all projects must be coordinated through the Program Manager, Rick Tholen, ID SO.
- Highest priority for funding will be given those proposals which demonstrate an immediate and long-term positive effect toward restoring forest health and resilience.
- Refer to Instruction Memorandum 93-203 for guidance on defining Forest Ecosystem Health and Recovery Fund (FEHRF) timber salvage, program limitations, and accounting procedures. Also IM 95-132, 94-246, and one to be issued soon on implementation of the emergency salvage timber sales program. Target salvage sale volumes for each State are contained in IM 95-132.
- The Material Disposal System must be fully utilized and kept current so that information on all timber salvage sales can be tracked and accessed for reporting purposes by WO-230. The Cutting Report Module must be used when preparing billings or receiving salvage receipts. Refer to I.M. 93-339 and S.C. 95-135. Identifying 5900 treatments is to be accomplished in the Unit/Mod. Module of TSIS during sale data entry. Those treatment units which meet the 5900 definition should be identified as such by answering "Yes" under Element 54 of this module. Projects are no longer required to have "5900 Salvage" in their title. Projects that do not contain significant amounts of dead material (30% or greater) should not include the term "Salvage" in their title, but rather an explanation of the type of treatment being conducted, such as, "Forest Health Treatment", "Forest Restoration Project", etc.



- While salvage efforts which produce firewood as a product qualify as FEHRF projects, and may be reported as salvage, receipts from over-the-counter firewood permit sales should not be deposited into the 5900 account.

## Feedback Requirements

- Indicate barriers to meeting or exceeding FY 1996 Timber Salvage volume commitments as outlined in I.M. 95-132.
- Submit complete Project Proposals Form(s) for any proposed FY 1996 FEHRF projects. Modifications of previously approved FEHRF projects which require additional 5900 funding or where substantial changes in project outputs are anticipated should also be submitted on this form.

## Minimum Levels of Performance—Ecosystem Health and Recovery (5900)

Forest Ecosystem Health & Recovery - 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ID	MT	NV	NM	OR	UT	WY	Total
Reforestation - # acres	0	0	700	0	700	0	0	0	950	0	0	2,350
Timber Sales - MMBF	52	2	3	3	13	3	0	0	33	0	6	115
Timber Sales - # acres	9,000	650	600	800	2,000	600	0	0	11,000	0	2,000	26,650

## Explanatory Narrative/Other Policy Guidance—Forest Ecosystem Health and Recovery, 5900

Office	Forest Ecosystem Health and Recovery Specific Instruction
AK	Identify other salvage opportunities based upon economic viability of project sold in FY 1995.
AZ	\$250,000 is approved to implement the Mt. Trumbull Forest Restoration Project. Work with the Forest Service and NAU in the development of the study on how restoration of Mt. Trumbull's degraded Ponderosa pine forest will benefit the environment and in reducing the risk of fire damage. Once the proposal is developed, provide the additional funding requirements for 5900 and the activity funding needs in MLR. For planning purposes Arizona should plan on covering at least 50% of the MLR costs within your base.
ID	Continue to provide technical support and national 5900 Program management.
OR	Continue work on the Lower Thompson Creek Forest Restoration Project in the Medford District.
UT	No assigned workload.
WYO	Bi-annual reports on the Emergency Salvage Timber Sales Program.

## Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator	96 SO Planned	Change from Minimum +/-	Explanation of Change
Reforestation - # acres			
Timber Sales - MMBF			
Timber Sales - # acres			

- Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

6100	Western Oregon Construction & Acquisition
Activity Objectives	
<ul style="list-style-type: none"> <li>• Construct those specific construction projects approved in the FY 1996 Interior and Related Agencies Appropriation Act when the Act is approved.</li> </ul>	

### Congressional Priorities

The Senate Report recommends a \$36,000 decrease (from the President's budget request) for western Oregon construction and acquisition.

### General Items

- Complete all previously appropriated construction projects.
- Do not obligate any FY 1996 construction funds until receiving a final approved FY 1996 AWP from the Washington Office. However, the goal for the construction program is to efficiently obligate all funds appropriated towards a construction project the same year as the appropriation.
- Give priority attention to acquire access needed to implement 1996 and 1997 timber sale plans and in future sale areas identified in new RMP's.

### Minimum Levels of Performance—O&C Construction (6110)

#### Construction 1996 Minimum Level of Performance

Performance Indicator	Oregon
Number of Projects	

### Explanatory Narrative/Other Policy Guidance—Construction, 6110

Office	Construction Specific Instruction
Oregon	None

### Minimum Levels of Performance—O&C Acquisition (6140)

#### Acquisition 1996 Minimum Level of Performance

Performance Indicator	Oregon
Easements Acquired, number	30

### Explanatory Narrative/Other Policy Guidance—Acquisition, 6140

Office	Acquisition Specific Instruction
Oregon	None

### Feedback Concerning Minimum Performance or Other Requested Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	96 SO Planned	Change from Minimum +/-	Explanation of Change
Number of projects(6110)			
Easements acquired, number (6120)			

Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

6200	<b>Western Oregon Facilities Maintenance</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Maintenance of transportation system should focus on the highest priority areas providing for public safety and to insure access essential for operational work.</li> </ul>	

### Congressional Priorities

The Senate recommends a decrease of \$53,000 from the budget request.

### General Items

• Emphasize the maintenance of facilities to support the overall priorities specified in the Implementation plan for Recreation 2000. Focus recreation maintenance on special recreation areas, and those areas having national prominence such as National Conservation Areas, Wild and Scenic Rivers, and National Historic Scenic Trails, etc.

### Minimum Levels of Performance—Western Oregon Facilities Maintenance

#### Western Oregon Facilities Maintenance - 1996 Minimum Level of Performance

Performance Indicator	Oregon
Recreation Maintenance (sites maintained)	106
Building Maintenance (# maintained)	299

### Explanatory Narrative/Other Guidance—Western Oregon Facilities Maintenance, 6210.

Office	Western Oregon Facilities Maintenance - Specific Instruction
Oregon	There is an overall reduction from prior year funding. Identify where efforts can be streamlined or lower priority work/facilities can be eliminated.

### Minimum Levels of Performance—Western Oregon Transportation Maintenance

#### Western Oregon Transportation Maintenance - 1996 Minimum Level of Performance

Performance Indicator	Oregon
Scheduled Maintenance (# miles roads & trails)	2,200
Corrective Maintenance (# miles roads & trails)	0
Bridge Maintenance (# completed)	50

Office	Western Oregon Transportation Maintenance - Specific Instruction
Oregon	There is an overall reduction from prior year funding. Identify where efforts can be streamlined or lower priority work will be forgone to absorb reductions. <i>Identify corrective maintenance work being completed with ITW funding.</i>

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator	96 SO Planned	Change from Minimum +/-	Explanation of Change

Other Concerns/Narrative You May Wish to Supply



## FY 1996 PAWP Directives

6300	<b>Western Oregon Resources Management</b>
<b>Activity Objectives</b>	
<ul style="list-style-type: none"> <li>• Support and implement emphasis areas of option 9 of the President's Forest Plan for Public Lands and provide expertise in the development of interdisciplinary plans across jurisdictional boundaries. Also, support implementation of the Northwest Economic Adjustment Initiatives Plan and the Jobs in the Woods program.</li> <li>• Provide for ecosystem diversity, sustainability, and multiple use, while producing a sustained yield of land products, contributing to community stability and meeting the demand for multiple resources.</li> </ul>	

### Congressional Priorities

The 1995 Rescission Bill (P.L. 104-19) includes provisions for expedited salvage of diseased or insect infested trees. During its two year duration, the emergency salvage timber sales program would be shielded from various environmental laws.

The House Committee "urges BLM to make every effort to comply with the statutory requirements of the Oregon and California Grant Lands Act to provide economic benefits to the counties adjacent to O&C forestlands. The Committee has included funding for the Forest Management activities at the FY 1995 level of \$20,838,000. These funds should be sufficient to reach the timber sale level of at least 165 MMBF for FY 1996. The agency should make every effort to refill the timber sale preparation pipeline to insure accomplishment of the Potential Sale Quantity by FY 1997.

The Committee is also concerned about BLM's inability to meet the timber harvest goals that were laid out as part of the President's Forest Plan for the Pacific Northwest even though sufficient funding has been provided to reach those goals. The Committee expects BLM to take every action possible to reach the harvest levels promised by the President for the region in the option 9 plan".

The Senate Committee, "recommends an appropriation of \$95,364,000, a decrease of \$17,388,000 below the budget request and an increase of \$3,977,00 when compared to the House allowance. The recommendation represents a decrease of \$2,000,000 from the fiscal year enacted level. The decrease from the budget request consists of \$6,260,000 for Western Oregon resources management,..."

The Senate Committee, "is concerned about the many programs in the President's forest plan designed to provide assistance to timber dependent communities in the Pacific Northwest. The Committee is disturbed by the inability of the agencies involved to provide a detailed accounting of funds appropriated in previous fiscal years for the unemployed timber worker programs in the President's forest plan".

"The Committee directs the Secretary of the Interior and the Secretary of Agriculture to prepare a detailed accounting and report of the funds appropriated in fiscal year 1995 for the President's forest plan. The report shall include a careful accounting of each appropriated dollar, including: funds appropriated for timber production; administration expenses, including the number of Federal employees employed to administer the various aspects of the President's plan; funds appropriated for the various jobs programs allowed for under the President's plan, including but not limited to the Jobs in the Woods program; the number of individuals employed by these programs; and the average length of each program. The Committee directs the Secretaries to submit the report to the Committee no later than March 31, 1996".

Section 316 strikes language regarding the salvage of timber in the Pacific Northwest. Comprehensive language addressing an emergency salvage program was included in the recently passed rescissions legislation (H.R. 1944).

H.R. 1944 provides that the Secretary of the Interior may use salvage funds to conduct salvage timber sales. These emergency salvage timber sales, as well as Option 9 sales, are exempt from various administrative review processes and requirements of applicable Federal environmental and natural resources laws. However, the President has directed the Secretary to comply with all existing environmental laws in carrying out H.R. 1944.

## General Items

- Refer to forest salvage provisions, section 2001, in the 1995 Rescission Bill (PL 104-19). Additional guidance will be forthcoming on section 318 of the 1990 Interior Appropriations Bill.
- Prepare timber to be offered for sale according to the standards and guides in the President's Forest Plan. Also place a high priority on the salvage and reforestation of insect and fire-killed stands.
- Implement and follow new RMPs for western Oregon.
- See program directives of MLR for companion O&C programs (ie, 1220 & 1230 for recreation management & operations objectives and directives, etc).
- Implement your revised Statewide Recreation 2000 Implementation Plan.
- Strengthen visitor services, including on-the-ground presence, public/customer service, and information/interpretation. Participate in the development of your Statewide Customer Service Plan.
- Use the Recreation Management Information System (RMIS) to track and report activity accomplishments and to distribute recreational user receipts.
- Assume herbicides will be available but with the opportunities for application substantially limited by operational constraints. Plan for appropriate personnel to attend pesticide certification training.
- Forest Development Work.
- Watershed Analysis.

## Minimum Level of Performance—Forest Management (6310)

Forest Management 1996 Minimum Level of Performance

Performance Indicator	Oregon
Sale Volume Prepared, MMBF	211
Sale Volume Offered, MMBF	180

## Explanatory Narrative/Other Policy Guidance—Forest Management, 6310

Office	Forest Management Specific Instruction
Oregon	One FTE (Harold Belisle) has been transferred to Oregon. The number of GS-14/15s for Oregon in the Field Organization Strategy target is increased by one. Your cost target includes \$100,000 for this transfer.

## Minimum Level of Performance—Reforestation and Forest Development (6320)

Reforestation and Forest Development 1996 Minimum Level of Performance

Performance Indicator	Oregon
Reforestation, 000's acres	
Forest Stand Treatments, 000's acres	

## Explanatory Narrative/Other Guidance—Reforestation and Forest Development, 6320

Office	Reforestation and Forest Development Specific Instruction
Oregon	Report ITW accomplishments in the area of reforestation.

## Minimum Levels of Performance—Other Forest Resources Management (6330)

Other Forest Resources Management 1996 Minimum Level of Performance

Performance Indicator	Oregon
Allotments Monitored, #	15
Rangeland Projects Developed, #	
Rangeland Projects Maintained, #	
Recreation Resource Site Management, #	108
Watershed Analysis, # acres completed	600,000
Watershed Improvement Projects Developed, #	
Water Rights Documentation, #	25
Wildlife & Fisheries Habitat Assessment, 000's of acres	
Wildlife Habitat Achieving Intended Objectives, 000's of acres	
Fisheries Habitat Achieving Intended Objectives, # of miles	
Wildlife and Fisheries Projects Completed #/Maintained #	

## Explanatory Narrative/Other Guidance—Other Forest Resources Management, 6330

Office	Other Forest Resources Management Specific Instruction
Oregon	Watershed analysis

## Minimum Levels of Performance—Resource Management Planning

None

## Explanatory Narrative/Other Policy Guidance—Resource Management Planning, 6350

Office	Resource Management Planning Specific Instruction
RP (EA)	Cost target is for RAWS station.

## Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	% SO Planned	Change from Minimum +/-	Explanation of Change

Other Concerns/Narrative You May Wish to Supply

# FY 1996 PAWP Directives

6400	Western Oregon Info and Data Systems
Activity Objectives	
<ul style="list-style-type: none"> <li>• Use technology in support of western Oregon's resource management programs and support ongoing efforts and future modernization of the automated systems.</li> </ul>	

## Congressional Priorities

The House provided \$2,148,000 for Information Systems (6420) and \$0 for resources data acquisition (6430). The Senate report notes that there is decrease of \$16,000 from the budget request. The Senate Committee action provides \$2,433,000 for information systems (6420) and \$215,000 for resources data acquisition (6430).

## Minimum Levels of Performance—Data Systems Operation and Management (6420)

### Data Systems Operation and Management 1996 Minimum Level of Performance

Performance Indicator	Oregon
AIM Projects, # completed	

Explanatory Narrative/Other Guidance—Data Systems Operation and Mgt. 6420  
None

## Minimum Levels of Performance—Resource Data Acquisition and Mgt.(6430)

### Resource Data Acquisition and Management 1996 Minimum Level of Performance

Performance Indicator	Oregon
	0

Explanatory Narrative/Other Policy Guidance—Resource Data Acquisition and Mgt. 6430

None

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	96 SO Planned	Change from Minimum +/-	Explanation of Change
AIM projects, # completed (6420)			

Other Concerns/Narrative You May Wish to Supply

FY 1996 PAWP Directives

6650	Northwest "Jobs in the Woods"
Activity Objectives	
<ul style="list-style-type: none"> <li>• Implement Jobs in the Woods projects associated with the President's Forest Plan initiative to improve the health of the land and provide employment opportunities for unemployed forest workers.</li> </ul>	

The House Committee, "is concerned that some of the money provided for the "Jobs in the Woods" program has not been used for its intended purpose. The Committee urges BLM to take appropriate actions to use project dollars to hire dislocated timber and forest workers from forest dependent communities and to provide job training in support of those workers".

The Senate Committee, "directs the Secretary of the Interior and the Secretary of Agriculture to prepare a detailed accounting and report of the funds appropriated in fiscal year 1995 for the President's forest plan. The report shall include a careful accounting of each appropriated dollar, including: funds appropriated for timber production; administration expenses, including the number of Federal employees employed to administer the various aspects of the President's plan; funds appropriated for the various jobs programs allowed for under the President's plan, including but not limited to the Jobs in the Woods program; the number of individuals employed by these programs; and the average length of each program. The Committee directs the Secretaries to submit the report to the Committee no later than March 31, 1996".

### General Items

- Jobs in the Woods projects should be geared to protect and diversify community economic opportunity and create jobs for unemployed forest workers. Projects should emphasize wildlife, fisheries, and soil, water and air projects. Projects might include reduction of overland flow and include road closures, road obliteration, stabilization of road course and fill slopes, culvert replacement for fish passages, and creation of in-stream structures for fish habitat and stream energy dissipation.
- Support the RCERT and Oregon SCERT to coordinate the Northwest Economic Adjustment Initiative. Contract and procurement will be coordinated and distributed throughout the affected counties. Prepare and submit, for Secretarial approval, all "Jobs in the Woods" projects to utilize Public Interest Exemptions so that projects can be awarded to contractors in the affected counties. Work with local governments and committees to assist them in identifying economic development possibilities and options as related to Public Land resources availability and project priorities.
- Additional guidance may be forthcoming after conference report and final action on the FY96 appropriations.

### Minimum Levels of Performance—Jobs in the Woods, 6650

Jobs in the Woods - 1996 Minimum Level of Performance

Performance Indicator	CA	OR	Total
Jobs (Jobs/Million)	25	25	0



Explanatory Narrative/Other Policy Guidance— Jobs in the Woods, 6650.

Office	Jobs in the Woods - Specific Instruction
California	Prepare data for report, due March 31, 1996, on employment through Jobs in the Woods program in fiscal year 1995.
Oregon	You may use up to 18% of the dollars for project preparation, contract administration, etc. Prepare data for report, due March 31, 1996, on employment through Jobs in the Woods program in fiscal year 1995.

Feedback Concerning Minimum Performance or Other Requested Information

• If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	96 SO Planned	Change from Minimum +/-	Explanation of Change

Other Concerns/Narrative You May Wish to Supply

FY 1996 PAWP Directives

8100/8200	Range Improvements
Activity Objectives	
<ul style="list-style-type: none"> <li>Improve the productivity of public rangeland ecosystems for resultant benefits to livestock, wildlife, riparian, and watershed protection through development of on-the-ground improvement projects.</li> </ul>	

### Congressional Priorities

**RANGE IMPROVEMENTS** *For rehabilitation, protection, and acquisition of lands and interests therein, and improvement of Federal rangelands pursuant to section 401 of the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1701), notwithstanding any other Act, sums equal to 50 per centum of all moneys received during the prior fiscal year under sections 3 and 15 of the Taylor Grazing Act (43 U.S.C. 315 et seq.) and the amount designated for range improvements from grazing fees and mineral leasing receipts from Bankhead-Jones land transferred to the Department of the Interior pursuant to law, but not less than \$9,113,000, to remain available until expended: Provided, That not to exceed \$600,000 shall be available for administrative expenses.*

### General Items

- Priority should be given to noxious weed control, riparian areas enhancement, Colorado River Salinity reduction, reduction of livestock/wildlife interaction conflicts, and other key management areas. Work cooperatively with state and county weed control programs to expand control capabilities and to ensure jurisdictional boundaries do not hamper control efforts.
- Pending implementation of the final *Grazing Administration Regulations* and further notification to the field, the use of range improvement funding will continue according to the policies in place previously. Project planning costs, including site investigation, clearances and environmental assessments, will continue to be funded from the range management subactivity. Final project survey and design, development and installation costs, and final inspection costs are appropriately charged to 8100/8200 (refer to WO IM 95-76).
- Enter all range improvement projects into the Range Improvement Project System (RIPS) for projects funded through this activity (refer to WO 95-136).

### Minimum Levels of Performance Range Improvements (8100/8200)

Range Improvements 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Structural Developments	0	35	24	90		20	100	80	90	58	64	90				651
Land/Vegetation Treatments (acres)	0	2000		3000		25	4000	3700	25,000	2000	3100	9000				51,825
Weed Control (acres)	0			350		1100	2400	150	25	400	1500	3500				9,425

### Explanatory Narrative/Other Policy Guidance—Range Improvements (8100/8200)

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	% SO Planned	Change from Minimum +/-	Explanation of Change
Structural Developments			
Land/Vegetation Treatments (acres)			
Weed Control (acres)			

Other Concerns/Narrative You May Wish to Supply

## FY 1996 PAWP Directives

9210	Natural Resource Damage Assessment
Activity Objectives	
<p>• Identify, select, and evaluate sites or incidents and develop assessments of natural resource damages resulting from oil and hazardous substances releases. These activities enable the Department to recover reasonable assessment costs and monetary damage awards for the restoration of injured natural resources from responsible parties through negotiated settlements or other legal action.</p>	

**Congressional Priorities:** None

### General Items

• Identify and evaluate sites with hazardous substance releases or oil spills, where remediation will leave residual injured natural resources or lost services. This should be a multi-disciplinary and inter-agency effort that involves biological and physical resources, commodity resources, and biological and human uses of those resources. Focus on sites where potentially responsible parties are known or for which there are cost avoidance/cost recovery activities to identify them. Sites are on BLM lands, other federal or tribal lands, or State lands, on which or because of which BLM resources have or may have been affected. Natural resource "injury," as defined in 43 CFR Part 11.14(V), means "a measurable adverse change, either short or long term, in the chemical or physical quality or the viability of a natural resource, resulting either directly or indirectly from exposure to a discharge of oil or release of a hazardous substance..."

• Coordinate with the National Applied Resource Sciences Center NRDA coordinator for site evaluation, project planning, and proposals for funding acquisition.

### Minimum Levels of Performance—Natural Resource Damage Assessment (9210)

Natural Resource Damage Assessment 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Pre-assessment Screen report			2	1			1	1	1		1					7
Assessment Plan Phase I or II				1		1	1									3
Restoration Plan			1						1							2

### Explanatory Narrative/Other Guidance—Natural Resource Damage Assessment (9210)

All states are encouraged to identify hazardous substance release and oil spill sites having known Possible Responsible Parties (PRPs), where there is or could be natural resource injury that will not be restored by site cleanup. Do Natural Resource Damage Assessment (NRDA) scoping to evaluate the potential to restore or replace injured resources through NRDA.

Office	Natural Resource Damage Assessment Specific Instruction
CA	Continue to assess injured BLM resources and lost uses, complete the Pre-Assessment Screen (PAS), and prepare a Restoration Plan for Flat Creek on the Iron Mountain Mine Site, coordinating with other Trustees. Use project code CAQA using project funding from DOI NRDA Fund. Evaluate a spill site in the Desert District for NRDA potential; complete a PAS, using project code CAQB.

Office	Natural Resource Damage Assessment Specific Instruction
CO	Continue to identify injured BLM resources and plan restoration needs on the Arkansas River. California Gulch NRDA project. Complete a PAS and Phase I of the Assessment Plan, in coordination with other Trustees. Use project code CQQA, using project funding from DOI NRDA Fund.
ID	Continue work on the Coeur d'Alene Basin NRDA, including GIS work, preparation of Assessment Plan - Phase II, economics assistance, and restoration planning, in coordination with DOI, the Coeur d'Alene Tribe, and the U.S. Forest Service. Use project code IDQA, using project funding from DOI NRDA Fund. Continue to monitor hazardous materials and natural resource management activities at the Idaho National Engineering Laboratory (INEL), with respect to potential NRDA.
MT	Continue work on the Clark Fork River Basin NRDA, including completion of the PAS and assessment planning, in coordination with DOI, and relative to activities of the State of Montana and the Confederated Salish and Kootenai Tribes of the Flathead Nation. Use project code MTQA, using project funding from DOI NRDA Fund.
NV	Select and evaluate an HMM docket mine site for NRDA potential, and complete a PAS for the site.
NM	Continue to identify injured BLM resources at the Questa Molybdenum Mine Site. Complete a PAS in coordination with DOI and other trustees. Use project code NMQA, using project funding from DOI NRDA Fund. Plan restoration work for BLM riparian lands, related to the DOI settlement for the Cleveland Mill Site, and complete a Restoration Plan for those lands. Use project code NMQB for work on this site.
UT	Select and evaluate an HMM docket site for NRDA potential, and complete a PAS for the site.
SC	Assigned a cost target of \$75,000 to continue program coordination, support activities on NRDA sites, and development of techniques and procedures for quantifying the economic values of injured natural resources and resource uses.

### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator Natural Resource Damage Assessment	96 SO Planned	Change from Minimum +/-	Explanation of Change

- Other Concerns/Narrative You May Wish to Supply

FY 1996 PAWP Directives

9220	US Forest Service Wild Horse and Burro Mgmt
Activity Objectives	
• Manage wild horse and burros on Forest Service Lands in Nevada.	

**Congressional Priorities**

- None

**General Items**

- None

**Minimum Levels of Performance —US Forest Service Wild Horse and Burro Mgmt (9220)**

US Forest Service Wild Horse and Burro Mgmt 1996 Minimum Level of Performance

Performance Indicator	AK	AZ	CA	CO	ES	ID	MT	NV	NM	OR	UT	WY	SC	TC	RP	Total
Animals removed								550								550
Animals adopted					550											550

**Explanatory Narrative/Other Policy Guidance—USFS Wild Horse and Burro Mgt.**

US Forest Service Wild Horse and Burro Mgmt

Office	US Forest Service Wild Horse and Burro Mgmt Specific Instruction
ES	• Eastern States is assigned a target of 550 Forest Service wild horses and burros to adopt out.
NV	• Nevada is assigned a target of 550 wild horses and burros to remove from Forest Service lands in Nevada, consistent with the interagency MOU.

**Feedback Concerning Minimum Performance or Other Requested Information**

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission. In this case, different means either increased or decreased level.

Performance Indicator (Subactivity Name)	96 SO Planned	Change from Minimum +/-	Explanation of Change
Animals Removed			
Animals Adopted			

**Other Concerns/Narrative You May Wish to Supply**



## FY 1996 PAWP Directives

9420	<b>Federal Lands Highway Program (ISTEA)</b>
<ul style="list-style-type: none"> <li>Establish a Land Management Highway System that will contribute to a safe and adequate network of roads to improve public access to BLM facilities and resources. This system will support national initiatives, such as Rebuilding America's infrastructure, enhance tourism, and rural economic development.</li> <li>Develop mutually beneficial project plans which serve BLM facilities and also promotes tourism and rural economic development for the area. Cooperate with sponsor groups to include the projects on the State Transportation Improvement Plan for construction.</li> </ul>	

### Congressional Priorities - None

#### General Items

- Coordinate selective Land Management Highway route designation with States' Department of Transportation, other Federal agencies, counties, Indian Tribes, and travel-related associations.
- Identify, develop, and coordinate mutually beneficial projects which will promote tourism and economic growth; i.e., interpretation, enhancements, Back Country Byways, trails, scenic and/or historical easements.
- The funding under this activity will be transferred from the Federal Highway Administration.
- All funded ISTEA projects must be BLM priorities, not simply external funding opportunities.
- States must determine who and how operation and maintenance will be funded. These projects can have a significant impact on your local accounts if BLM is to fund O&M costs.

#### Minimum Levels of Performance

- Explanatory Narrative/Other Policy Guidance—Federal Lands Highway Program (ISTEA)
- All states are requested to:
- Continue coordination of needs analysis for Land Management Highway Routes, and refine costs figures attributable to BLM related traffic.
  - Continue to gather usage data for the Land Management Highway routes and BLM facilities served.
  - Add Land Management Highway routes to the BLM Transportation Plans, and provide this information in GIS format to the ISTEA coordinator in the National Applied Research Science Center in Denver.
  - Submit a brief description of your ISTEA activities, and proposals for projects and their status to the ISTEA coordinator in Denver by October 15, 1995.
  - The funding under this subactivity is to be transferred from the Federal Highway Administration for administrative activities in support of the Federal Lands Highway Program. The BLM has requested \$550,000 from the Federal Highway Administration. When the amount to be transferred is finalized, cost target allocations will be assigned to each State. The remaining funding needs should be provided by benefitting subactivities.

Office	Federal Lands Highway Program Instruction
NV	Continue design and construction of Federal Land Highway Program projects near highways 50 and 59 (program element 11).
NM	Continue construction of Federal Land Highway Program project at Orilla Verda (program element # 11)

#### Feedback Concerning Minimum Performance or Other Requested Information

- If your planned accomplishments are different from those noted above, complete the following table to accompany your submission.

Performance Indicator Federal Lands Highway Program (ISTEA)	% SO Planned	Change from Minimum +/-	Explanation of Change

Other Concerns/Narrative You May Wish to Supply

FY 1996 PAWP Directives

9620	Forest Insect and Disease Control
Activity Objectives	
• There are no changes in policy or direction. Continue with base program work.	

General Items

- Where insect and disease control may be needed, a biological evaluation should be requested from the USDA-Forest Service and a note made on the proposal of the request and its.
- Submit any proposals for Forest Insect and Disease Control to WO-200 (Refer to Manual Section 5800).
- Forest Insect and Disease Control Funds are allocated to BLM by transfer from USDA - Forest Service appropriations.
- For projects more than 3 years old, re-evaluation of the project is required.

# BUREAU OF LAND MANAGEMENT

FISCAL YEAR 1996

# Fund Coding Handbook

BLM LIBRARY  
SC-653, BLDG. 50  
DENVER FEDERAL CENTER  
P.O. BOX 25047  
DENVER, CO 80225-0047

## ALL APPROPRIATIONS

SEPTEMBER 8, 1995

## Appropriation:

Bureau-wide

0999

## Leave Account

This account captures the costs of all paid leave used by BLM employees, including annual, holiday, sick, or administrative leave used, regular pay for holidays, pay for credit hours earned, compensatory time used, and lump sum or other terminal payments made from the Bureauwide leave account.

PE: 77

### *Specific Program Element Definition:*

#### **77—Leave Taken**

Includes costs of all leave used including, annual, sick, holiday, and administrative leave, credit hours used, compensatory time used, regular pay for legal holidays, terminal lump sum leave payments, or other pay situations where funding is provided from the Bureauwide leave account.

## Appropriation:

Management of Lands and Resources

## MLR Program Elements

### General in Application

For specific elements, see subactivity write-ups

#### **00—Resource Management not identified or described elsewhere.**

Includes all costs—whether they are direct program actions not covered by another specific PE in the subactivity, or are program leadership, coordination, support, or resource management in nature—which are covered within the definition of the subactivity. Does *not* include specific items identified in subsequent program elements or costs that have a project code associated with that work. Examples of the type of work coded to PE-00 includes: general resource protection and patrol; activity planning and support to land use plan development; project development and maintenance of existing on the ground developments; program facilities, roads, trails, and buildings; oil and gas drainage reviews; surveillance of WSAs; all recreation management work outside of Wild and Scenic Rivers; program coordination; training; workforce supervision; workload accomplishment monitoring; performance measurement; program development; and, program-specific budget preparation work, etc.

#### **01—Customer Service (Use Authorization)**

Includes all costs typically associated with responding to internal and external demand in the form of issuing leases, sales, grants, permits, operational approvals, transfers, withdrawals, and all other forms of use authorizations. This includes costs related to the entire spectrum of processing beginning with from initial case file establishment to decision on the application—including records management, necessary NEPA or other analyses, clearances, and consultations as required by law, regulations, or policy; processing protests, contests and appeals when related to use authorizations. Also includes responding to public requests for information and services. In the Wild Horse and Burro subactivity, this includes the adoption of animals being placed in private care.

#### 02—Compliance

Includes all costs associated with assuring conformance with terms and conditions of an approved use authorization or enforcing laws and regulations against unauthorized uses. This includes all forms of surveillance and compliance checks (including the inspection and enforcement actions in the minerals programs and compliance with terms and conditions of Biological Opinions from ESA §7 Consultations).

#### 03—Resource Assessment

Includes all tasks associated with collecting data through inventory, studies, research, and monitoring. Also includes subsequent evaluation and compilation of data to initiate new management plans or revise existing plans.

#### 77—Revenue Billings and Collections

Includes monies collected. *Collection account only. Do not code time or costs to this program element.*



## Quick Reference Table for MLR Use of Program Elements

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 04
1000	1010 - Soil, Water, Air Management					
	1020 - Rangeland Management					
	1030 - Forestry Management					
	1040 - Riparian					
	1050 - Cultural Resources					
	1060 - Wild Horses and Burros					
1100	1110 - Wildlife Management					
	1120 - Fisheries Management					
1150	1150 - Threatened & Endangered Species					
1200	1210 - Wilderness Management					
	1220 - Recreation Resources Mgt.					
	1230 - Recreation Operations					
	1231 - Recreation Fee Collections					
1300	1310 - Oil and Gas Management					
	1320 - Coal Management					
	1330 - Other Mineral Resources					
1400	1410 - Alaska Conveyance and Lands					
	1420 - Cadastral Survey					
	1430 - Land & Realty Management					
1600	1610 - Resource Management Planning					
	1620 - Facilities Maintenance					
	1630 - Resource Prot & Law Enforcement					
	1640 - Hazardous Materials Mgt.					
1780	1780 - Emergency Damage Repair					
1790	1790 - Grasshopper/Mormon Cricket					
1800	1810 - Information Systems Operations					
	1820 - Administrative Support					
	1830 - Bureauwide Fixed Costs					
	1890 - Program Service Credits	Reserved.				
1900	1910 - Cadastral Reimbursables					
	1920 - Other Reimbursables					
	1930 - Mining Law Reimbursables					
1990	1990 - Mining Law Administration					
	1992 - Mining Claim Fee Collection Costs					
	1993 - Mining Claim Fee Collection Recs.	No direct expenditure coding.				
4550	4550 - ALMRS					

Includes the costs of those items that support multiple programs or sub-units of an office but which cannot be readily identified with and assigned to a specific program, and specified items of general benefit which can be purchased more economically or efficiently through centralization at the State Office level. Includes *only* those items specifically identified for funding in this subactivity at the beginning of each Fiscal Year.

PE: 51-75 (Custom designed for each SO)

**1000****Activity—Land Resources**

Includes all costs associated with management of rangeland and forest ecosystem components including riparian areas, soil, water, and air activities, wild horses and burros, and cultural resources.

**1010 Soil, Water, and Air**

Includes all costs associated with management, development, and protection of the soil, water, and air resources related to the Public Lands, *excluding* those actions directly benefitting riparian resources. This includes activity planning, soil surveys and watershed assessment, water source quantification and filings, monitoring soil, water, air and climate resources, and watershed project development and maintenance.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*)

**1020 Rangeland Management**

Includes all costs associated with management, maintenance, and enhancement of the rangeland ecosystem, *excluding* actions specifically benefitting the vegetation or physical characteristics of a riparian area or activities properly coded to the Range Improvements activity. This subactivity includes processing grazing authorizations, compliance, monitoring, development, maintenance, and noxious weed control.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Weeds*)

**Specific Program Element Definition:****04—Control of Noxious Weeds**

Includes costs associated with the planning, design, development and implementation of all weed control efforts to improve rangeland ecosystems. It includes costs associated with project planning, project inspection, preparing and issuing agreements with other agencies, NEPA compliance and the completion of necessary cultural, T&E, and other clearances.

**1030 Forestry Management**

Includes all costs associated with management, maintenance, and enhancement of forest and woodland ecosystems (exclusive of Western Oregon). This includes processing authorizations, compliance and monitoring, as well as reforestation and other related forest development work.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 03 (*Resource Assessment*), 04 (*Forest Development*)

**Specific Program Element Definition:****04—Forest Development**

Includes all costs with site preparation, reforestation, stand maintenance and improvement, fertilization and stand conversion. This includes the costs of project planning, data base

management, contract development and administration associated with contracts to complete site preparation and forest development actions.

#### **1040 Riparian**

Includes all costs associated with maintaining, improving, and/or enhancing the condition of riparian areas. Riparian areas are defined as those areas having vegetation or physical characteristics reflective of the presence of water, which can include springs, lakes/ponds, streams/rivers, and wet meadows. Physical characteristics can include soil type and drainage. In general, chargeable items include those actions which directly benefit the vegetation or physical characteristics of the area. Examples are: project planning/design/construction/maintenance, resource assessment, water rights acquisition, NEPA compliance, other resource clearances, and other agency coordination/permits.

PE: 00 (*Resource Management not identified or described elsewhere*)

#### **1050 Cultural Resources Management**

Includes all costs associated with management, maintenance, and enhancement of prehistoric and historic heritage resources, paleontological resources, Native American concerns, and traditional and contemporary lifeway values for appropriate cultural resource use opportunities on the Public Lands. Does not include such costs, when required, of compliance with cultural resources protection legislation (e.g., §106 of the NHPA) which are properly coded to the benefitting subactivity.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Native American*).

##### ***Specific Program Element Definition:***

##### **04—Native American Coordination**

Includes all costs associated with coordination and consultation with Native Americans prior to the issuance of cultural resource use permits under the authority of ARPA. It includes all costs of NAGPRA, cultural heritage program planning, FLPMA §202(c)(9), or AIRFA §2 consultations, as well as consultations on National Register nominations of traditional cultural properties. Use of this code is exclusively for costs associated with work performed outside of the §106 process.

#### **1060 Wild Horses and Burros**

Includes all costs associated with managing wild horses and burros, including adoption, to attain a thriving, natural, ecological balance on the Public Lands.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 04 (*Removals*)

##### ***Specific Program Element Definition:***

##### **04—Animal Removal**

Includes all costs associated with capture, feed, care and transportation needed to remove wild horses or burros from public lands or from other lands when the animal are subject to the Wild Free-Roaming Horse and Burro Act. Includes conducting capture activities and release activities, feeding, fertility and veterinary treatments, transportation from the capture site and to preparation facilities, and field destruction of old, injured, lame or sick animals. Costs associated with care and placement of excess animals begins at the preparation facilities and are coded to Customer Service (PE-01).

#### **1100**

##### **Activity—Wildlife and Fisheries**

Includes all costs associated with maintaining, improving, or enhancing fish and wildlife habitats as part of ecosystem management on the Public Land. Includes populations only in connection with the Alaska Subsistence program. Chargeable items include those costs that are of direct benefit to the fish or wildlife habitat, species or dependent species. Does *not* include costs for actions that directly benefit either the vegetation or physical characteristics of a riparian area or

the management of Threatened and Endangered species, which are properly coded to those subactivities (either 1040 or 1150).

#### 1110 Wildlife Management

Includes all costs associated with maintaining, improving, or enhancing wildlife habitats (or populations in Alaska regarding the Subsistence Program).

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Habitat Management*)

##### *Specific Program Element Definition:*

###### 04—Habitat Management

Includes all costs associated with improving, restoring, managing, and maintaining wildlife habitats (or populations in Alaska regarding the Subsistence Program). Such work includes preparation of site specific plans, development of partnership agreements, conducting project work, and maintaining the effectiveness of the restoration or improvement.

#### 1120 Fisheries Management

Includes all costs associated with maintaining, improving, or enhancing fishery habitats (or populations in Alaska regarding the Subsistence Program).

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Habitat Management*)

##### *Specific Program Element Definition:*

###### 04—Habitat Management

Includes all costs associated with improving, restoring, managing, and maintaining fisheries habitats (or populations in Alaska regarding the Subsistence Program). Such work includes preparation of site specific plans, development of partnership agreements, conducting project work, and maintaining the effectiveness of the restoration or improvement.

#### 1150 Activity—Threatened and Endangered Species

##### 1150 Threatened and Endangered Species

Includes all costs directly associated with the protection, conservation, consultations, recovery, and evaluation of populations and habitats of threatened, endangered and special status animal and plant species. Chargeable items include those actions that directly benefit the special status populations and habitats, such as preparation of land use plans or other activity plans that are directly related to T&E species habitat, resource protection and investigation, preparation and implementation of educational outreach programs. Does *not* include costs of compliance with the Endangered Species Act (ESA) and associated mitigation which result from the conduct of other resource program activities which are properly charged to those benefitting activities.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Habitat Management*)

##### *Specific Program Element Definition:*

###### 04—Habitat Management

Includes all costs associated with improving, restoring, managing and maintaining habitats for threatened, endangered and sensitive flora and fauna species. Such work includes preparation of site specific project plans, conducting project work or maintaining effectiveness of restoration or improvements.

#### 1200

##### Activity—Recreation Management

Includes all costs associated with the management and protection of recreational values, designated and potential wilderness areas, and management and operations of recreational facilities, including collection of recreation user fees. Does not include costs related to construction

of recreational facilities, or conducting other resource program activities that do not directly benefit the wilderness resource within potential or designated wilderness areas.

#### **1210 Wilderness Management**

Includes all costs associated with managing, studying, and protecting wilderness study areas, potential, or designated wilderness areas as part of the National Wilderness Preservation System.

PE: 00 (*Resource Management not identified or described elsewhere*), 04 (*Designated Wilderness Areas*)

##### ***Specific Program Element Definition:***

###### **04—Designated Wilderness Areas**

Includes all costs associated with managing, studying, and protecting designated wilderness areas as part of the National Wilderness Preservation System

#### **1220 Recreation Resources Management**

Includes all costs associated with managing recreational resource activities, providing service to recreational visitors, and providing for appropriate recreational opportunities on Public Land.

PE: 00 (*Resource Management not identified or described elsewhere*), 04 (*Wild and Scenic Rivers*)

##### ***Specific Program Element Definition:***

###### **04—Wild and Scenic Rivers**

Includes all costs associated with managing recreational resource activities, providing service to recreational visitors, and providing for appropriate recreational opportunities on Wild and Scenic Rivers.

#### **1230 Recreation Operations**

On fee collection areas only, includes all costs associated with managing recreational facilities, areas, or events. This subactivity is derived from appropriated recreation fee receipts.

PE: 00 (*Resource Management not identified or described elsewhere*)

#### **1231 Recreation Fee Collections**

Includes all costs of collecting recreation fees at designated fee collection sites and for the collection of fees associated with the issuance of special recreation permits, and Federal recreation passports. These costs are further defined as those obligations incurred during the current fiscal year for personnel and infrastructure directly associated with the collection of recreation fees. This includes personnel, purchase and maintenance of fee collection equipment, data entry and accounting and that required to safeguard all collections. This subactivity is derived from 15 percent of total recreation fees collection by State and is not subject to appropriation by Congress.

PE: 00 (*Resource Management not identified or described elsewhere*)

#### **1300 Activity—Energy and Minerals**

Includes all costs associated with managing onshore oil and gas, coal, geothermal resources, other leaseable minerals, mineral materials activities, and administration of encumbrances on the mineral estate, on Federal and Indian lands. Does not include costs for managing Mining Law-related activities, which is properly coded to subactivity 1990 or 1992.

#### **1310 Oil and Gas Management**

Includes all costs associated with the management and processing of authorizations, operations, and compliance for oil and gas resources on Federal and Indian lands.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Indian Resources*)



### *Specific Program Element Definition:*

#### **04—Indian Resources**

Includes all costs associated with administration of the oil and gas management program on Indian lands. Includes all phases of the program including program coordination with BIA and individual Indian tribes, individuals, and allottees.

### **1320 Coal Management**

Includes all costs associated with the management and processing of authorizations, operations, and compliance for coal resources on Federal and Indian lands.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Indian Resources*)

#### *Specific Program Element Definition:*

#### **04—Indian Resources**

Includes all costs associated with administration of the coal management program on Indian lands. Includes all phases of the program including program coordination with BIA and individual Indian tribes, individuals, and allottees.

### **1330 Other Mineral Resources**

Includes all costs associated with the management and processing of authorizations, operations, and compliance for geothermal resources, other leasable minerals, and mineral materials on Federal and Indian lands.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Indian Resources*)

#### *Specific Program Element Definition:*

#### **04—Indian Resources**

Includes all costs associated with administration of the geothermal, other leasable minerals, and mineral materials management programs on Indian lands. Includes all phases of the program including program coordination with BIA and individual Indian tribes, individuals, and allottees.

### **1400**

#### **Activity—Realty and Ownership Management**

Includes all costs associated with managing and non-reimbursable processing of authorizations and compliance for realty actions and rights of ways (including Alaska), administration of land title records, and all costs of performing cadastral surveys.

### **1410 Alaska Conveyance and Lands**

Includes all costs associated with accomplishing title transfers—including associated cadastral survey costs—to the State of Alaska, Native corporations, and individual Natives through the Patent Plan Process. Also includes other lands actions and cadastral surveys in Alaska.

PE: 00 (*Resource Management not identified or described elsewhere*)

### **1420 Cadastral Survey**

Includes all costs associated with performing non-reimbursable cadastral surveys outside of Alaska. Does not include costs associated with surveys in support of Alaska Conveyance, which is properly coded to subactivity 1410.

PE: 00 (*Resource Management not identified or described elsewhere*)

### **1430 Land and Realty Management**

Includes all costs associated with processing authorizations and compliance associated with reimbursable and non-reimbursable realty actions, minor rights-of-way actions, and withdrawals.



Also includes administration of land title records. Casework costs associated with major category R/W reimbursable applications are funded under subactivity 5101.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*)

## 1600

### Activity—Resource Protection and Maintenance

Includes all costs associated with management of the land use planning and NEPA processes, and protecting the health and safety of users or activities on Public Land through maintenance of buildings, transportation and recreation facilities, protection from criminal and other non-lawful activities, and effects of hazardous materials and/or waste.

## 1610 Resource Management Planning

Includes all costs associated with preparing, coordinating, monitoring, and maintaining Resource Management Plans (RMP) and ensuring NEPA compliance that is not directly related to a proposed activity or action attributable to another subactivity or subactivities. Does *not* include costs incurred for program specific plans, inventory, resource data collection, program resource data base management, or program driven planning amendments which are properly coded to the benefitting subactivity or subactivities.

PE: 00 (*Resource Management not identified or described elsewhere*)

## 1620 Facilities Maintenance

Includes all costs associated with maintaining BLM-owned buildings, water and sewer systems, recreation sites, roads, trails, and bridges.

PE: 00 (*Resource Management not identified or described elsewhere*)

## 1630 Resource Protection and Law Enforcement

Includes all costs associated with the protection of Public Lands from criminal and other unlawful activities through preventing, detecting and investigating incidents, and apprehending and supporting the prosecution of violators. Does *not* include costs of routine field patrol by rangers or non-law enforcement personnel which must be charged to the benefitting subactivity.

PE: 00 (*Resource Management not identified or described elsewhere*)

## 1640 Hazardous Materials Management

Includes costs associated with the protection of Public Land from the effects of hazardous materials and/or wastes. Costs includes identification, evaluation, and remediation of hazardous materials sites and the costs associated with the proper management of hazardous substances, and efforts to minimize future liabilities and costs to the Federal government. Code to program element 3, NRDA (project number required), PA/SI/ RCRA studies, and other assessments. Does *not* include costs of project clean-up once a remedial investigation/feasibility study has been approved.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Cleanups*)

### Specific Program Element Definition:

#### 04—Cleanups

(Project Number May Be Required)

Includes all costs associated with short-term (*e.g.* generally less than one year) removals and remedial actions, corrective actions, remedies and similar actions under CERCLA, CWA, or related Federal or State laws other than those covered under the Central Hazardous Materials Fund. Project numbers are required for large sites and small sites where cost recovery is anticipated.

**1780 Emergency Damage Repair****Project Number Required**

Includes all costs associated with providing immediate response in the form of personnel, equipment or supplies for emergency repair or replacement of Government property destroyed or damaged by catastrophic acts of nature such as floods, storms, non-wildfires, and other unavoidable causes such as a major oil spill. Costs may be coded to this subactivity *only after receiving authorization and a special project number from the WO Budget and Finance Team (WO-880)*. This is not a general expenditure account.

PE: 00 (Resource Management not identified or described elsewhere)

**1790 Grasshopper and Mormon Cricket Control**

Includes all costs of assisting the Animal and Health Protection Service (APHIS) in the planning and control of infestations of Mormon crickets and/or grasshoppers on the Public Land.

PE: 00 (Resource Management not identified or described elsewhere)

**1800****Activity—Workforce and Organizational Support**

Includes costs associated with specified bureau business practices, such as human resources management, EEO, financial resources management, procurement, property management, and aviation management. Also includes the management of general use automated systems. Includes only specified administrative support services costs that are *not* directly associated with a benefiting subactivity.

**1810 Information Systems Operations**

Includes all non-Modernization platform costs that are associated with developing, implementing, operating, managing, and providing technical assistance to system users for general use automated information and data telecommunications systems. Costs (including training, system development, etc.) associated with the development, implementation, operation, and maintenance of the ALMRS/Modernization project are coded to subactivity 4550. Costs associated with developing, operating, monitoring and supporting automated system applications, hardware, software, and data bases for specific program functions are properly charged to the benefiting subactivity.

PE: 00 (Resource Management not identified or described elsewhere)

**1820 Administrative Support**

Includes the costs of providing specified bureauwide and officewide administrative support services, including financial management, budget formulation and execution, personnel administration, EEO program management, procurement and contracting services, property and aviation management, and general records and directives systems management. This subactivity includes *only* the costs of those specified programs which are clearly administrative in nature and broadly support the entire organization. Simply because a function is support in nature and benefits several programs does *not* qualify the cost for coding to this subactivity. These other generic support costs must be coded either to the Program Support Costs subactivity (if they fit that definition), or otherwise must be coded directly to the benefiting subactivity(s).

PE: 00 (Resource Management not identified or described elsewhere)

**1830 Bureauwide Fixed Costs****(Restricted to WO/SC Usage)**

Includes costs of certain, specified Bureauwide non-personnel related operating costs and charges. These costs benefit all programs and are not variable in relation to program activity. Includes the

following items: office space rental payments and payments to lessor based on delegated leasing authority to GSA, FTS bills, postal service charges (except express mail or priority delivery which is charged to the benefitting subactivity), injured employee and unemployment compensation, and Departmental consolidated services.

PE: 00 (*Resource Management not identified or described elsewhere*)

## 1890 Program Service Credits

(Restricted to WO/SC Usage)

Definition reserved.

1900

## Activity—MLR Reimbursable

1910

### Cadastral Reimbursables

(Fund 245.R)

(Requires Project Number)

Includes all costs associated with the completion of a cadastral survey project, assignment, or task for which reimbursement is made by another entity. Each work effort requires a formal reimbursable agreement or interagency agreement and a project number.

PE: 00 (*Resource Management not identified or described elsewhere*)

1920

### Other Reimbursables

(Fund 245.R)

(Requires Project Number)

Includes all costs associated with the completion of any project, assignment, or task for which reimbursement is made by another entity, except cadastral survey and mining law efforts which are to be coded to the appropriate activity. Each work effort requires a formal reimbursable agreement or interagency agreement and a project number.

PE: 00 (*Resource Management not identified or described elsewhere*)

1930

### Non-Holding Fee Mining Law Reimbursables

(Fund 245.M)

Includes all costs associated with processing mineral patent applications, including patent issuance or contest, recording a new mining claim by location or transfer, processing location notices, transfers and fees, make land status determinations, issuing decisions, processing appeals related to recordation. Also includes costs of monitoring related records, files, and automated data bases, and, actions related to compliance and enforcement actions regarding mining activities for which these fees are collected. Bureau offices charge directly to this account based on actual dollars available. This account shall be maintained with sufficient funds to accommodate leave surcharge and other obligations incurred within the state. Do not charge costs related to collection and/or administration of the annual \$100 mining claim holding fee. These items should be charged to subactivity 1992.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*)

1990

## Activity—Mining Law Administration

1990

### Mining Law Administration

(Fund 245)

Includes all costs of functions relating to administration of the mining laws on Federal lands, including recording mining claims, preparing environmental assessments, processing plans of operations and notices, compliance for ongoing mining activities, issuing mineral patents,

accepting and administering bonds, and other related mining law work. Does not include costs of mining claim holding fee collection, which are properly coded to subactivity 1992.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*)

1992

#### Mining Claim Fee Collection Costs

(245.H)

Includes all costs associated with administering, collecting and processing annual mining claim holding fees. Funding for this account is derived from the holding fees collected and deposited in the 1993 account.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*)

1993

#### Mining Claim Fee Collection Receipts

(245.H)

This is a *receipt account* which serves to provide a funding base for the 1990 and 1992 subactivities through receipts collected from the annual mining claim holding fee. All holding fee receipts collected by BLM offices will be deposited in Treasury Account 14X1109 (Fund Code 245.H). No expenditures may be made directly to this account.

PE: 77 (*Revenue Billings & Collections*)

4550

#### Activity—Automated Land and Mineral Records System

##### 4550 Automated Land and Mineral Records System (ALMRS)

Includes all costs associated with the development and implementation of the Automated Land and Mineral Records Project (ALMRS). Includes costs of modernization and ALMRS system design, development and implementation, hardware and software acquisition, site preparation (in support of ALMRS/Modernization), data collection (including GCDB) and preparation, system prototyping and piloting, and project management. Costs of operating ongoing land and mineral records and case tracking systems as well as the withdrawal data collection and maintenance of the collected data are charged to the benefitting subactivity or subactivities.

PE: 00 (*Resource Management not identified or described elsewhere*)

## Appropriation:

## Construction

### 2110 Construction

(Requires Project Number)

Includes the costs of constructing buildings, recreation facilities, bridges, roads, and trails necessary for effective multiple use management of the Public Lands and resources; to provide facilities to implement land use planning decisions; protect the health and safety of employees and the public land visitor; and, provide physical access to the Public Land.

PE: 00 (Resource Management not identified or described elsewhere)

### 2300 Access and Easement Acquisition

(Requires Project Number)

Includes all costs associated with the costs of providing public access to Federal land by acquiring legal rights on non-Federal lands that are essential to implement planned BLM resource management programs and access to areas which are designated as valuable for public recreation uses. *To be used only for pre-FY96 carryover funds.*

PE: 00 (Resource Management not identified or described elsewhere)

### 2910 Construction Reimbursement

(Requires Project Number)

Includes the costs of constructing buildings, recreation facilities, bridges, roads and trails on a reimbursable basis for another entity.

PE: 00 (Resource Management not identified or described elsewhere), 77

## Construction and Access Program Elements

*"Note: Use of program elements are the same as in MLR found at the front of this document."*

## Quick Reference Table for Construction and Access Use of Program Element

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 04
2110	Construction					
2300	Access and Easement Acquisition					
2910	Construction Reimbursement					

## Appropriation:

## Central Hazardous Materials Fund

### 2640

### Central Hazardous Materials Fund

(FC 255)

(Requires Project Number)

This activity includes work related to hazardous material site remedial investigation/feasibility studies and site cleanup, which have been previously approved by the Department of Interior. The projects represent those long-term (e.g. remediation projects spanning more than one year) CERCLA-related remediation projects. Does *not* include short term cleanups or removals. Projects funded by this activity *must* be CERCLA sites for which the Department of Interior is liable that have reached the RI/FS stage. Actual allocations from this activity will be determined by the



Deputy Assistant Secretary Group for Environmental Policy. These are no-year funds available until expended.

PE: 04 (Remedial Action), 77 (Revenue Billings & Collections)

## Central HAZMAT Fund Program Element

2640

### Central Hazardous Materials Fund

#### 04—Remedial Action

(Requires Project Number)

Includes all costs associated with hazardous material site remedial investigation/feasibility studies and site cleanup, which have been previously approved by the Department of the Interior. Includes only projects that are long-term (e.g. spanning more than one year) CERCLA-related remediation projects.

## Quick Reference Table for Central HAZMAT Fund Use of Program Element

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 77
2640	Central Hazardous Materials Fund					

### Appropriation:

### Wildland Fire Management

2810

### Activity—Fire Use and Management and Preparedness

#### 2811 Fire Use and Management

(Project or Fire Number May Be Required)

Includes all costs related to the planning and application of fire as a land and resource management tool (the non-preparedness components) through such actions as resource management planning, prescribed fire, fuels management, greenstripping, and research. Fuels management projects necessitated by actions of other land management activities or to achieve resource management objectives are to be funded by the benefitting subactivities. Includes the cost of the first eight hours of regular time up to 40 hours per week of all employees coding their regular time to this activity that are assigned to wildfire suppression duties. A fire number is required when assigned to wildfire suppression duties. All other costs for wildfire suppression are charged to activity 2821.

PE: 00 (Resource Management not identified or described elsewhere)

#### 2812 Preparedness

(Project or Fire Number May Be Required)

Includes all costs associated with normal preparedness for the annual fire season as defined in approved State and District fire plans. Expenditure of these funds is authorized for all fire preparedness work regardless of the time of year. Includes costs that are directly related to fire preparedness for: personnel who are involved in preparedness planning and operations; acquisition of supplies and equipment; equipment operation and maintenance; protection agreements; contract availability guarantees for fire suppression aircraft and other equipment; prevention activities; fire detection; and, operating and maintaining field fire facilities to meet established operational and safety requirements. This activity also includes basic operational and "fair share" costs for the National Interagency Fire Center (NIFC), the Alaska Fire Service (AFS), the National Wildfire Coordinating Group (NWCG), and the Department of the Interior Fire Coordination



Committee (IFCC). Includes the cost of the first eight hours of regular time up to 40 hours per week of all employees coding their regular time to this activity that are assigned to wildfire suppression duties. A fire number is required when assigned to wildfire suppression duties. All other costs for wildfire suppression are charged to activity 2821.

PE: 00 (Resource Management not identified or described elsewhere)

## 2820

### Activity—Suppression Operations and Emergency Rehabilitation

#### 2821 Suppression Operations

(Project or Fire Number Required)

Includes all costs associated with the suppression of wildland fires and the costs of emergency or extraordinary preparedness measures (severity funding), and unplanned operational costs associated with approved prescribed natural fire programs. Costs of suppressing a specific wildfire include costs of firefighting and support personnel (excluding the first 8 hours regular time each day up to 40 hours per week for personnel normally coding to 2811 and 2812), aircraft operations, logistical and subsistence support costs for all employees assigned to the fire, supplies and equipment (including replacement of lost or destroyed capital and expendable equipment), contracts for goods and services, rental of equipment and facilities, associated logistical support, and immediate measures taken to correct damages resulting from actions taken to suppress the wildfire. Includes costs associated with investigation and review activities related to specific wildland fires. Includes rehabilitation required as a direct result of suppression activities, and costs necessary to return suppression equipment to a serviceable condition. Also includes costs for the procurement of supplies and equipment for the fire stores that are managed by NIFC and AFS (all fire stores transactions require the use of a project number).

Includes costs associated with escalated fire preparedness that is required due to abnormally high or extreme fire danger. These funds are provided to improve wildland fire suppression response capability necessitated by abnormal weather patterns, extended drought or other events causing an abnormal increase in the fire potential and/or danger. Use of severity funds requires justification, approval, pre-assigned project number, and are subject to special constraints.

PE: 00 (Resource Management not identified or described elsewhere)

#### 2822 Emergency Rehabilitation

(Project or Fire Number Required)

Includes all costs associated with work to prevent land degradation, resource losses, and other measures necessary to stabilize erodible soils, structures, or other conditions or damage caused by wildfires. Includes costs such as re-seeding to prevent immediate wind or water erosion and to prevent establishment of undesirable plant species, fencing of areas to prevent animals or humans from entering sensitive areas, and felling damaged trees posing threats to human safety. Includes all costs to plan, survey, and design emergency measures to ensure rehabilitation of lands damaged by wildfire. Includes all costs of preparing post-burn supplements to Normal Fire Rehabilitation Plans (NFRP) and the costs of preparing Emergency Fire Rehabilitation Plans where no NFRP exists. Emergency rehabilitation costs for any one fire shall not exceed three years or two full growing seasons. Costs of restoring burned areas to full natural or pre-fire productivity are to be funded from the resource programs benefitting activity. Projects exceeding \$100,000 require WO approval. All charges in this activity must be made to an incident or project number.

PE: 00 (Resource Management not identified or described elsewhere)

**2830 Fire Program Reimbursement**

(Project Number Required)

Covers funds received from other agencies, groups, or individuals through reimbursable agreements. These funds may be used for fire activities authorized within the scope of the agreement. If these funds are used to purchase equipment or facilities, the reimbursing agency must concur with use and ownership of the equipment and/or facilities. Requires a formal reimbursable agreement, interagency agreement, or MOU, and a project number assigned by the SC.

PE: 00 (Resource Management not identified or described elsewhere)

**Fire Program Elements**

*"Note: Use of program elements are the same as in MLR found at the beginning of this document."*

**Quick Reference Table for Fire Use of Program Elements**

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 04
2800	2811 - Fire Use and Management					
	2812 - Preparedness					
	2821 - Suppresion Operations					
	2822 - Emergency Rehabilitation					
	2830- Fire Program Reimbursement					

**Appropriation:****Land Acquisition****3110 Land Acquisition - Land and Water Conservation Fund (LWCF)**

Includes all costs associated with acquiring non-federal land or interests in land through land purchase or exchange to improve the management and public uses of the Public Land, to carry out specific acquisition projects authorized by Acts of Congress when acquisition funds are provided from the Land and Water Conservation Fund (LWCF). Specific property authorized and use of funds are subject to terms of the actual appropriation language.

PE: 00 (Resource Management not identified or described elsewhere)

**3120 Land Acquisition - Other**

Includes costs of acquiring non-federal land or interests in land through land purchase or exchange to improve the management and public uses of the Public Land, to carry out specific acquisition projects authorized by Acts of Congress, when acquisition funds are provided from the General Fund. Projects and use of funds are subject to specific appropriation language.

PE: 00 (Resource Management not identified or described elsewhere)

**3130 Acquisition Management (LWCF)****(Requires Project Number)**

Includes costs associated with managing the land acquisition program and for processing emergency acquisitions up to the point at which specific project funds are allocated. Acquisition management funds are provided from the Land and Water Conservation Fund (LWCF) and are subject to terms of the actual appropriation language. All work which is associated with an identified acquisition project should be coded to 3110 and the specific project number.

PE: 00 (Resource Management not identified or described elsewhere)

**Land Acquisition Program Element**

*"Note: Use of program elements are the same as in MLR found at the front of this document."*

**Quick Reference Table for Land Acquisition Use of Program Element**

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 04
3110	Land Acquisition, LWCF					
3120	Land Acquisition, Other					
3130	Acquisition Management					

**O&C Program Elements**

*"Note: In this appropriation, use of program elements—unless specifically defined below—are the same as in MLR found at the front of this document."*

Usage restricted to specific subactivities.

**6310****Western Oregon Forest Management****04—Timber Sales**

Includes all costs associated with offering and sale of commercial timber. Work includes determination and approval of tract, environmental analysis, property survey, engineering associated with road locations and design, acquisition of access, cruise and appraisal, preparing contracts, advertising and holding sales. The sale of "other forest products" is coded to PE-01.

**6320****Western Oregon Reforestation and Forest Development****04—Forest Development**

Includes all costs with site preparation, reforestation, stand maintenance and improvement, fertilization and stand conversion. This includes the costs of project planning, data base management, contract development and administration associated with contracts to complete site preparation and forest development actions.

**05—Tree Improvement**

Includes all costs associated with special projects for developing genetically superior trees, including orchard operations.

**6332****Western Oregon Recreation Management****04—Wild and Scenic Rivers**

Includes all costs associated with managing recreational resource activities, providing service to recreational visitors, and providing for appropriate recreational opportunities on Wild and Scenic Rivers.

**05—Native American Coordination**

Includes all costs associated with coordination and consultation with Native Americans prior to the issuance of cultural resource use permits under the authority of ARPA. It includes all costs of NAGPRA, cultural heritage program planning, FLPMA §202(c)(9), or AIRFA §2 consultations, as well as consultations on National Register nominations of traditional cultural properties. Use of this code is exclusively for costs associated with work performed outside of the §106 process.

**6333****Western Oregon Soil, Water, and Air Management****04—Watershed Analysis**

Includes all costs of preparing the Watershed Analysis as required for the President's Plan for the Northwest. Other inventory studies, research and monitoring costs will be charged to PE-03.

**05—Riparian Habitat Management**

Includes all costs associated with improving, restoring, managing and maintaining habitats for riparian habitats. Such work includes preparation of site specific project plans, conducting project work or maintaining effectiveness of restoration or improvements.

6334

## Western Oregon Wildlife Management

### 04—Wildlife Habitat Management

Includes all costs associated with improving, restoring, managing, and maintaining wildlife habitats. Such work includes preparation of site specific plans, development of partnership agreements, conducting project work, and maintaining the effectiveness of the restoration or improvement.

### 05—Fisheries Habitat Management

Includes all costs associated with improving, restoring, managing, and maintaining fisheries habitats. Such work includes preparation of site specific plans, development of partnership agreements, conducting project work, and maintaining the effectiveness of the restoration or improvement.

### 06—Threatened and Endangered Species Habitat Management

Includes all costs associated with improving, restoring, managing and maintaining habitats for threatened, endangered and sensitive flora and fauna species. Such work includes preparation of site specific project plans, conducting project work or maintaining effectiveness of restoration or improvements.

6650

## Jobs in the Woods

*"Note: Program elements in this activity are different than the remainder of the O&C appropriation."*

### 02—Contract Preparation

All non-procurement personnel costs directly associated with providing procurement support for site inspection and evaluation, preparation of specifications, maps and drawings, conduct of pre-bid meetings, and solicitation duplication and mailing.

### 03—Contract Inspection and Enforcement

All non-procurement personnel costs directly associated with contract administration, including Contracting Officer's Representative and Project Inspector time and travel.

### 04—Restoration Projects

All costs for Government-furnished property and payments to recipients of contracts and agreements associated with "Jobs in the Woods" projects.

# Quick Reference Table for O&C Use of Program Elements

Activity	Subactivity	PE 00	PE 01	PE 02	PE 03	PE 04	PE 05	PE 06
6100	6110 - Construction							
	6140 - Acquisition							
6200	6210 - Facilities Maint.							
	6230 - Transportation Maint.							
6300	6310 - Forest Management							
	6320 - Reforestation and Forest Development							
	6331 - Range Management							
	6332 - Recreation Management							
	6333 - Soil, Water, and Air							
	6334 - Wildlife Habitat Mgt.							
	6350 - Resource Mgt. Planning							
6400	6420 - Information Systems O&M							
	6430 - Resource Data Acquisition & Management							
6900	6930 - Surface Management Reimbursement							
6650	6650 - Jobs in the Woods							

**Note: Program elements for JIW differ in title as follows:**

02 - Contract Preparation; 03- Contract Inspections and Administration; 04 - Restoration Projects

6100

Activity—Construction

## 6110 Western Oregon Construction

(Requires Project Number)

Includes the costs of constructing buildings, recreation facilities, bridges, roads, and trails necessary for effective multiple use management of Public Land and resources; to provide facilities to implement land use planning decisions; protect the health and safety of employees and the public land visitor; and provide physical access to the Public Land in western Oregon.

PE: 00 (Resource Management not identified or described elsewhere)

## 6140 Western Oregon Acquisition

Includes all costs associated with obtaining and maintaining legal access to the Public Land in western Oregon for both administrative purposes and well as for the public benefit.

PE: 00 (Resource Management not identified or described elsewhere)



**6210 Western Oregon Facilities Maintenance**

Includes all costs associated with maintaining BLM-owned buildings, water and sewer systems, recreation sites, roads, trails, and bridges in Western Oregon.

PE: 00 (*Resource Management not identified or described elsewhere*)

**6230 Western Oregon Transportation Maintenance**

(Requires Project Number)

Includes all costs associated with the maintenance of the transportation system in western Oregon. This includes maintenance of roads, trails, bridges, and airstrips. This subactivity typically funds the maintenance which is associated with the "non fee" part of the system while collected road-use fees, provided through a permanent account (subactivity 9110), typically fund the "fee-system" maintenance.

PE: 00 (*Resource Management not identified or described elsewhere*)

**6300****Activity—Western Oregon Resources Management****6310 Western Oregon Forest Management**

Includes all costs associated with management, maintenance, and enhancement of forest and woodland ecosystems on the Public Lands (O&C, CBWR, and PD) in western Oregon, except for activities directly related to reforestation and forest development. This subactivity includes forest planning, inventory, trespass, maintenance and enhancement of the forest ecosystem and all aspects of the sale of timber and other forest and vegetative products, including such products as fuelwood, ferns, etc.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Timber Sales*)

**6320 - Western Oregon Reforestation and Forest Development**

Includes all costs associated with reforestation and forest development on the Public Lands (O&C, CBWR, and PD) in western Oregon. This includes reforestation related tasks as well as those associated with intensive management of pre-commercial stands

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*), 04 (*Forest Development*), 05 (*Tree Improvement*)

**6330****Other Forest Resources, Western Oregon****6331 Western Oregon Range Management**

Includes all costs associated with management, maintenance, and enhancement of the rangeland ecosystem, *excluding* actions specifically benefitting the vegetation or physical characteristics of a riparian area or activities properly coded to the Range Improvements activity. This subactivity includes processing grazing authorizations, compliance, monitoring, development, maintenance, and noxious weed control.

PE: 00 (*Resource Management not identified or described elsewhere*)

**6332 Western Oregon Recreation Management**

Includes all costs associated with the management and protection of recreational values and operations of recreational facilities on the Public Lands in western Oregon. Does not include costs of maintaining or constructing facilities, collecting recreation use fees or acquiring lands or access

to lands for recreational purposes. For western Oregon, this subactivity also includes costs associated with management, maintenance, and enhancement of prehistoric and historic heritage resources, paleontological resources, Native American concerns, and traditional and contemporary lifeway values for appropriate cultural resource use opportunities on the Public Lands. Does not include such costs, when required, of compliance with cultural resources protection legislation (e.g., §106 of the NHPA) which are properly coded to the benefitting subactivity.

PE: 00 (*Resource Management not identified or described elsewhere*), 04 (*Wild and Scenic Rivers*), 05 (*Native American Coordination*)

#### **6333 Western Oregon Soil, Water and Air Management**

Includes all costs associated with management, development, and protection of the soil, water, and air resources related to the Public Lands in Western Oregon, *including* those actions directly benefitting riparian resources. Riparian areas are defined as those areas having vegetation or physical characteristics reflective of the presence of water, which can include springs, lakes/ponds, streams/rivers, and wet meadows. Physical characteristics can include soil type and drainage. Included are determination of utilization capabilities, evaluation, monitoring, etc. in order to measure potential impacts and mitigating measures. Actions relating to water rights determinations and water quality compliance are also included within this subactivity.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Watershed Analysis*), 05 (*Riparian Mgt.*)

#### **6334 Western Oregon Wildlife Habitat Management**

Includes all costs associated with maintaining, improving, or enhancing fish and wildlife habitats as part of ecosystem management on the Public Land. Does *not* include costs for actions that directly benefit either the vegetation or physical characteristics of a riparian area. Included in this subactivity are inventory and analysis, habitat improvement, and maintenance of associated facilities, as well as compliance with the Endangered Species Act.

PE: 00 (*Resource Management not identified or described elsewhere*), 03 (*Resource Assessment*), 04 (*Wildlife Habitat*), 05 (*Fisheries Habitat*), 06 (*T&E Habitat*)

#### **6350 Western Oregon Resource Management Planning**

Includes all costs in Western Oregon associated with preparing, coordinating, monitoring, and maintaining Resource Management Plans (RMP) and ensuring NEPA compliance that is not directly related to a proposed activity or action attributable to another subactivity or subactivities. Does *not* include costs incurred for program specific plans, inventory, resource data collection, program resource data base management, or program driven planning amendments which are properly coded to the benefitting subactivity or subactivities.

PE: 00 (*Resource Management not identified or described elsewhere*)

#### **6420 Western Oregon Information Systems Operations and Maintenance**

Includes all non-Modernization platform costs that are associated with developing, implementing, operating, managing, and providing technical assistance to system users for general use automated information and data telecommunications systems. Costs (including training, system development, etc.) associated with the development, implementation, operation, and maintenance of the ALMRS/Modernization project are coded to subactivity 4550. Costs associated with developing, operating, monitoring and supporting automated system applications, hardware, software, and data bases for specific program functions are properly charged to the benefitting subactivity.

PE: 00 (*Resource Management not identified or described elsewhere*)

**6430 Western Oregon Resource Data Acquisition and Management**

Includes all costs in western Oregon of developing and providing technical user support for spatial data management, developing Remote Sensing applications, aerial photography, acquiring graphic, analog or digital data, producing base or thematic maps, developing data models, establishing and maintaining data standards and data repositories, and monitoring data integrity.

PE: 00 (*Resource Management not identified or described elsewhere*)

**6650 Jobs in the Woods**

Includes all costs associated with ecosystem restoration including wildlife and riparian improvement projects, forest improvement projects, stream restoration projects, road maintenance, road closures, and road and bridge replacement, improvement and repair that is contracted to the private sector and responds to the President's initiative providing stimulus to local economies and employment.

PE: 02 (*Contract Preparation*), 03 (*Contract Inspection and Enforcement*), 04 (*Restoration Projects*).

**6930 Surface Management Reimbursement**

**(Requires Project Number)**

Includes all costs associated with the completion of a project, assignments, or tasks in western Oregon for which reimbursement is made by another entity. Requires a formal reimbursable agreement or interagency agreement and a project number. This subactivity is to be used only in conjunction with timber sale contracts where the timber sale operator has initially agreed to perform site preparation but cannot perform on the specified burn days. The Bureau performs the site preparation and bills the timber sale operator.

PE: 00 (*Resource Management not identified or described elsewhere*)

*"Note: For the following appropriations, use of program elements—unless specifically defined under the subactivity—are the same as in MLR found at the front of this document."*

## **Appropriation: Service Charges, Deposits, and Forfeitures**

### **5101 Major Category Rights-Of-Way (R/W) Processing** (Requires Project Number)

Includes all costs associated with Major Category R/W application processing, granting, compliance, monitoring, etc. For R/W cases processed under the authority of the Mineral Leasing Act, this includes all actual costs. For R/W cases processed under the authority of FLPMA - Title V, this includes all reasonable costs as determined by the authorized officer.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **5102 Minor Category Rights-Of-Way**

Includes all costs associated with the non-refundable Minor Category R/W application processing, granting, compliance, monitoring etc. Fees are collected pursuant to the BLM's administratively established cost recovery fee schedule. *No charges are made to this account by field offices.*

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **5200 Adopt-A-Horse Program**

Includes all costs associated with processing, shipping, training, maintaining, and placement of wild horses and burros through the adoption program.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **5310 Repair of Damaged Lands, O&C**

Includes all costs associated with funds from performance bond forfeitures or contract claim settlements made available through appropriation under §305 of FLPMA (43 USC 1735) for expenses incurred in repairing, rehabilitating, or protecting O&C or Coos Bay Wagon Road (CBWR) Lands damaged or imperiled by actions of the bonded parties.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **5320 Repair of Damaged Lands, Public Lands**

Includes all costs associated with funds from performance bond forfeitures or contract claim settlements made available through appropriation under §305 of FLPMA (43 USC 1735) for expenses incurred in repairing, rehabilitating, or protecting Public Lands (other than O&C or CBWR) damaged or imperiled by actions of the bonded parties.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **5410 Expenses, Conveyance of Federal-Owned Mineral Interest** (Requires Project Number)

Funds received from applicants for conveyance of mineral interests under §209 of FLPMA (43 USC 1719). Deposits shall be used to cover administrative costs which include, but are not limited to: costs of conducting an exploratory program to determine the character of the mineral deposits in the land; evaluating the data obtained under the exploratory program to determine the fair market value of the mineral interests to be conveyed; and preparing and issuing the documents of conveyance.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

#### 5420 Expenses, Recordable Disclaimers of Interest

(Requires Project Number)

Includes all costs associated with funds received from applicant for recordable disclaimers of interest under §315 of FLPMA (43 USC 1745) shall be used to cover administrative costs which include, but are not limited to: costs of determining if the United States has an interest in the land; if the lands are accreted, relicited, or avulsed land; the riparian specialist's report; and preparing and issuing the document of disclaimer.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

#### 5440 Expenses, Leases, Permits, Easements and Conveyances

(Requires Project Number)

Includes all costs associated with advance funds received from applicants for land use authorization or conveyances under FLPMA (43 USC 1734) or other appropriate law shall be used to cover administrative costs. Includes the reasonable casework costs associated with application processing, monitoring, etc., as determined by the authorized officer.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

#### 5500 Timber Contract Expenses

Includes all costs associated with the use of funds received in connection with timber contracts where, through deposit of a predetermined amount of funds by the purchaser, the BLM performs a contract requirement. This subactivity is available for both O&C and PD timber sale contracts primarily for slash disposal (site preparation) and in some cases, for reforestation, providing it is within the scope of the contract.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

#### 5700 Copy Fees

Includes all costs associated with service charges to the public for producing copies of Public Land records and maps. Receipts are appropriated immediately, and obligations are charged to the extent receipts have been collected and deposited.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### Appropriation:

### Forest Ecosystems Health and Recovery

#### 5900 Forest Ecosystems Health and Recovery

Includes all costs associated with the salvage dead and dying timber on forest and woodland ecosystems on Public Domain Lands and on Oregon California Grant Lands and Coos Bay Wagon Road Lands in western Oregon. Includes maintenance and enhancement of the forest and woodlands ecosystems effected by fire, disease, insects etc. It includes only activities related to the sale of salvage timber and the subsequent site preparation, reforestation and maintenance of these sites. No program oversight or administrative costs should be coded to this account.

PE: 00 (Resource Management not identified or described elsewhere), 04 (Forest Development, same definition as in MLR), 77 (Revenue Billings and Collections, used only by SC: field offices do not deposit to this subactivity)



## **Appropriation: Land and Resources Management Trust Fund**

### **7110 Conveyance of Omitted Lands**

(Requires Project Number)

Includes funds contributed to and administered by BLM from non-Federal entities or private individuals for survey, appraisal, and conveyance of omitted Public Lands, under the authority of §211 of FLPMA (43 USC 1721).

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **7121 Resource Development, Protection and Management, Taylor Grazing Act**

(Requires Project Number)

Includes all costs of administration, protection and improvement of Public Land rangeland resources for which contributions from non-Federal parties or private individuals were made under the authority of the Taylor Grazing Act (43 USC 315).

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **7122 Resource Development, Protection and Management, FLPMA**

(Requires Project Number)

Includes all costs of administration, protection and improvement of Public Land for which contributions were made by a non-Federal entity, private individual, or corporation under the authority of FLPMA (43 USC 1737).

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)

### **7123 Resource Development, Protection and Management, California OHV Fund**

(Requires Project Number)

Includes all costs of management, development, protection, and acquisition of land for OHV-related activities for which contributions are made by the State of California to BLM.

PE: 00 (Resource Management not identified or described elsewhere), 01 (Law Enforcement [Rangers]), 02 (Conservation), 77 (Revenue Billings and Collections)

#### **Special Program Element Definition:**

#### **01—Law Enforcement (Rangers)**

Includes all costs associated with employing, equipping, and supervising BLM Law Enforcement Rangers who have the following specific duties: protecting natural resources; enforcement of Division 16.5, §4442 and §4442.5 of the California Vehicle Code; and, enforcement of any other law regulating the equipment and use of OHVs.

#### **02—Conservation**

Includes all costs associated with sustaining, rehabilitating and restoring soils, plants, wildlife and their habitat in accordance with standards adopted pursuant to §5090.35 of the State of California Public Resources Code (PRC 5090.10).

### **7124 Wildlife and Fisheries Conservation and Rehabilitation on Public Land (Sikes Act)**

(Requires Project Number)

Includes all costs associated with funds contributed to the Bureau of Land Management from various state government agencies when derived from the sale of stamps authorized under the Sikes Act for the protection, conservation, and rehabilitation of wildlife, fish and game resources on Public Land.

PE: 00 (Resource Management not identified or described elsewhere), 03 (Resource Assessment), 04 (Habitat Management, same as MLR, except includes both Fisheries and Wildlife), 77 (Revenue Billings and Collections)

### **7130 Public Survey**

(Requires Project Number)

Advances made by private individuals to pay the costs incidental to land surveys requested by them.

PE: 00 (Resource Management not identified or described elsewhere), 77 (Revenue Billings and Collections)



### 7150 Rights-Of-Way

(Requires Project Number)

Includes all costs associated with funds contributed by private individuals to pay the casework costs of processing rights-of-way requested by them. These funds are in addition to any fees received under subactivities 5101 or 5102.

PE: 00 (*Resource Management not identified or described elsewhere*), 77 (*Revenue Billings and Collections*)

### Appropriation:

Trustee Funds, Alaska Townsites

### 7300 Trustee Funds, Alaska Townsites

Includes all costs associated with amounts received from the sale of Alaska townlots to non-Native Alaskans and is available for expenses incidental to the maintenance and sale of townsites.

PE: 00 (*Resource Management not identified or described elsewhere*), 77 (*Revenue Billings and Collections*)

### Appropriation:

Range Improvements

### 8100 Range Improvements, Public Domain Lands/8200 Range Improvements, L.U. Lands

These funds are derived from the Range Improvement Fee included in the grazing fee for grazing on Public Lands under §3 and §15 of the Taylor Grazing Act (43 USC 315) as amended by FLPMA (43 USC 1751, as amended). It also includes appropriate shares of receipts collected for uses of Land Utilization Project (Bankhead-Jones Farm Tenant Act) lands transferred to the jurisdiction of and managed by the BLM. Includes costs associated with survey and design, and project development for rangeland improvement projects and land/vegetation treatment projects benefiting grazing, wildlife, wild horses and burros, or rangeland ecosystem.

PE: 00 (*Resource Management not identified or described elsewhere*), 01 (*Customer Service (Use Authorization)*), 02 (*Compliance*), 03 (*Resource Assessment*)

### Appropriation:

Road Maintenance Deposits

### 9110 Road Maintenance, Western Oregon

(Requires Project Number)

Includes all costs associated with the maintenance of the transportation system in western Oregon. This includes maintenance of those roads and bridges that are typically a part of the "fee system" for which road maintenance fees have been collected from commercial road users.

PE: 02 (*Planning and Condition Survey*), 03 (*Scheduled Maintenance*), 04 (*Corrective Maintenance*), 77 (*Revenue Billings and Collections*)

#### Special Program Element Definition:

#### 02—Planning and Condition Survey

Includes all costs related to condition inspection and assessments, planning for reconstruction, repair, survey and design, architectural and engineering, and/or contract preparation.

#### 03—Scheduled Maintenance

Includes all costs associated with completion of normally scheduled maintenance on all roads whether contracted or accomplished by BLM force account, including road access to buildings and recreational areas, signs, road drainage requirements, culverts, and bridges.

#### 04—Corrective Maintenance

Includes all costs related to the completion of maintenance that is not on a normal schedule and is the result of some abnormal situation which requires immediate corrective action, but for which emergency operations funding is not available.

## 9120 Road Maintenance, Public Domain Lands

Includes all costs associated with the maintenance of the transportation system on Public Land outside of western Oregon with funds collected from the sale of timber or other products as authorized under §502 of FLPMA (43 USC 1762).

PE: 02 (*Planning and Condition Survey*), 03 (*Scheduled Maintenance*), 04 (*Corrective Maintenance*), 77 (*Revenue Billings and Collections*)

### Special Program Element Definition:

#### 02—Planning and Condition Survey

Includes all costs related to condition inspection and assessments, planning for reconstruction, repair, survey and design, architectural and engineering, and/or contract preparation.

#### 03—Scheduled Maintenance

Includes all costs associated with completion of normally scheduled maintenance on all roads whether contracted or accomplished by BLM force account, including road access to buildings and recreational areas, signs, road drainage requirements, culverts, and bridges.

#### 04—Corrective Maintenance

Includes all costs related to the completion of maintenance that is not on a normal schedule and is the result of some abnormal situation which requires immediate corrective action, but for which emergency operations funding is not available.

## Appropriation:

## Miscellaneous transfer accounts

## 9210 Natural Resource Damage Assessment

(May Require Project Number)

Includes utilizing funds transferred to the BLM from the U.S. Fish and Wildlife Service for damage assessments authorized by the *Comprehensive Environmental Response, Compensation, and Liability Act, as amended* (PL 101-380), and the Act of July 27, 1990 (PL 101-337) for expenses incurred in natural resource damage assessment and restoration of resources on the Public Lands. Project numbers should be used only with program elements equal to or greater than 03.

PE: 01 - 09, as described below:

### Special Program Element Definition:

#### 01—Program Management and Support

Includes expenses not clearly associated with specific sites or projects, including general financial management, allocation of funds among projects, development of guidance for damage assessment and restoration activities, participation on interbureau and interagency committees, and related expenses. Management of specific projects or sites should be reported under the damage assessment or restoration elements.

#### 02—Contract Management

Includes expenses associated with development or review of damage assessment regulations and with general contract oversight, and development and review of contract guidance. Site- or project-specific contract expenses and contract management expenses should be included under the appropriate program element.

#### 03—Damage Assessment Planning

Includes expenses associated with development of a pre-assessment screen or with development of an assessment plan. This may include negotiations with a potentially responsible party (PRP) and data collection and interpretation for the purposes of those negotiations, if a specific legal action (notification of intent to sue for natural resource damages) has not yet been filed against that PRP by the Department of Justice. Most settlement negotiation and planning expenses associated with EPA initiated cleanup settlements would fall under this category unless a separate action is needed to pursue natural resource damages. Expenses for coordination with other trustees for specific sites or projects should be charged to the appropriate program element.

#### 04—Damage Assessment Implementation

Includes expenses associated with injury determination, quantification, or damages determination, including conducting formal Type A assessments, and any negotiations with a PRP following filing of a specific legal action (notification of intent to sue for natural resource damages) against one or more PRP's by the Department of Justice.

#### 05—Post-Damage Assessment Activities

Expenses associated with preparing the report of assessment and the "demand" for damages from the PRP including expenses associated with testimony in court to enforce that demand, as well as negotiations with PRP's once court proceedings have begun.

#### 06—Restoration Planning

Includes expenses associated with development and review of draft and final restoration plans, public review, and any NEPA review that may be required. Contracts and contract management for development of such plans would also be included here.

#### 07—Habitat Restoration

Expenses associated with actual improvement of existing habitats to restore injured fish or wildlife populations would be included here, including appropriate contract and contract management expenses and oversight of PRP-conducted habitat restorations. In cases where land is acquired and then restored, expenses should be separated and charged to each category as appropriate, with justifications provided if the reasons for the assignments are not clear.

#### 08—Restoration Land Acquisition

Includes expenses associated with actual acquisition of land, including the purchase price and any acquisition costs, such as title searches, surveys, pre-acquisition contaminant surveys, legal costs for the transfer, negotiation costs, and related expenses. Where land is to be acquired and then restored, these expenses should be charged to the appropriate program element.

#### 09—Other Restoration Activities

Other expenses for restoration, replacement or acquisition of equivalent natural resources not clearly falling into the above program elements would be included here. Such actions include: rearing and reintroduction of replacement populations; predator management to assist reestablishment of depleted populations; other intensified management actions for the same purpose, such as egg removal and hatchery rearing to induce double clutching; acquisition of water rights to improve habitat or populations; actions taken to reduce other human impacts on injured populations, such as those to change harmful fishing practices, eliminate or reduce barriers to migration, reduce electrocution deaths (e.g., to raptors), or avoid other incidents that might otherwise prevent restoration.

### 9220 US Forest Service Wild Horse and Burro Management

Includes funds transferred from the U.S. Forest Service to the BLM to be used for the removal, care and placement of wild horses and burros from Forest Service lands where, by interagency agreement, the BLM has assumed these management responsibilities.

PE: 00 (Resource Management not identified or described elsewhere), 01 (Customer Service (Use Authorization)), 04 (Removals, same as MLR)

Appropriation:

Cook Inlet Region, Inc Property Account

### 9230 Cook Inlet Region, Inc. (CIRI)

(Restricted to WO/SC/Alaska SO Usage)

This account provides funds for the acquisition by CIRI of Federal real properties, improvements on such lands or rights to their use or exploitation, and any personal property related to the land purchased as authorized by the provisions of §12(b) of PL 94-203 (43 USC 1611), as amended. This is permanent budget authority made available to the BLM by §9102 of the FY 1990 Department of Defense Appropriation Act for administration and payment of purchase rights exercised by CIRI.

PE: 00 (Resource Management not identified or described elsewhere)

## Appropriation:

## Working Capital Fund (WCF)

### 9310 WCF Motorized Fleet

(Requires Project Number)

Includes all costs associated with the operation, and maintenance of the Bureau's WCF motorized fleet.

PE: 10 (WCF Administration), 11 (Fleet Operations), 12 (Fleet Maintenance), 13 (Fleet Replacement), 77 (Revenue Billings and Collections)

#### Special Program Element Definition:

##### 10—WCF Administration

(Usage Restricted to SC Personnel)

Includes all costs associated with the development, operation, and maintenance of the Bureau's WCF integrated appropriation/cost accounting system.

##### 11—Fleet Operations

Includes all costs of fuel (diesel and gasoline) and oil intended for (consumption by) Bureau-owned vehicles that pay use rates.

##### 12—Fleet Maintenance

(Usage Restricted As Described Below)

Includes all costs incurred to keep Bureau-owned vehicles/equipment covered by use rates under WCF in a serviceable condition. Examples of such costs are tuneups, oil changes, lubrication, etc. (This does not include accident damage costs which must be charged to the using office's appropriation.) *Only offices with approved shops can charge mechanics wages to the WCF for the time spent working on Bureau-owned vehicles/equipment.*

##### 13—Fleet Replacement

(Usage Restricted to SC Personnel)

Includes all costs of replacing Bureau-owned vehicles/equipment that pay a fixed ownership rate.

### 9322 WCF Stores/9323 WCF Sign Shop

Includes all costs of operating and maintaining the Bureau's WCF Stores and Sign Shop.

PE: 10 (WCF Administration), 11 (Stores Purchased), 77 (Revenue Billings and Collections)

#### Special Program Element Definition:

##### 10—WCF Administration

(Usage Restricted to SC Personnel)

Includes all costs associated with the development, operation, and maintenance of the Bureau's WCF integrated appropriation/cost accounting system.

##### 11—Stores Purchased

Includes costs of materials and supplies placed in storage for subsequent issue. (This does not apply to O&C and Fire stores which are funded out of O&C and Fire appropriations respectively.)

### 9360 WCF Department Forms Center

(Restricted to SC only)

Includes all costs associated with the development, operation, and maintenance of the Bureau's WCF Department Forms Center.

PE: 10 (WCF Administration), 11 (Stores Purchased), 12 (Forms Operations), 77 (Revenue Billings and Collections)

#### Special Program Element Definition:

##### 10—WCF Administration

Includes all costs associated with the development, operation, and maintenance of the Bureau's WCF integrated appropriation/cost accounting system. *Only SC personnel may use this code.*

##### 11—Stores Purchased

Includes costs of Departmental forms placed in storage for subsequent issue.

##### 12—Forms Operations

Includes all costs necessary for forms operations including equipment maintenance and supplies.

### 9380 Naval Oil Shale Reserves (NOSR)

Includes all costs associated with the surface management activities on withdrawn oil shale reserve Public Lands from funds transferred to BLM from the Department of Energy.

PE: 00 (*Resource Management not identified or described elsewhere*), 77 (*Revenue Billings and Collections*)

**Appropriation:** Highway Trust Fund (Transfer from FHWA)

### 9410 Federal Highway Administration (FHWA)—Emergency Road Repair

Includes funds transferred from the FHWA "Emergency Road Repair" appropriation to the Bureau for emergency repair of qualified roads and bridges on public highway systems damaged by storms, floods, earthquakes, etc.

PE: 02 (*Planning and Condition Survey*), 03 (*Emergency Repair*)

#### *Special Program Element Definition:*

#### 02—Planning and Condition Survey

Includes all costs related to condition inspection and assessments, planning for reconstruction, repair, survey and design, architectural and engineering, and/or contract preparation.

#### 03—Emergency Repair

Includes all costs associated with the repair of road systems or bridges utilizing Federal Highway Act emergency funds.

### 9420 Federal Lands Highway Program (ISTEA)

(May Require Project Number)

Includes funds transferred from the FHWA *Intermodal Surface Transportation Efficiency Act* (ISTEA) appropriations to the BLM for administrative costs of activities supporting only the Federal Lands Highway Program (FLHP) provision of ISTEA (§1032). All other activities supporting and implementing the other applicable provisions of ISTEA should be charged to the benefitting or support activities. Use of program element 11 requires a project number.

PE: 10 (*FLHP Planning and Implementation*), 11 (*Project Design and Construction*)

#### *Special Program Element Definition:*

#### 10—FLHP Planning and Implementation

Includes BLM's costs associated with the development and implementation of only the FLHP including coordination related to Public Land Highway (PLN) route designation and PLHP eligible project plan development as defined in §1032 of ISTEA.

#### 11—Project Design and Construction

Includes all costs associated with the design and construction of approved projects.

**Appropriation:** Payments in Lieu of Taxes (PILT)

### 9500 PILT

(Restricted to WO/SC Usage)

Includes funds paid to counties or other local governments in lieu of taxes for lands located within their boundaries which are administered by BLM, FS, NPS, and certain other Federal agencies. Also includes costs to administer the appropriation.

PE: 00 (*Resource Management not identified or described elsewhere*), 02 (*Section 1 Payments*), 03 (*Section 3 Payments*)

#### *Special Program Element Definition:*

#### 02—Section 1 Payments

Includes actual payments to counties or equivalent units of government under §1 of the Act.

#### 03—Section 3 Payments

Includes actual payments to counties or equivalent units of government under §3 of the Act.



**Appropriation:**

**Forest Protection and Utilization  
(Transfer from U.S. Forest Service)**

**9610 Blister Rust Control**

Includes costs associated with white pine blister rust operations which utilizes funds transferred to the BLM from the USFS.

PE: 00 (*Resource Management not identified or described elsewhere*)

**9620 Forest Pest Control**

Includes costs associated with the detection and control of forest pests, both insect and disease, which utilizes funds transferred to the BLM from the USFS.

PE: 00 (*Resource Management not identified or described elsewhere*)

**Appropriation:**

**Operation and Maintenance of Quarters**

**9710 Quarters Maintenance**

Includes costs associated with the use of funds received from rental collections on Bureau-owned quarters to be used for the operation, maintenance, and reconditioning of these facilities to keep them in a safe and usable condition.

PE: 00 (*Resource Management not identified or described elsewhere*), 10 (*Quarters Maintenance*), 77 (*Revenue Billings and Collections*)

**Special Program Element Definition:**

**10—Quarters Maintenance**

Includes all costs related to planning maintenance activities, contract preparation, condition surveys or inspections, and scheduled or corrective maintenance on Bureau-owned quarters.

**9720 Leased Buildings Management**

**(Restricted to WO/SC Usage)**

Includes costs associated with the use of funds allocated by GSA for lease management activities associated with the BLM operation and maintenance of space originally leased by GSA. Obligation and expenditure of these funds must be reported as specified in the DOI *Building Delegation Program Control and Reporting Guidelines*.

PE: 00 (*Resource Management not identified or described elsewhere*)

**Appropriation:**

**U.S. Forest Service Cadastral Survey  
(Transfer from USFS)**

**9800 Forest Service Cadastral Survey**

**(Requires Project Number)**

Includes all costs of performing cadastral surveys of Public Land administered by the US Forest Service at their request, by utilization of funds for cadastral survey purposes transferred from the US Forest Service, USDA, to the BLM.

PE: 02 (*Surveys*), 03 (*GCDB*)

**Special Program Element Definition:**

**02—Surveys**

Includes all costs related to completion of original surveys, resurvey, or special surveys, including all costs associated with searching for previously established corners or monuments or reestablishing a boundary under the Public Land Survey System (PLSS).



03—Geographic Coordinate Data Base (GCDB)

Includes all labor costs associated with collecting, updating, and providing geographic coordinates and pertinent attributes information for the U.S. Forest Service, including such work as file searches, data gathering, abstracting, attribute development, and clerical support.

*"Note: Due to varying usage of program elements in the above appropriations, no "Quick Reference Table" has been supplied."*

03—Geographic Coordinate Data Base (CCDB)

Includes all labor costs associated with collecting, updating, and providing geographic coordinates and pertinent attributes information for the U.S. Forest Service, including such work as file searches, data gathering, abstracting, attribute development, and clerical support.

*"Note: Due to varying usage of program elements in the above appropriations, no "Quick Reference Table" has been supplied."*

General Object Class Tables

Reserved. To be distributed at a later date.